

## **Addendum to an Existing Contract**

### **ARPA SUBRECIPIENT AGREEMENT BOARD OF OKLAHOMA COUNTY COMMISSIONERS And The Spero Project**

THIS CONTRACT ADDENDUM is in reference to a contract agreement dated 9/30/2024 between the Board of Oklahoma County Commissioners, herein referred to as COUNTY, and the Spero project herein referred to as SUBRECIPIENT.

THAT WHEREAS, the COUNTY and the SUBRECIPIENT have entered into an agreement for SUBRECIPIENT for the provision of ARPA funding for projects managed by the SUBRECIPIENT.

A copy of the original contract is made part of this Addendum;

WHEREAS, the parties hereto desire to reduce the terms of this Amendment to writing;

NOW, THEREFORE, for and in consideration of the mutual promises to each other, as hereinafter set forth, the parties hereto do mutually agree to the contract addendum as follows:

**1. Reference: The “not-to-exceed amount”**

- For the additional services as outlined, COUNTY shall provide financial assistance to the SUBRECIPIENT in an additional amount not to exceed \$24,333.33. The not-to-exceed amount is being increased **by \$24,333.33** from **\$50,146.92** to **\$74,480.25**.

2. Reference ATTACHMENT B2: PROJECT MILESTONES is hereby modified to read as follows:

| Expenditure Timeline |    |                              |  |                      |   |
|----------------------|----|------------------------------|--|----------------------|---|
|                      |    | Expected Progress            | Expected Progress Addendum Modifications | Spending (\$ Amount) | Spending (\$ Amount) Addendum Modifications |
| 2024                 | Q2 | -                            | -  | \$-                  | \$-   |
|                      | Q3 | -                            |  | \$-                  | \$-   |
|                      | Q4 | -                            |  | \$-                  | \$-   |
|                      | Q1 | Assist 15 families with rent | Assist 11 families with rent             | \$16,715.64          | \$7,709.21                                  |
| 2025                 | Q2 | Assist 15 families with rent | Assist 16 families with rent             | \$16,715.64          | \$13,975.76                                 |
|                      | Q3 | Assist 15 families with rent | Assist 11 families with rent             | \$16,715.64          | \$12,407.61                                 |
|                      | Q4 | -                            | Assist 12 families with rent             | \$-                  | \$10,766.08                                 |
|                      | Q1 | -                            | Assist 12 families with rent             | \$-                  | \$10,766.08                                 |
| 2026                 | Q2 | -                            | Assist 12 families with rent             | \$-                  | \$10,766.08                                 |
|                      | Q3 | -                            | Assist 09 families with rent             | \$-                  | \$8,089.44                                  |
|                      | Q4 | -                            | -  | \$-                  |   |

3. Reference ATTACHMENT B3: BUDGET is hereby modified to read as follows:

| High Level Budget    |   |   |                             |   |  |
|----------------------|---|---|-----------------------------|---|--|
|                      | Category  | Description   | Previous Dollar Amount (\$) | Updated Dollar Amount (\$) Addendum modifications | Notes  |
|                      | Project Name                                    | Refugee Rent Assistance   | \$50,146.92                 | \$74,480.25<br>(increase by<br>\$24,333.33)       |  |
| Operational Expenses | Personnel Salaries and Wages                    | <i>Program directors and assistant directors, teachers, support staff, career or success coaches, translators, workforce development specialists, accessibility specialists, tutors, etc.</i> | \$-                         | \$-   |  |
|                      | Personnel Fringe Benefits                       | <i>Employer-paid portions of FICA; Employee insurance and retirement plans; Unemployment and workers' compensation insurance; professional development</i>                                    | \$-                         | \$-   |  |
|                      | Supplies  | <i>Curriculum materials / kits; program supplies</i>  | \$-                         | \$-   |  |
|                      | Advertising and Outreach                        | <i>Print and digital advertising (e.g. fliers, yard signs, billboards, websites, radio ads, etc.)</i>   | \$-                         | \$-   |  |
|                      | Rent  | <i>Cost of rent</i>   | \$50,146.92                 | \$0<br>(decrease by<br>\$50,146.92)               | THIS IS FOR DIRECT RENT SUPPORT, NOT FOR OUR OFFICE RENT |
|                      | Maintenance and Repair                          | <i>Cost of maintenance and repairs of equipment</i>   | \$-                         | \$-   |  |
|                      | Services for removing barriers to participation | <i>-Transportation assistance for students<br/>-Childcare assistance for students<br/>-Translation services</i>   | \$-                         | \$74,480.25<br>(increase by<br>\$74,480.25)       | THIS IS FOR DIRECT RENT SUPPORT FOR CLIENTS              |
|                      | Administrative Cost                             | <i>Cost of administrative expenses limited to 10% unless Negotiated Indirect Costs Rate Agreement ("NICRA") established.</i>  | \$-                         | \$-   |  |
| Capital Expenses     | Equipment (Over \$10,000)                       | <i>General purpose equipment; Special purpose equipment; Equipment for hands-on learning activities</i>   | \$-                         | \$-   |  |
|                      | Capital Purchases                               | <i>Facilities or Land acquisition</i>   | \$-                         | \$-   |  |

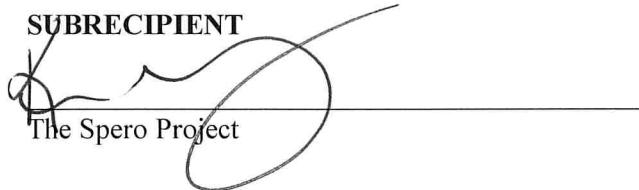
May it be known that the undersigned parties, for good consideration, do hereby agree to make the following changes and / or additions that are outlined within the addendum. These additions shall be made valid as if they are included in the original stated contract.

No other terms or conditions of the SUBRECIPIENT contract shall be negated or changed as a result of this here stated addendum.

All promises, requirements, terms, conditions, provisions, representations contained and specified in the original Agreement shall survive and become part of this Addendum unless specifically provided otherwise herein, or unless superseded by applicable Federal law or State statutes.

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IN WITNESS WHEREOF, the SUBRECIPIENT and the COUNTY respectively, have caused this Agreement to be executed by their duly authorized representatives.

**SUBRECIPIENT**  
  
The Spero Project

Date: 12/9/25

**BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**

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CHAIRMAN

**ATTESTED BY: COUNTY CLERK**

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[COUNTY CLERK]

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Attachment: Original Sub-recipient Agreement to follow