

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Board of County Commissioners Meeting Minutes

Wednesday, May 21, 2025

9:00 AM

*Myles Davidson - Chair
Brian Maughan - Vice-Chair
Jason Lowe - Member*

YouTube: https://www.youtube.com/channel/UCz_5jEcI6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call to Order

Roll Call

Present: 3 - County Commissioner Myles Davidson, County Commissioner Brian Maughan, and County Commissioner Jason Lowe

Notice of the meeting was properly posted on May 20, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on May 14, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

3. Discussion and possible action regarding Resolution No. 2025-2002 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Maughan moved, Lowe seconded, to approve with the addition of Requisition No 12506961 General Government for County Pharmacy Medication and Supplies Morris and Dickson for \$50,000.00. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

4. Discussion and possible action regarding payment of Purchase Card Statement dated 4-30-25 to Bank of America for purchase(s) made using Oklahoma County purchase card(s). Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

5. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid: CW26017 - Extermination Services. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Maughan moved, Lowe seconded, to strike. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

6. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

P25500-09 Oklahoma County Sheriff's Office Rollover Simulator

Maughan moved, Lowe seconded, to tabulate and return. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Lowe moved, Maughan seconded, to approve the consent agenda. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

7. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 2798 for Oklahoma County in the amount of \$250,000.00 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
8. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$10,230.23 for the period of 05-13-2025. Item requested by Karen Kint, Director of HR & Safety.
9. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$269,868.45 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
10. Discussion and possible action regarding Employee Benefit Warrant No.873137 through 873156 for Oklahoma County in the amount of \$17,473.75 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
11. Monthly Report of Officers for April 2025 for the Oklahoma County Juvenile Bureau. Requested by Hannah Whipp, Director.

12. Litigation:

Case No. CV-2024-1329 Notice of Dismissal Without Prejudice
Case No. CV-2024-3177 Notice of Condemnation Proceeding
Case No. CV-2024-1147 Petition
Case No. TC-2025-012 Tort Claim
Case No. CV-2024-1324 Payment to Commissioners
Case No. CV-2024-1357 Payment to Commissioners
Case No. TC-2025-013 Tort Claim

- 13.** Discussion and possible action regarding Tin Horn Installation for Mobly in District 2. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
- 14.** Discussion and possible action regarding Tin Horn Installation for Nance in District 3. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.

End of Consent Docket

Departmental Items

Finance Authority

- 15.** Consideration and action upon resolution authorizing and approving the incurring of indebtedness by the Trustees of the Oklahoma County Finance Authority to be accomplished by the issuance of lease revenue bonds, bonds, notes or other evidences of indebtedness in one or more series on a tax-exempt or taxable basis, at a premium or discount, in the aggregate principal par amount of not to exceed Ninety-Three Million, Two Hundred Thousand and No/100 Dollars (\$93,200,000.00) to provide funds to complete the acquisition, construction, equipping, renovating, and remodeling of school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites related to Independent School District No. 41 Oklahoma County, Oklahoma ("Western Heights Public Schools" or the "District"); establish a reserve fund, if any, capitalize interest and pay costs of issuance and all matters related thereto, including but not limited to the waiver of competitive bidding thereof; and declaring an emergency. Requested by Kelly Work, Attorney at Law.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

District No. 2

- 16.** Discussion and possible action regarding the appointment of Phill Maytubby to the Oklahoma City-County Board of Health due to the resignation of Jim Gebhart. This appointment will finish out the 6 year term, beginning immediately upon approval. Requested by Brian Maughan, Commissioner for District 2.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

17. Discussion and possible action regarding approval of FY25 and FY26 General Mutual Cooperation Agreements between the Board of County Commissioners and Metro Tech of Oklahoma County for construction, improvement, repair or maintenance of roads, streets, and bridges, or special projects. This item requested by Brian Maughan, Commissioner for District 2 and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

18. Discussion and possible action regarding approval of FY25 Agreement for Specific Assistance between the Board of County Commissioners and Metro Tech of Oklahoma County for construction, improvement, and repair of a parking lot located at the Metro Tech Aviation Campus located at 5600 S Macarthur Blvd. Metro Tech of Oklahoma County will reimburse the County 100% for all contract materials, equipment, and labor costs not to exceed \$217,791.20. This item requested by Brian Maughan, Commissioner for District 2 and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

District No. 3

19. Discussion and possible action for approval of a Specific Assistance Agreement between the City of Piedmont and the Board of County Commissioners of Oklahoma County with reconstructing County Line Rd, a county section line road, between 178th and 192nd. The total amount of project is not to exceed \$752,000.00 of which the City of Piedmont shall reimburse Oklahoma County 100% of actual project costs not to exceed \$752,000. Requested by Myles Davidson, Chairman of the Board

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

20. Discussion and possible action regarding adoption of a system of parliamentary procedures by the Board of County Commissioners for use in all County public meetings. Requested by Myles Davidson, Chairman of the Board.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

21. Discussion and possible action regarding the appointment of Jim Hollman as the District 3 representative to the Oklahoma County Criminal Justice Authority. Requested by Myles Davidson, Chairman of the Board.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

22. Discussion and possible action regarding approval of a contract between the Board of County Commissioners of Oklahoma County and Novotx, LLC for Asset Management software and training in the amount of \$82,270.00. Reviewed on 5/14/25 for form and legality by Aaron Etherington, Assistant District Attorney. Requested by Paul Foster, Chief Deputy, District 3.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Assessor

23. Discussion and possible action regarding Standard Long Term Lease contract with R.K. Black, Inc., for lease of copiers from July 1, 2025 until June 30, 2026. Requisition 12600024 has been issued to R.K. Black, Inc in the amount not to exceed \$4,599.12 for lease and Requisition 12600019 has been issued to R.K. Black, Inc in the amount not to exceed \$8,000.00 for maintenance and copies, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney

Maughan moved, Lowe seconded, to approve items 23-29. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

24. Discussion and possible action regarding Standard Long Term Lease contract with R.K. Black, Inc., for lease of copiers from July 1, 2025 until June 30, 2026. Requisition 12600022 has been issued to R.K. Black, Inc in the amount not to exceed \$2,654.16 for lease and Requisition 12600021 has been issued to R.K. Black, Inc in the amount not to exceed \$7,000.00 for maintenance and copies, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney
25. Discussion and possible action regarding Standard Long Term Lease contract with R.K. Black, Inc., for lease of plotter/scanner from July 1, 2025 until June 30, 2026. Requisition 12600023 has been issued to R.K. Black, Inc in the amount not to exceed \$2,710.80 for lease and Requisition 12600020 has been issued to R.K. Black, Inc in the amount not to exceed \$1,188.00 for maintenance, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney
26. Discussion and possible action regarding Professional Services Agreement between Oklahoma County Assessor's Office, and Board of County Commissioners and ILOOKABOUT INC dba Apex Appraisal Solutions. The term of the contract will be July 1, 2025 through June 30, 2026. Requisition No. 12600038 has been issued to Apex Appraisal Solutions in the amount not to exceed \$62,500.00 for annual renewal, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.
27. Discussion and possible action regarding Professional Services Agreement between Oklahoma County Assessor's Office, and Board of County Commissioners and Just Appraised for deed recognition. The term of the contract will be July 1, 2025 through

June 30, 2026. Requisition No. 12500031 has been issued to Just Appraised in the amount not to exceed \$116,865.00 for annual renewal, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

28. Discussion and possible action regarding Professional Services Agreement between Oklahoma County Assessor's Office, and Board of County Commissioners and Just Appraised for online filings. The term of the contract will be July 1, 2025 through June 30, 2026. Requisition No. 12600030 has been issued to Just Appraised in the amount not to exceed \$94,500.00 for annual renewal, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.
29. Discussion and possible action regarding approval of contract for the Oil & Gas Appraisal contract and for the software support and license agreement for Total Assessment Solutions Corp (TASC) for FY 2025-2026 Requisition No. 12600025 has been issued to TASC in the amount of \$35,000.00 from General Fund/Assessor Revaluation/Professional Services Other (1001-140-54455), contingent upon the encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

Engineering

30. Discussion and possible action regarding Change Order No. 3 to the Agreement for Services between Flintco, LLC. and the Board of County Commissioners of Oklahoma County for the Oklahoma County Behavioral Care Center-ARPA # 10130. This change order is necessary for Bridging Design. The County agrees to pay an additional Forty-Five Thousand Three Hundred Seventy-Three Dollars and 40/100 (\$45,373.40) for the additional work. Pending encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

31. Discussion and possible action regarding Amendment No. 1 to the Agreement for Services between Flintco, LLC. and the Board of County Commissioners of Oklahoma County for the Oklahoma County Behavioral Care Center-ARPA # 10130. This change order is necessary for Bridging Design. The County agrees to pay an additional Two Hundred Seventy-Five Thousand Four Hundred Sixty-Two Dollars and 18/100 (\$275,462.18) for the additional work contingent upon encumbrance of funds. Requested Requested by Stacey Trumbo, PE, County Engineer.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Treasurer

32. Discussion and possible action regarding the authorization for the chairman to sign the agreement between Oracle and the BOCC for the Oklahoma County Treasurer, to provide software services. The effective dates of the agreement will be from May 1,

2025 through June 30, 2025. Requisition No. 12506532 has been issued to Oracle in the amount of \$166,987.50. Requested by Forrest "Butch" Freeman, County Treasurer, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Commissioners Comments/General Remarks

No New Business

No Citizen Participation

Adjourn

Commissioner Maughan motioned to adjourn at 9:22 a.m.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board