

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Public Buildings Authority Meeting Minutes

Wednesday, October 22, 2025

9:05 AM

***Brian Maughan - Chair
Jason Lowe - Trustee
Myles Davidson - Trustee***

<https://www.youtube.com/@oklahomacounty4775>

***Recorded in the
Oklahoma County Clerk's Office***

Call To Order

Roll Call

Present: 3 - County Commissioner Jason Lowe, District 2 - Chief Deputy Brandi Mertens and District 3 - Chief Deputy Paul Foster

Notice of the meeting was properly posted on October 21, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting of October 15, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Public Buildings Authority.

Foster moved, Mertens seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

Recurring Items

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

Foster moved, Mertens seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

Departmental Items

3. Discussion and possible action regarding entering into a lease agreement with the Oklahoma County District Attorney for 11,269 square feet of additional storage space @ 7401 NE 23rd St., OKC, OK 73141-1420. Lease is to begin November 1st, 2025. Requested by Keith Monroe, Director of Oklahoma County Facilities Management.

Mertens moved, Foster seconded, action to receive documents. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

Foster moved, Mertens seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

4. Discussion and possible action regarding the following Metro Parking Garage contracts with the Oklahoma County Public Buildings Authority. Requested by Keith Monroe, Director of Facilities Management.
Contract #3583, One (1) space @ \$91.00 per parking space per month for Kayly Puclas.

Mertens moved, Foster seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

5. Discussion and possible action regarding reserving 20 parking spaces in Metro 1 on October 29, 2025 to be paid for in advanced. This item is requested by Keith Monroe, Director of Facilities Management.

Foster moved, Mertens seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

No Citizen Participation

Board Comments

No New Business

Adjourn

Foster moved, Mertens seconded, to adjourn at 10:01 am. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

PUBLIC BUILDINGS AUTHORITY
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board