

**MEMORANDUM OF UNDERSTANDING  
OKLAHOMA COUNTY SHERIFF'S OFFICE  
FOR THE  
PROVISION OF SCHOOL RESOURCE OFFICER(S)**

This Memorandum of Understanding (the "MOU"), to become effective July 1, 2025 and continue through June 30, 2026, is an agreement between the **Board of County Commissioners of Oklahoma County** (the "BOCC"), on behalf of the **Oklahoma County Sheriff's Office**, 2101 NE 36<sup>th</sup>, Oklahoma City, OK 73111 (the "OCSO"), and **Mount Saint Mary Catholic School**, 2801 S. Shartel Ave., Oklahoma City, OK 73109, (the "School").

This MOU, which is approved and accepted by the BOCC, on behalf of the OCSO, and the School, sets forth the understanding between the two parties as follows:

1. OCSO agrees to provide School with one (1) uniformed Deputy, with the Deputy having a marked patrol vehicle.
2. The assignment of each Deputy from OCSO will coincide with the School's Official Calendar. OCSO will strive to honor revisions to the Official Calendar, if the Official Calendar must be revised due to unforeseen circumstances.
3. Each assigned Deputy, in accordance with the School's Official Calendar, will work on-site at the School's campus(es) (building, grounds, etc.), each weekday (Monday through Friday) during the School's regular hours of operation. Each assigned Deputy will provide routine law enforcement services at the above referenced School site(s). Additionally, while on-site, each assigned Deputy will have special involvement with the students and faculty, providing counseling and presenting information on preventing and eliminating violence in the school.
4. School agrees to provide adequate parking and operating space for each Deputy assigned by OCSO.
5. School agrees to reimburse OCSO for the program expenses related to the provision of each assigned Deputy and corresponding marked patrol vehicle for the time period identified by the School's Official Calendar, or through a mutually agreed-upon extended closing date, if necessary, due to unforeseen circumstances.
6. OCSO will invoice School (either monthly, quarterly, or in one lump sum, as requested by the School) at the FY 2025-2026 standardized program rate of Four Hundred Eighty-Two Dollars and Zero Cents (\$482.00) per day/per Deputy. In the event that staff and students are not in attendance due to inclement weather or a decision to hold virtual classes, School will either not be charged for services during that time period, or each Deputy will be assigned to work on a previously non-contracted day, as mutually agreed upon by School and OCSO. Should the period of time where in-person classes are not held exceed three (3) consecutive days, each Deputy will transition duties from student interaction to campus physical security, as directed by the Superintendent or their designee.
7. OCSO agrees that, upon the written request by the School for removal and replacement of an assigned Deputy, OCSO will review the situation and take any necessary action, as deemed appropriate by OCSO, within 30 days. Any such request initiated by the School shall include a detailed narrative as to

the reasons behind the request for removal. The well-being of the students, as well as the rights of the Deputy, will be considered and weighed against the evidence and factors regarding the request. OCSO reserves the right to require a meeting with School officials before any action is taken. If, based upon this review, a replacement Deputy is to be assigned to the School, School agrees to reimburse OCSO for any specific and necessary training expenses incurred by and for the replacement Deputy as a School Resource Officer. Said training expenses shall be billed to the School upon completion by the replacement Deputy.

8. School understands and agrees that although a Deputy is assigned to the School and is carrying out special activities for the School, the Deputy is at all times an employee of the OCSO, operating under the policies and procedures of the OCSO, and under the exclusive direction and command of the OCSO. An assigned Deputy, at all times, remains an employee of the OCSO, and as such, all personnel-related issues, to include workman's compensation benefits, shall be provided by OCSO for any and all action taken or injuries sustained during assigned work hours.
9. Both parties agree that either party may terminate this agreement early by written notice to the other party at least thirty (30) days before the termination date. Said notice must state the reasons for termination.
10. Both parties agree to the acceptance of this agreement by the signatures of their authorized officials as shown below:

**Oklahoma County Sheriff's Office:**



Signature of Authorized Official

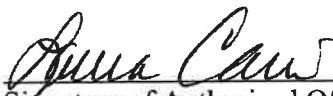
06/30/2025

Date

**Tommie Johnson III, Sheriff**

Printed Name and Title of Signing Official

**Mount Saint Mary Catholic School:**



Signature of Authorized Official

6-18-25

Date

*Laura Cair, Principal*

Printed Name and Title of Signing Official

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Board of County Commissioners  
Oklahoma County, Oklahoma County

\_\_\_\_\_ Chair

\_\_\_\_\_ Member

\_\_\_\_\_ Member

ATTEST: \_\_\_\_\_, Deputy  
County Clerk