

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Board of County Commissioners Meeting Minutes**

**Wednesday, July 10, 2024**

**9:00 AM**

***Brian Maughan - Chairman  
Carrie Blumert - Vice-Chair  
Myles Davidson - Member***

***YouTube: [https://www.youtube.com/channel/UCz\\_5jEcI6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcI6kV8f6Y71exwfJA)***

***Recorded in the  
Oklahoma County Clerk's Office***

## Call to Order

## Roll Call

**Present:** 3 - County Commissioner Brian Maughan, County Commissioner Carrie Blumert, and County Commissioner Myles Davidson

**Notice of the meeting was properly posted on July 9, 2024.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

**Prayer and Pledge of Allegiance was led by Pastor Marquise Miller.**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on July 1, 2024 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

**Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### Recurring Agenda Items:

2. Discussion and possible action regarding Resolution No. 2024-3474 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 201.

**Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

3. Discussion and possible action regarding all claims, list is attached and available for inspection in the office of the County Clerk, Room 201.

**Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### Consent Agenda

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

The following items are Consent Items and are routine in nature:

**Davidson moved, Blumert seconded, to approve the consent agenda with the exception of items 7-9. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

4. Monthly Report of Officers for May 2024 for the Oklahoma County Clerks Office.
5. Monthly report of fees for the County Commissioners for the month of May, 2024.
6. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$6,832.67 for the period of 07/02/2024. Item requested by Karen Kint, Director of HR & Safety.
7. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 1468 for Oklahoma County in the amount of \$185,683.95 pending notification of encumbrance to Megan Tejada, Oklahoma County Treasurer's Office.

**Blumert moved, Davidson seconded, to strike items 7-9. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

8. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 1479 for Oklahoma County in the amount of \$17,269.00 pending notification of encumbrance to Megan Tejada, Oklahoma County Treasurer's Office.
9. Discussion and possible action regarding Employee Benefit Warrant No. 868171 through 869352 for Oklahoma County in the amount of \$712,303.31 pending notification of encumbrance to Megan Tejada, Oklahoma County Treasurer's Office.
10. Discussion and possible action regarding Resolution 2024-3475. To appoint Kelly Thomas as Requisition Officer and Nikkiey Morton as backup for Special Projects-OKDMHSAS Grant 2024-District One - 1400-120. This item is requested by Carrie Blumert, Commissioner, District No. 1.
11. Discussion and possible action regarding Resolution 2024-3497: to appoint Ashley McMichael as Receiving Officer for Special Projects -OKDMHSAS Grant 2024 District One -1400-120. This item is requested by Carrie Blumert, Commissioner, District One.
12. Litigation:
  - Case No. CV-2024-1360 Order
  - Case No. CV-2024-1356 Order
  - Case No. CV-2024-1354 Order
  - Case No. CV-2024-1344 Order
  - Case No. CV-2024-1342 Order
  - Case No. CV-2024-1338 Order
  - Case No. CV-2024-1330 Order
  - Case No. CV-2024-1329 Order
  - Case No. CV-2024-1326 Order
  - Case No. 24-10939 Bankruptcy
  - Case No. CJ-2024-4114 Summons
  - Case No. CJ-2024-4088 Petition
  - Case No. CV-2024-1814 Summons

**End of Consent Docket**

**Departmental Items**

**District No. 1**

13. Discussion and possible action regarding the appointment of Lou Leake as an alternate on the Policy and Governance Committee for District 1. Requested by Commissioner Carrie Blumert, District 1.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

#### **District No. 2**

14. Discussion and possible action to approve an agreement between The City of Oklahoma City, The Oklahoma City Water Utilities Trust, and Oklahoma County for SHINE program services. This agreement shall commence on July 1, 2024, and terminate on June 30, 2025. Requested by Brian Maughan, Chairman of the Board and reviewed as to form and legality by Aaron Etherington, ADA.

**Maughan moved, Davidson seconded, to approve items 14-16. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

15. Discussion and possible action to approve a contract between the City of Del City and Board of County Commissioners of Oklahoma County for SHINE program services. This agreement shall commence on July 1, 2024, and terminate on June 30, 2025. Requested by Brian Maughan, Chairman of the Board and reviewed as to form and legality by Aaron Etherington, ADA.
16. Discussion and possible action to approve an agreement between the Oklahoma City Zoological Trust and Board of County Commissioners of Oklahoma County for SHINE program services. This agreement shall commence on July 1, 2024, and terminate on June 30, 2025. Requested by Brian Maughan, Chairman of the Board and reviewed as to form and legality by Aaron Etherington, ADA.
17. Discussion and possible action to approve a Parking Lot Lease Agreement between HS S Western, LLC and Board of County Commissioners of Oklahoma County for the SHINE program. This agreement shall commence on July 1, 2024, and terminate on June 30, 2025. Requested by Brian Maughan, Chairman of the Board and reviewed as to form and legality by Aaron Etherington, ADA.

**Maughan moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

18. Discussion and possible action to approve a facility rental contract with the Oklahoma State Fair for the 2024 Oklahoma County Free Fair 4H Horse Show to be held on September 7, 2024. The amount shall not exceed \$6,001.05. Requisition No. 12501008. Requested by Brian Maughan, Chairman of the Board and reviewed as to form and legality by Aaron Etherington, ADA.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

19. Discussion and possible action to approve the suggested Holidays for calendar year

2025. Requested by Brian Maughan, Chairman.

New Year's Day Wednesday, January 1, 2025  
Martin Luther King, Jr. Day Monday, January 20, 2025  
President's Day Monday, February 17, 2025  
Good Friday Friday, April 18, 2025  
Memorial Day Monday, May 26, 2025  
Juneteenth Day Thursday, June 19, 2025  
Independence Day Friday, July 4, 2025  
Labor Day Monday, September 1, 2025  
Veteran's Day Tuesday, November 11, 2025  
Thanksgiving Thursday & Friday, November 27 and 28, 2025  
Christmas Thursday & Friday, December 25 and 26, 2025

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### **District No. 3**

20. Discussion and possible action to approve a contract between Center for Employment Opportunities (CEO) and the Oklahoma County Board of County Commissioners for services. Requested by Myles Davidson, Commissioner District 3 and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### **Assessor**

21. Discussion and possible action regarding renewal contract with Nearmap US Inc. for aerial photography from July 1, 2024 until June 30, 2025. Requisition 12500177 in the amount of \$156,755.00 has been issued to Nearmap US, Inc., contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### **Engineering**

22. Discussion and possible action to recommend to the Board of County Commissioners that we fund a structural investigation of the D-Tower at the existing County Jail from capital funds as-needed. Budget not to exceed \$6,000.00. Requested by the Infrastructure Committee.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

## **Facilities Management**

23. Discussion and possible action regarding the lease renewal between the Oklahoma County Public Buildings Authority and the Board of County Commissioners on behalf of the Oklahoma County Sheriff's Department for leased space at the Krowse building, 2101 NE 36 st. OKC, OK. Effective July 1, 2024, through June 30, 2025.

**Blumert moved, Davidson seconded, to receive document. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

**Blumert moved, Davidson seconded, to approve items 23-26. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

24. Discussion and possible action regarding the lease renewal between the Oklahoma County Public Buildings Authority and the Board of County Commissioners on behalf of Oklahoma County Election Board for office space at 4201 N. Lincoln. Effective July 1, 2024, through June 30, 2025. Requested by Keith Monroe, Director of Oklahoma County Facilities Management.
25. Discussion and possible action regarding lease renewal between the Oklahoma County Public Buildings Authority and the Board of County Commissioners on behalf of the Oklahoma County Court Clerk for office space in the Investors Capital Building, 217 N Harvey st. OKC, OK. Effective July 1, 2024, through June 30, 2025. Requested by Keith Monroe, Director of Oklahoma County Facilities Management.
26. Discussion and possible action regarding the lease renewal between the Oklahoma County Public Buildings Authority and the Board of County Commissioners on behalf of the Oklahoma County Treasurer for storage space in the Investors Capital building, 217 N. Harvey St. OKC, OK. Effective July 1, 2024, through June 30, 2025. Requested by Keith Monroe, Director of Oklahoma County Facilities Management.

## **Juvenile Bureau**

27. Discussion and possible action regarding the Lease Agreement between the BOCC of Oklahoma County on behalf of the Oklahoma County Juvenile Bureau and the Oklahoma Department of Human Services, who agree to lease approximately 18,710 square feet of third floor space, located at 5905 N. Classen Court, Oklahoma City, OK 73118, to be used primarily as commercial office space at a rate of \$9.70 per square foot. County will receive \$15,123.92 per month. This Lease Agreement is effective July 1, 2024 through June 30, 2025. Requested by Hannah Dix, Juvenile Bureau Director.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

## **Policy & Governance**

28. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Deer Creek. Agreement not to exceed \$350,000 for dedicated EMSA coverage from Miller EMS a licensed ambulance

service provider. Requisition No. 12500983-00. Approved as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, Policy and Governance Chairman.

**Davidson moved, Blumert seconded, to approve items 28-29. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

29. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Deer Creek. Agreement not to exceed \$30,947.46 to provide local government Fire Departments with back-up generators in case of emergency. Requisition No. 12500977-00. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, Policy and Governance Chairman.

### **Sheriff**

30. Discussion and possible action to approve the renewal contract between the Board of County Commissioners and Bids4assets on behalf of the Oklahoma County Sheriff's Office. This request bears no cost to the Sheriff's Office or Oklahoma County. The contract will allow the Oklahoma County Sheriff's office to hold online auctions for the sheriff's foreclosure sales. Requested by Sheriff Tommie Johnson III and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

31. Discussion and possible action to approve the FY 2024-2025 Memorandum of Understanding renewal between the Public Building Authority and the Oklahoma County Sheriff's Office for the provision of one (1) Deputy at an annual rate of \$99,564.48. The effective dates of this contract are July 1, 2024 through June 30, 2025. Requested by Tommie Johnson III, Oklahoma County Sheriff, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### **Commissioners Comments/General Remarks**

**No New Business.**

### **Recess into executive session**

**Davidson moved, Blumert seconded, to recess at 9:06 a.m. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

32. To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action in In re Emily Carmichael to Foreclose the Right to Reopen Portions of the Alleyway West of Lot 20, Block 7, Gatewood Addition ,

CV-2024-1636, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.

33. To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action in Michael Lloyd Weaver v BOCC, CJ-2023-6864, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.
34. To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action in Robert Eugene Owens v BOCC, CJ-2023-2811, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.
35. To enter into executive session pursuant to 25 O.S.2021, §307(B)(1) to discuss the employment, demotion, or discipline of the Financial Administrator of the Board of County Commissioners, an individual salaried employee. Requested by Brian Maughan, Chairman of the BOCC.
36. To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action in Joseph Wood v. Oklahoma County, WCC No: CM2023-03824A and WCC No: CM2022-00996Y, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Karen Kint, Director of HR & Safety.

#### **Return from executive session**

**Blumert moved, Davidson seconded, to return at 10:00 a.m. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

37. Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action in In re Emily Carmichael to Foreclose the Right to Reopen Portions of the Alleyway West of Lot 20, Block 7, Gatewood Addition , CV-2024-1636, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.

**Blumert moved, Davidson seconded, to disclaim subject to unpaid property taxes. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

38. Action regarding in confidential communications between the public body and its

attorney concerning a pending investigation, claim or action in Michael Lloyd Weaver v BOCC, CJ-2023-6864, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.

**Blumert moved, Davidson seconded, on items 38-39 to approve \$750.00 to the District Attorney's office to perform depositions on both of these cases. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

39. Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action in Robert Eugene Owens v BOCC, CJ-2023-2811, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.

40. Action regarding in confidential communications regarding the employment of the Financial Administrator of the Board of County Commissioners, an individual salaried public employee. Requested by Brian Maughan, Chairman of the BOCC.

**Blumert moved, Davidson seconded, to proceed as discussed. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

41. Action regarding confidential communications between the public body and its attorney concerning a pending investigation, claim or action in Joseph Wood v Oklahoma County, WCC No: CM2023-03824A and WCC No: CM2022-00996Y, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Karen Kint, Director of HR & Safety.

**Blumert moved, Davidson seconded, to settle first listed claim in the amount of \$25k,000, and the second dismissed with prejudice. The motion carried by the following vote:**

**Aye:** 2 - Maughan and Blumert

**Absent:** 1 - Davidson

**Citizen Participation:**

**Michael Washington signed up, but left before being called upon.**

**Adjourn**

**Blumert moved, Davidson seconded, to adjourn at 10:15 a.m. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

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Brian Maughan,  
Chairman

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board