

# OKLAHOMA COUNTY

Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102  
BOCC Meeting Room 204

9:09:42 AM

FILED IN OFFICE  
COUNTY CLERK  
OKLAHOMA CITY, OKLA

Nov 08 2024  
Maressa Treat,  
County Clerk, Okla. Cnty.



*Maressa Treat*

## Policy & Governance Regular Meeting Agenda

**Tuesday, November 12, 2024**

**10:00 AM**

*Jessica Clayton - Chair  
Paul Foster - Member  
Cody Compton - Member*

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

**Recorded in the  
Oklahoma County Clerk's Office**

## Call To Order

## Roll Call

Notice of the meeting was properly posted on November 8, 2024.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

## Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of October 29, 2024.

[10-29-2024 P&G Minutes](#)

## Recurring Items

### Departmental Items

2. Discussion and possible action regarding the dates and times of the 2025 Regular Scheduled meetings for the Policy & Governance. Requested by Clerks of the Board, Office of the County Clerk per RE: HB 1416 of the First Regular Session of the 36th Legislature (1977).

[2025 Policy & Governance Schedule of Meetings](#)

3. Discussion and possible action regarding the updating and approval of the job description for the Financial Administrator for the BOCC. Requested by Karen Kint, Director of Human Resources/Safety.
4. Discussion and possible action regarding the updating and approval of the job description for the Grant Writer for the BOCC. Requested by Karen Kint, Director of Human Resources/Safety.
5. Discussion and possible action regarding selection of the November 2024 BOCC Employees of the Month. This item is requested by Karen Kint, Director of HR/Safety.
6. Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County’s ARPA funding allocation. Requested by Danielle Drastata, Accenture.

[20241112 Program Report](#)

7. Discussion and possible action to obligate ARPA funds remaining in the 1415 account. Requested by Danielle Drastata, Accenture.
8. Discussion and possible action to obligate LATCF dollars. Requested by Danielle Drastata, Accenture.

9. Discussion and possible action of proposed mitigation strategies of timeline risks for ARPA Project 10033, Court Clerk Social Distancing. Requested by Danielle Drastata, Accenture.
10. Discussion and possible action of proposed mitigation strategies of timeline risks for ARPA Project 10130 Behavioral Health Facility. Requested by Danielle Drastata, Accenture.
11. Discussion and possible action of proposed mitigation strategies of timeline risks for ARPA Project 10120 Annex Elevators. Requested by Danielle Drastata, Accenture.
12. Discussion and possible action regarding obligation of funds for ARPA Project 10130: BOCC, Medical/ Behavioral Health Services Facility through an interagency memorandum of understanding in an amount not to exceed \$38,960.380.00. Requested by Danielle Drastata, Accenture.

[2024-5010 10130 Medical and Behavioral Health Facility MOU](#)

13. Discussion and possible action regarding obligation of funds for ARPA Project 10113: Benefits, COVID Medical Claims Projections through an interagency memorandum of understanding in an amount not to exceed \$2,228,473.76. Requested by Danielle Drastata, Accenture.

[2024-5011 COVID Medical Claims Projections MOU](#)

14. Discussion and possible action regarding formal project closeout of ARPA Project 10016: JJC Transport and Ops Vehicles. Closeout paperwork has been completed and there is confirmation from the department of no future ARPA expenditures. The project was fully expended at the authorized amount and has no remaining funds to obligate or expend. Requested by Danielle Drastata, Accenture.
15. Discussion and possible action regarding formal project closeout of ARPA Project 10106: JJC Social Services Homeless Services Trailer. Closeout paperwork has been completed and there are no future ARPA expenditures. The project was not expended at the authorized amount and has \$15,155.10 to return to the 1415 account. Requested by Danielle Drastata, Accenture.

[2024-5013 10106 SS Homless Services Trailer Close out form](#)

16. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and the Town of Luther (Project ID: 20043: LVFD Fire Engine-Tanker) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.

[2024-5014 Town of Luther MOU](#)

17. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and Allied Arts of Oklahoma, Inc. (Project ID: 20082: COVID Relief for

Nonprofits) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.

[2024-5015 Allied Arts MOU](#)

18. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and CARE Center; Child Abuse Response & Evaluation (Project ID 20002: Victim Services Project) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.

[2024-5016 The Care Center MOU](#)

19. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and the Oklahoma Home Finance Authority (Project ID 20000: Affordable Housing) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.

[2024-5017 HFA MOU](#)

20. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and ReMerge of Oklahoma County, Inc. (Project ID 20108: ReMerge Diversion Program Expansion) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.

[2024-5018 ReMerge MOU](#)

21. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and Health Alliance for the Uninsured (Project ID 20148: HAU Prescription Access Program) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.

[2024-5019 HAU MOU](#)

22. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and RestoreOKC, Inc. (Project ID 20068: RestoreOKC Culture of Health) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.

[2024-5020 Restore MOU](#)

23. Discussion and possible action regarding cremation and burial services. Requested by Jessica Clayton.
24. Discussion and possible action regarding policies, processes, procedures, and status reports related to planning, oversight, and administration of Oklahoma County's Grants

Programs. Requested by Nikkiey Morton, Oklahoma County Grant Administrator

25. Discussion and possible action regarding formal project closeout of ARPA Project 10097: Social Services Homeless Navigator. Closeout paperwork has been completed and there are no future ARPA expenditures. The project was not expended at the authorized amount and has \$43,978.35 to return to the 1415 account. Requested by Danielle Drastata, Accenture.

[10097 SS Homless Navigator Close out form](#)

26. Discussion and possible action regarding the deadline in which subrecipients must provide the required contracting information or risk having their project award being rescinded and reallocated. Requested by Danielle Drastata, Accenture.

**Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.**

### **Board Comments**

**New Business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.**

### **Adjourn**