

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Public Buildings Authority Meeting Minutes**

**Wednesday, June 25, 2025**

**9:10 AM**

*Myles Davidson - Chair  
Brian Maughan - Trustee  
Jason Lowe - Trustee*

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcI6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcI6kV8f6Y71exwfJA)**

***Recorded in the  
Oklahoma County Clerk's Office***

## Call To Order

## Roll Call

**Present:** 3 - County Commissioner Myles Davidson, County Commissioner Brian Maughan and County Commissioner Jason Lowe

**Notice of the meeting was properly posted on June 24, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting of June 18, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Public Buildings Authority.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

### Recurring Items

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

**Maughan moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

### Departmental Items

3. Discussion and possible action regarding a renewal contract between the Public Building Authority and Waste Connections of OK for solid waste disposal at the Lincoln building, not to exceed \$5,676. This contract begins July 1, 2025, and ends June 30, 2026, pending encumbrance of funds. Req #12600265. This item was requested by Keith Monroe, Director of Facilities Management

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

4. Discussion and possible action regarding a renewal contract between the Public Building Authority and Waste Connections of OK for solid waste disposal at the Metro Parking Garages not to exceed \$936 this contract begins July 1, 2025 and ends June 30, 2026 pending encumbrance of funds. Req# 12600264 this item was requested by Keith Monroe, Director of Facilities Management

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

5. Discussion and possible action regarding a renewal agreement between Steve Landreth, CPA, PLLC and Public Building Authority for compiling financial statements of the Oklahoma County Public Building Authority for FY 25-26 not to exceed \$6,000 pending encumbrance of funds. Req # 12600194, 12600183, 12600213, 12600220, and 12600233 This item was requested by Keith Monroe, Director of Facilities Management

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

6. Discussion and possible action regarding a renewal MOU agreement between the BOCC on behalf of the Sheriff's department and the PBA for the provision of a deputy sheriff for FY 25/26 pending encumbrance of funds. Req# 12600235 in the amount of \$102,170.28. This item is requested by Keith Monroe, Director of Facilities Management

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

7. Discussion and possible action regarding a Standard Long-Term Lease between the Public Building Authority on behalf of Metro Parking with Standley Systems for lease of copier from July 1, 2025, until June 30, 2026. Requisition No. 12600241 has been issued to Standley Systems, LLC, in the amount not to exceed \$866.16 for lease and Requisition No. 12600243 in the amount not to exceed \$420.00 for maintenance, contingent upon encumbrance of funds. This item was requested by Keith Monroe, Director of Facilities Management.

**Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

**No Citizen Participation**

**Board Comments**

**No New Business**

**Adjourn**

**Maughan moved, Lowe seconded, to adjourn at 10:10 am. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

PUBLIC BUILDINGS AUTHORITY  
OKLAHOMA COUNTY, OKLAHOMA

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Chair or Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board