

County Request No. 340

REQUEST FOR LEGAL SERVICES

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 05/23/2024 Department: JJC

State the nature of the legal request: _____

Please review and approve the Standard Long Term Lease Agreement between the BOCC of OK County on behalf of OCJB and Standley Systems LLC, for Copier Lease and Maintenance for FY 25. Requisitions 1250110/Detention/\$7027.44 and 12500111/Bureau/\$3784.08, at a total cost not to exceed \$10,811.52 for Lease and 12500112/Detention/\$614.50 and 12500113/Bureau/\$3292.44 for monthly maintenance/copy charges, have been issued to Standley Systems, LLC. This Agreement renewal is effective July 1, 2024 - June 30, 2025, contingent upon encumbrance of funds. Requested by Hannah Dix, Juvenile Bureau Director.

RECEIVED

MAY 24 2024

CIVIL DIVISION
DISTRICT ATTORNEY

[Signature]
County Officer or Department Director

Reply of District Attorney's Office: _____

Reviewed

Date of Reply: 5/26/24 [Signature]
Assistant District Attorney

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS

STANDARD LONG TERM LEASE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the 1st day of July, 2024

BETWEEN the COUNTY: The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

on behalf of: Oklahoma County Juvenile Bureau (County Dept.)
Contact Person: Valerie D. Lee, Business Manager
Telephone Number: (405)713.6439

and the VENDOR: Standley Systems
2601 NW Expressway, Suite 1110W
Oklahoma City, OK 73112

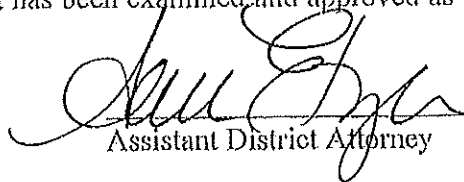
Contact Person: Linda Helmer
Telephone Number: 405.224.0819

for the long-term lease of the following items:

Savin C5503 (Admin), Savin 4002(Probation Services), Savin 920 (Nova), Savin 920 (Detention
FA Office), Savin 5002 (Probation), Savin 5002 (Intake Dept.), and Savin 6002 (Detention
Services)

County or State Contract Number: Statewide Contract No. SW1013S.

This contract has been examined and approved as to legality by the District Attorney, Oklahoma
County.

 5/28/24
Assistant District Attorney Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

ARTICLE 1
EQUIPMENT LEASED

The Vendor shall supply the following equipment to the County: (describe item/s and
serial numbers/s)

Savin C5503 (Admin) black and white copies at \$0.0089/color copies at \$0.05 each, Savin 4002(Probation Services) black and white copies at \$0.0088 each, Savin 920 (Noya) black and white copies at \$0.0145 each, Savin 920 (Detention FA Office) black and white copies at \$0.0145 each, Savin 5002 (Probation) black and white copies at \$0.0088 each, Savin 5002 (Intake Dept.) black and white copies at \$0.0088 each, and Savin 6002 (Detention Services) black and white copies at \$0.0078 each, includes all-inclusive maintenance. Includes all parts, labor, and supplies. (Excludes paper)

ARTICLE 2 INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3 TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2024, _____ and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30, 2025. County shall have the right to renew this Contract for successive annual renewal periods. Each annual renewal period shall expire on the last day of the then current fiscal year of the County. However, in order for the contract to be continued the contract must be renewed on July 1 or thereafter of each succeeding fiscal year by an affirmative action of the Board of County Commissioners. Pursuant to 62 O.S. §430.1 in no event shall the County's obligation be deemed to continue past the end of the County's fiscal year ending June 30 of every year, nor shall County be deemed to be indebted beyond the indebtedness created by each fiscal year's obligation.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty-day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

ARTICLE 4 CONTRACT AMOUNT

The County shall pay the Vendor for the lease of this equipment as follows:

1. Savin C5503 (Admin) - \$206.69 per month for lease and \$200.03 per month copy cost
2. Savin 4002 (Probation Services) - \$108.99 per month lease and \$55.33 per month

copy cost.

3. Savin 920 (Nova/Timekeeper) - \$33.13 per month lease and \$17.47 per month copy cost.

4. Savin 920 (Detention FA Office) - \$33.13 per month lease and \$ 4.73 per month copy cost.

5. Savin 5002 (Probation) - \$138.41 per month lease and \$95.59 per month copy cost.

6. Savin 5002 (Intake Department) - \$138.41 per month lease and \$95.77 per month copy cost.

7. Savin 6002 (Detention Services) - \$238.21 per month lease and \$314.18 per month copy cost.

The annual lease amount combined shall be \$10,763.64. The annual cost for copy charge combined \$9,397.20. The total combined cost of lease and copy charges not to exceed Twenty Thousand One Hundred Sixty dollars and 84/100 (\$20,160.84).

ARTICLE 5

MISCELLANEOUS PROVISIONS

ARTICLE 6

BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

ARTICLE 7

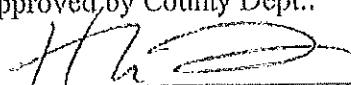
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq. 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of _____, 2024.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:

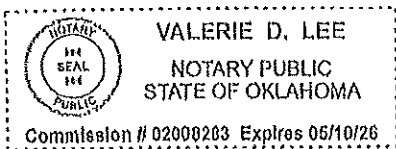


Department Head

Chairman

ATTEST:

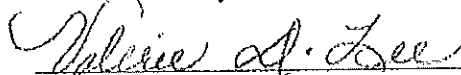
County Clerk



VENDOR: Standley Systems

By: Linda Helmer

Attest or Notary:



My Commission Expires: 5/10/26

Requisition Number: _____ (Lease) and _____ (Maintenance)

Blanket Purchase order numbers: _____



REQUISITION

12500110-00 FY 2025

BILL TO

 JUVENILE JUSTICE BUREAU -----
 5905 N. CLASSEN COURT -----
 SUITE 202 -----
 OKLAHOMA CITY , OK 73118

VENDOR

 STANDLEY SYSTEMS LLC
 PO BOX 460

SHIP TO

 JUVENILE JUSTICE BUREAU
 5905 N. CLASSEN COURT
 SUITE 202
 OKLAHOMA CITY, OK 73118

CHICKASHA, OK 73023-0460

Tel# 405-224-0819

| DATE ORDERED | VENDOR NUMBER | DATE REQUIRED | FREIGHT METHOD/TERMS | DEPARTMENT/LOCATION | QTY | UOM | UNIT PRICE | NET PRICE |
|--------------|--|---------------|----------------------|-------------------------|---------|------|------------|-----------|
| 05/13/24 | 000124 | | | Juvenile Justice Bureau | | | | |
| 001 | SW1013S-Blanket for FY25 Bureau Copier Lease Payments (Detention-525/65%), Approved at the ? BOCC Meeting. | | | | 7027.44 | EACH | 1.00000 | 7,027.44 |

Ship To
 JUVENILE JUSTICE BUREAU
 5905 N. CLASSEN COURT
 SUITE 202
 OKLAHOMA CITY, OK 73118

REQ TOTAL 7,027.44

** END OF REPORT - Generated by Donna Hampton **

Requisition 12500113-00 FY 2025

Bill To
 JUVENILE JUSTICE BUREAU
 5905 N. CLASSEN COURT
 SUITE 202
 OKLAHOMA CITY, OK
 73118

Acct No:
 UNDEFINED ACCOUNT.
 Review:
 Buyer: 6065jjvallee
 Status: Created

Page 1

Vendor
 STANDLEY SYSTEMS LLC
 PO BOX 460

Ship To
 JUVENILE JUSTICE BUREAU
 5905 N. CLASSEN COURT
 SUITE 202
 OKLAHOMA CITY, OK 73118

CHICKASHA, OK 73023-0460

Tel#405-224-0819

Deliver To
 JUVENILE JUSTICE BUREAU
 5905 N. CLASSEN COURT
 SUITE 202
 OKLAHOMA CITY, OK 73118

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|--------------|---------------|---------------|----------|-------|-------------------------|
| 05/13/24 | 1000124 | | | | Juvenile Justice Bureau |

| LN | Description / Account | Qty | Unit Price | Net Price |
|-----|--|-----------------|------------|-----------|
| 001 | sw1013S-Blanket for FY25 Bureau Copier Maintenance/Copy Charge (Bureau-526/35%) Portion. Approved at the ? BOCC Meeting. | 3292.42 EACH | 1.00000 | 3292.42 |

Ship To
 JUVENILE JUSTICE BUREAU
 5905 N. CLASSEN COURT
 SUITE 202
 OKLAHOMA CITY, OK 73118

Deliver To
 JUVENILE JUSTICE BUREAU
 5905 N. CLASSEN COURT
 SUITE 202
 OKLAHOMA CITY, OK 73118

Requisition Link

Requisition Total

3292.42

***** General Ledger Summary Section *****
 Account

Amount Remaining Budget