

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Board of County Commissioners Meeting Minutes

Wednesday, October 30, 2024

9:00 AM

*Brian Maughan - Chairman
Myles Davidson - Member*

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

*Recorded in the
Oklahoma County Clerk's Office*

Call to Order

Roll Call

Present: 3 - County Commissioner Myles Davidson, District 1 - Chief Deputy Joe Blough, and District 2 - Chief Deputy Jessica Clayton

Notice of the meeting was properly posted on October 29, 2024.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance was led by Rev. Donna Pewo.

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on October 23, 2024 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

Clayton moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

Recurring Agenda Items:

2. Discussion and possible action regarding all claims, list is attached and available for inspection in the office of the County Clerk, Room 201.

Blough moved, Clayton seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

3. Discussion and possible action regarding Resolution No. 2024-4930 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 201.

Blough moved, Clayton seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

4. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting.

CW25041 - Wholesale Prescription Drugs

Blough moved, Clayton seconded, to tabulate and return. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

5. Discussion and possible action regarding a recommendation from the Central

Purchasing Department for selection of lowest and best bid:
CW25087-2 Carpet and Flooring Installation

Blough moved, Clayton seconded, to strike. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

6. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid:

CW25090-2 Window Treatment Services

Clayton moved, Blough seconded, to approve Award No. 31-2024.

Bison Blinds, LLC

The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Clayton moved, Davidson seconded, to approve items 7-14. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

7. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$2,443.83 for the period of 10/22/2024. Item requested by Karen Kint, Director of HR & Safety.
8. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 1745 for Oklahoma County in the amount of \$250,000.00 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office.
9. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$404,093.57 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office.
10. Discussion and possible action regarding Employee Benefit Warrant No. 872011 through 872093 for Oklahoma County in the amount of \$29,148.89 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office.
11. Litigation:
Case No. 24-11967 JKS Bankruptcy
Case No. CJ-2024-6743 Petition
Case No. CJ-2024-6743 Petition Duplicate
Case No. CV-2024-1330 Motion for Consolidation
12. Monthly Report of Fees for the County Clerk for September, 2024.
13. Discussion and possible action regarding Resolution No. 2024-4880; To appoint Brandi

Sevier as Requisitioning Officer for all Sheriff's Funds. This item is requested by Tommie Johnson III, Oklahoma County Sheriff.

14. Discussion and possible action regarding Resolution No. 2024-4940 to appoint Ketrina Carter to replace Christine Hoffman as Receiving Officer for Social Services - 10161000. This item is requested by Jon Wilkerson, Benefits Director.
15. Discussion and possible action regarding Resolution No. 2024-4944: to appoint Phuoc Chung as backup Requisitioning Officer for Social Services 10161000 to replace Karole Pittman. This item is requested by Jon Wilkerson, Benefits Director.

Clayton moved, Davidson seconded, to strike items 15-16. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

16. Discussion and possible action regarding Resolution No. 2024-4946 to appoint Karole Pittman as Requisitioning Officer for Social Services 10161000 to replace Terry Bolden. This item is requested by Jon Wilkerson, Benefits Director.

End of Consent Docket

Departmental Items

District No. 1

17. Discussion and possible action regarding Resolution No. 2024-4903 for the Chairman to sign the Association of Central Oklahoma Governments (ACOG) Rural Economic Action Plan Grant (REAP) in the amount of \$52,750.00. Funding would be utilized to acquire a new Rhino Guardrail Pro Pile Driver for District One. Application and project development was prepared by Dan Spaeth. Requested by Joe R Blough, Chief Deputy Oklahoma County District 1.

Blough moved, Clayton seconded, to approve items 17-19. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

18. Discussion and possible action regarding Resolution No. 2024-4904 for the Chairman to sign the Association of Central Oklahoma Governments (ACOG) Rural Economic Action Plan Grant (REAP) in the amount of \$40,522.50. Funding would be utilized to acquire a new Simex PLC30 Planer for District One. Application and project development was prepared by Dan Spaeth. Requested by Joe R Blough, Chief Deputy Oklahoma County District 1.
19. Discussion and possible action regarding Resolution No. 2024-4918 for the Chairman to sign the Association of Central Oklahoma Governments (ACOG) Rural Economic Action Plan Grant (REAP) in the amount of \$313,311.00. Funding would be utilized to construct sidewalks for the City of Spencer. Application and project development was prepared by Dan Spaeth. Requested by Joe R Blough, Chief Deputy Oklahoma County District 1.

District No. 3

20. Discussion and possible action regarding the approval/ratification of the June 24, 2021 Amendments to the Agreement creating the 9-1-1 Association of Central Oklahoma

Governments (ACOG). Requested by Myles Davidson, District Three.

Clayton moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

21. Discussion and possible action regarding the Annex Building elevators. The elevators will be shut down in stages from 6:00 pm to 7:00 am on November 12-15, 2024 for asbestos abatement in the penthouse on the Annex roof. Insulation will be applied the following week. Requested by Paul Foster, District Three.

No action

22. Discussion and possible action to receive a verbal report from Commissioner Myles Davidson concerning the annual jail inspection (October 2024), as required by Oklahoma Statute 57, Chapter 1, Section 1. Requested by Myles Davidson, County Commissioner, District Three.

Davidson moved, Blough seconded, to receive Commissioner Davidson's verbal report. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

23. Discussion and possible action for Election of Chairman and Vice-Chairman for the remainder of Calendar Year 2024.

Davidson moved, Clayton seconded, to strike. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

24. Discussion and possible action to allow the hanging of flyers in the Oklahoma County Courthouse and Annex Building by Bureau of Narcotics and Dangerous Drugs Control to spread awareness of the You Are Not Alone initiative and human trafficking. Requested by Paul Foster, Chief Deputy, District Three.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

Engineering

25. Discussion and possible action regarding signing the claim form from Pinnacle for acquisition services for Bridge and Approaches Replacement Project: J/P 28718(05) Luther Rd over North Canadian River. Requested by Stacey Trumbo, PE, County Engineer

Blough moved, Clayton seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

Policy & Governance

26. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and NEAT Educational Consultants, LLC (Project ID 30281). Agreement not to exceed \$25,000.00 to expand their

preschool program. Requisition #12502591. Approved as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.

Blough moved, Davidson seconded, to approve items 26-37. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

27. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Urban Bridge (Project ID 30053). Agreement not to exceed \$225,000.00 to continue providing Mental Health Services for Middle & High School Students in NE OKC. Requisition #12502631. Approved as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
28. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and The City of Bethany (Project ID 30011). Agreement not to exceed \$100,000.00 for their 34th Street Healthy Living and Active Community program. Requisition #12502628. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
29. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Honoring America's Warriors for their Wounded Warrior Service Dog Program (Project ID 30036). Agreement not to exceed \$100,000.00 for their Oklahoma County Veterans Service Dog Program. Requisition #12502611. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
30. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and The Spero Project (Project ID 30028). Agreement not to exceed \$50,146.92 for their Refugee Rent Assistance program. Requisition #12502621. Approved as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
31. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Reaching our City (Project ID 30055). Agreement not to exceed \$100,000.00 for their Dayspring Adult Daycare Services. Requisition #12502622. Approved as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
32. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and The First Americans Museum (Project ID 30158). Agreement not to exceed \$250,000.00 FAMily Discovery Center. Requisition #12502583. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
33. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Central Oklahoma Habitat for Humanity (Project ID 30078). Agreement not to exceed \$100,000.00 for their Cornerstone Creek Down Payment Assistance Project. Requisition #12502634. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
34. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Lillian Timber Farms (Project ID

30060). Agreement not to exceed \$90,100.00 for their Serenity Blooms program. Requisition #12502641. Approved as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.

35. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Opry Heritage Foundation of Oklahoma (Project ID 30026). Agreement not to exceed \$100,000.00 for their Oklahoma Opry Education Center. Requisition #12502630. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
36. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Whiz Kids of Oklahoma (Project ID 30161). Agreement not to exceed \$300,000.00 for their Whiz Kids program. Requisition #12502584. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
37. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Mid Del Public Schools (Project ID 30196). Agreement not to exceed \$50,000.00 for their Youth Mental Health First Aid in Mid Del program. Requisition #12502585. Approved as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.

Sheriff

38. Discussion and possible action regarding the attached Resolution No. 2024-4917. This resolution is one of the requirements to make grant application to the Oklahoma 911 Management Authority to fund a portion of the cost to update the existing logging recorder. Requested by Tommie Johnson III, Oklahoma County Sheriff.

Clayton moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

Treasurer

39. Discussion and possible action regarding the authorization for the chairman to sign the annual software maintenance agreement between RP Solutions Inc. and the BOCC for the Oklahoma County Treasurer, to provide software license and support services required to process tax payments. The effective dates of the agreement will be from July 1, 2024 through June 30, 2025. Requisition No. 12501165 was issued to RP Solutions Inc. on July 15, 2024 in the amount of \$12,791.00, and Requisition No. 12503126 was issued to RP Solutions Inc. on October 23, 2024 for the remaining balance of \$4,637.21. Requested by Forrest "Butch" Freeman, County Treasurer, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

Blough moved, Clayton seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

Commissioners Comments/General Remarks

No New Business

Recess into executive session

Clayton moved, Blough seconded, to recess at 9:30 a.m. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

- 40.** To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by Dowell Center Garage, LLC v. The City of Oklahoma City et al, CV-2024-2910, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.
- 41.** To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by Pivot Inc v. The City of Oklahoma City et al, CV-2024-2927, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.
- 42.** To enter into executive session pursuant to 25 O.S. 307 (B) (3) to engage in confidential communications regarding the purchase of or appraisal of real property to be used for county purposes in support of the new detention center site located at 1100 S. Eastern. Requested by Stacey Trumbo, PE, County Engineer.

Return from executive session

Davidson moved, Blough seconded, to return at 9:43 a.m. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

- 43.** Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by Dowell Center Garage, LLC v. The City of Oklahoma City et al, CV-2024-2910, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.

Blough moved, Clayton seconded, to disclaim subject to any unpaid property taxes on items 43 and 44. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

- 44.** Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by Pivot Inc v. The City of Oklahoma City et al, CV-2024-2927, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.
- 45.** Action regarding in confidential communications regarding the purchase of or appraisal

of real property to be used for county purposes in support of the new detention center site located at 1100 S. Eastern. Requested by Stacey Trumbo, PE, County Engineer.

Blough moved, Clayton seconded, to proceed as discussed. The motion carried by the following vote:

Aye: 3 - Davidson, Blough and Clayton

Citizen Participation:

John Conti

Adjourn

Davidson moved, Clayton seconded, to adjourn at 9:44 a.m. The motion carried by the following vote:

Aye: 2 - Blough and Clayton

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA



- Chair or
- Vice-Chair

ATTEST:





Maressa Treat,
County Clerk and Secretary to the Board