

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Policy & Governance Meeting Minutes**

**Tuesday, October 15, 2024**

**10:00 AM**

*Jessica Clayton - Chair  
Paul Foster - Member  
Cody Compton - Member*

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

***Recorded in the  
Oklahoma County Clerk's Office***

## Call To Order

## Roll Call

**Present:** 3 - District 2 - Chief Deputy Jessica Clayton, District 3 - Chief Deputy Paul Foster and District 1 - First Deputy Cody Compton

**Notice of the meeting was properly posted on October 11, 2024.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

### Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of September 17, 2024.

**Compton moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

### Departmental Items

2. Discussion and possible action regarding the updating and approval of the job description for the Financial Administrator for the BOCC. Requested by Karen Kint, Director of Human Resources/Safety.

**Compton moved, Foster seconded, to defer items 2 and 3 to the next meeting. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

3. Discussion and possible action regarding the updating and approval of the job description for the Grant Writer for the BOCC. Requested by Karen Kint, Director of Human Resources/Safety.

**This Departmental Items was table.to the Policy & Governance due back on 11/12/2024**

4. Discussion and possible action regarding selection of the October 2024 BOCC Employees of the Month. This item is requested by Karen Kint, Director of HR/Safety.

**Compton moved, Foster seconded, to receive. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

**Clayton moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

5. Discussion and possible action regarding the County’s authority to continue to provide social services in light of the legislative repeal of the social services statutes. Discussion to include but not limited to Oklahoma County policies, procedures,

programs, services, contracts, finances, accounting, and employees. Requested by Jessica Clayton, D2 and Chairman

**Compton moved, Clayton seconded, to proceed as discussed. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

6. Discussion and possible action regarding policies, processes, procedures, and status reports related to planning, oversight, and administration of Oklahoma County's Grants Programs. Requested by Nikkiey Morton, Oklahoma County Grant Administrator

**Clayton moved, Foster seconded, to receive docs. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

**Compton moved, Foster seconded, to receive report. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

7. Discussion and possible action related to the application for funds through the Oklahoma State Department of Education (OSDE) Equipment Assistance Grant. Through the Consolidated Appropriations Act \$30 million dollars was authorized to help support participants of the National Student Lunch Program (NSLP). Oklahoma has been allotted \$128,945.00 to help in purchasing equipment needed to serve healthier meals that meet the updated meal patterns, with emphasis on serving more fruits and vegetables in meals, including items purchased locally, improving food safety, and expanding access. The online application will be completed and submitted by Nikkiey Morton, Oklahoma County Grants Administrator and certified by the Chairperson of the Board of County Commissioners, if applicable. The application must be submitted by 4:30 p.m. Friday, November 1, 2024. Requested by Nikkiey Morton, Oklahoma County Grants Administrator.

**Compton moved, Foster seconded, to strike. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

8. Discussion and possible action regarding ARPA Project 10090; Juvenile Bureau, Violence Intervention Program and the need to reopen an RFQ. Requested by Hannah Dix, Juvenile Bureau Director.

**Foster moved, Compton seconded, to proceed with 3 quotes rather than RFP. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

9. Discussion and possible action regarding ARPA Project 10090; Juvenile Bureau, Violence Intervention Program and the need to reopen an RFQ. Requested by Hannah Dix, Juvenile Bureau Director.

**No action**

10. Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County's ARPA funding allocation. Requested by Danielle Drastata, Accenture.

**Compton moved, Foster seconded, to increase the JJC elevator project by \$1.1 million, the 1.1 for Juvenile, allocate and additional \$72,000 to PBA elevator in ICB, allocate and additional \$92, 000 to elevator project to Metro I, allocate and additional \$236, 000 for the elevator in Metro II project, and then allocate and additional \$81,989.50 for the increase of the DA rent to get through the end of 2026. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

11. Discussion and possible action of proposed mitigation strategies of timeline risks for ARPA Project 10033, Court Clerk Social Distancing. Requested by Danielle Drastata, Accenture.

**No action**

12. Discussion and possible action of proposed mitigation strategies of timeline risks for ARPA Project 10130 Behavioral Health Facility. Requested by Danielle Drastata, Accenture.

**No action**

13. Discussion and possible action of proposed mitigation strategies of timeline risks for ARPA Project 10120 Annex Elevators. Requested by Danielle Drastata, Accenture.

**No action**

14. Discussion and possible action regarding funding a full floor rather than half floor in Leadership for the DA's increased rent space needed due to increased capacity of the department. This ask is associated with ARPA project 10033: Court clerk Social Distancing, Requested by Danielle Drastata, Accenture.

**No action**

15. Discussion and possible action regarding extending DA contracts in Leadership to encumber funds through 2026. This ask is associated with ARPA project 10033: Court clerk Social Distancing, Requested by Danielle Drastata, Accenture.

**No action**

16. Discussion and possible action regarding increasing the not to exceed amount previously approved at P&G on 8/13/2024 from 700K for DA rent. This ask is associated with ARPA project 10033: Court clerk Social Distancing, Requested by Danielle Drastata, Accenture.

**No action**

17. Discussion and possible action regarding ARPA Project 10121 Elevator - ICB to increase the authorized amount by \$72,000. This would take the authorized project total from \$1,600,000.00 to \$1,672,000.00. Requested by Danielle Drastata, Accenture.

**No action**

18. Discussion and possible action regarding ARPA Project 10122 Elevator - Metro 1 to increase the authorized amount by \$92,000. This would take the authorized project total from \$1,600,000.00 to \$1,692,000.00. Requested by Danielle Drastata, Accenture.

**No action**

19. Discussion and possible action regarding ARPA Project 10123 Elevator - Metro 2 to

increase the authorized amount by \$236,000. This would take the authorized project total from \$1,600,000.00 to \$1,836,000.00. Requested by Danielle Drastata, Accenture.

**No action**

20. Discussion and possible action to amend the PBA subrecipient agreement. Requested by Danielle Drastata, Accenture.

**Compton moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

21. Discussion and possible action regarding ARPA Project 10120 Elevator - Annex to increase the authorized amount by \$1,100,000.00. This would take the authorized project total from \$6,420,000.00 to \$7,520,000.00. Requested by Danielle Drastata, Accenture.

**No action**

**No Citizen Participation**

**No Board Comments**

**No New Business**

**Adjourn**

**Compton moved, Foster seconded, to adjourn at 11:05 a.m. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

POLICY & GOVERNANCE  
OKLAHOMA COUNTY, OKLAHOMA

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Jessica Clayton - Chairman or  
Colton Murphy - Vice-Chairman

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board