

Addendum to an Existing Contract

ARPA SUBRECIPIENT AGREEMENT BOARD OF OKLAHOMA COUNTY COMMISSIONERS And RestoreOKC, Inc.

THIS CONTRACT ADDENDUM is in reference to a contract agreement dated 09/11/2023 between the Board of Oklahoma County Commissioners, herein referred to as COUNTY, and the **RestoreOKC, Inc.**, herein referred to as SUBRECIPIENT.

THAT WHEREAS, the COUNTY and the SUBRECIPIENT have entered into an agreement for the provision of ARPA funding for projects managed by the SUBRECIPIENT.

- RestoreOKC is a community-based nonprofit organization serving residents of Northeast Oklahoma City through a holistic, place-based approach to health, food access, and economic stability. The organization works with populations intended to be served by public and philanthropic investments, with a primary focus on low-income households and individuals who qualify for nutrition assistance benefits.

As part of its mission to address health inequities and social determinants of health, RestoreOKC operates the only community-owned and community-led full-service grocery store in Northeast Oklahoma City, The Market at Eastpoint. RestoreOKC's project activities are designed to expand the Market's role as a community health hub by integrating food access with on-site supportive services. Project investments support equipment and infrastructure necessary to scale these services, improve operational efficiency, and extend outreach to additional community members.

RestoreOKC's integrated approach is expected to contribute to improved physical health outcomes, increased food sovereignty, and local economic impact. The organization prioritizes locally produced food, ensuring that a growing share of produce sold at the Market is sourced from local growers, thereby reinvesting revenue into the community and supporting workforce opportunities. By addressing food access, economic stability, and access to supportive services in a single, trusted location, RestoreOKC aims to create sustainable, community-driven improvements in health and work toward closing the life expectancy gap faced by residents of Northeast Oklahoma City.

A copy of the original contract is made part of this Addendum;

WHEREAS, the parties hereto desire to reduce the terms of this Amendment to writing;

NOW, THEREFORE, for and in consideration of the mutual promises to each other, as hereinafter set forth, the parties hereto do mutually agree to the contract addendum as follows:

1. Reference: The “not-to-exceed amount”

- For the additional services as outlined, COUNTY shall provide financial assistance to the SUBRECIPIENT in an additional amount not to exceed \$43,000.00. The not-to-exceed amount is being increased **by** \$43,000.00 from \$250,000.00 to \$293,000.00.

2. Reference: Section 10. Reporting Requirements: Project-Specific KPIs is hereby modified to read as follows:

RestoreOKC, Inc. has also elected to track the following KPIs to measure the outcomes and outputs of the project:

- ~~Number of jobs created per quarter~~
- ~~Number of new offerings (Nutrition & Dietetic support, On The Road to Health Classes & EBT eligible grab & go meals.) launched per quarter~~
- ~~Percentage increase in production per quarter~~
- **Modified KPI 1:** Equipment purchased to expand the capacity of Restore Farms per quarter
- **Modified KPI 2:** Number of jobs created per quarter
- **Modified KPI 3:** Number of health fairs or offerings for neighbors to promote health education per quarter
- **Modified KPI 4:** Number of new farmers’ markets created from increased production in Restore Farms for increased access to healthy foods

3. Reference ATTACHMENT A: RISK-BASED SUBRECIPIENT MONITORING is hereby modified to read as follows:

This subrecipient is MEDIUM RISK (for additional funding amount of \$43,000.00) due to time-constraints in the remaining ARPA funding timeline, this is not due to deficiencies in performance of this project.

- i. County must send reminders to the entity of federal single audit requirements.
 1. If the County subaward to the entity is \$1,000,000.00 or more, subrecipient must complete a federal single audit and County is responsible for confirming the entity completes a federal single audit. If the entity does not complete the federal single audit, they are in violation of federal compliance requirements and corrective action must be taken.
 2. If County subaward to the entity is less than \$1,000,000.00, County should still notify the entity of the requirement as the \$1,000,000 threshold is a cumulative of all federal funds an entity receives during the entity's fiscal year. County must verify if an entity is required to perform a federal single audit by checking the total of federal awards made to an entity through www.usaspending.gov. Corrective action is needed if the federal single audit threshold is met but the entity has not completed a federal single audit.
- ii. Payments made on reimbursement basis only and reviewed for allowability.
- iii. Random sampling of expenditures for supporting documentation/detail should be conducted at least quarterly.
- iv. Annual site visit until the project is completed.

4. **Reference ATTACHMENT B1: 20068: PROJECT DETAILS: RestoreOKC Culture of Health**

Description:

~~The RestoreOKC Inc. has been allocated \$ 250,000.00 to complete the construction of The Market at Restore Farms which is a Farmers Market that will be open in Fall 2022 . The Market at Eastpoint was built in the middle of a food desert community during the COVID-19 pandemic after the last grocery store in the community closed. Due to this, the neighborhood community has faced issues in sourcing fresh farm produce and other necessary articles. The Market at Eastpoint would serve neighbors as far more than a grocery store. This is an innovative approach that could transform the entire food system for neighbors. The organization, through this project, plans to provide expanded food production, increased offerings of healthy food items, implementation of loyalty card app that can reward healthy purchase behaviors in partnership to be monitored by University of Oklahoma & Integris Health.~~

RestoreOKC Inc. has been allocated **\$293,000** to support the expansion and operational buildout of **The Market at Restore Farms**, a community-based farmers' market and healthy-food access hub located in Northeast Oklahoma City. The Market was developed in response to the closure of the neighborhood's last full-service grocery store during the COVID-19 pandemic, which left residents in a significant food access gap.

The Market serves as more than a grocery outlet; it is designed as a community food system hub that connects local food production, workforce development, and community health initiatives. Through this project, RestoreOKC is expanding local food production capacity, increasing jobs and access to affordable, healthy foods for residents in a historically underserved neighborhood from their urban farm.

Project funding supports the procurement of farm and food system equipment that enables expanded local food production, employment and supply of food to the market.

Equipment categories supported through this project include:

- Small-scale agricultural production equipment used for urban farming operations (e.g., soil preparation, cultivation, and planting equipment)
- Harvesting and post-harvest handling equipment for fruits and vegetables
- Irrigation and water management systems that support year-round food production
- Produce washing, sorting, and packing equipment to prepare farm products for market distribution
- Cold storage and refrigeration equipment to maintain food safety and extend shelf life of fresh produce
- Market infrastructure equipment that supports aggregation and distribution of locally produced food

Together, the market construction and equipment investments allow RestoreOKC to expand local food production, increase the availability of healthy food items, and strengthen neighborhood food security. The project also supports the implementation of a healthy food loyalty program that rewards nutritious purchasing behaviors and contributes to community health initiatives in partnership with the University of Oklahoma and Integris Health.

Expense Type: Ongoing capital expenditure for purchase of farm equipment and food storage

Amount: ~~\$250,000.00~~ \$293,000.00

5. Reference ATTACHMENT B2: PROJECT MILESTONES is hereby modified to read as follows:

Expenditure Timeline					
		Expected Progress	Expected Progress Addendum Modifications (February 2026)	Spending (\$ Amount)	Spending (\$ Amount) Addendum Modifications
2023	Q1				
	Q2				
	Q3				
	Q4	Purchase of equipment to occur immediately upon receipt of funding.	Invest in equipment to expand production to the lower acreage.	\$250,000.00	\$50,292.00
2024	Q1		Expansion of farm & animal production for Spring & Summer. Purchase of a Storage Shed for Livestock, Mobile Chicken Coop to expand flocks, electric fencing for free-ranging animals across the farm & a brooder for raising baby chicks to continue rotation of flocks to ensure continual egg production.		\$27,645.15
	Q2		The construction and expansion of a livestock shed & related equipment as was scheduled.		\$32,318.98
	Q3		Fans, solar & infrastructure equipment for the animal barns and tools to repair the tractor purchased through ARPA to ensure longevity.		\$3,481.71
	Q4		Strategic investments to expand farm operations, create jobs, and enhance revenue streams, supporting our mission to address food insecurity and employment equity in Northeast Oklahoma City.		\$14,676.82
2025	Q1		Small tools for use on the farm & on-the-acquire equipment to extend useful life.		\$550.00
	Q2		Purchase a lettuce harvester and small equipment for tractor maintenance		\$1,096.52
	Q3		Construction and expansion of chicken coop facilities and the purchase of essential equipment.		\$16,907.00
	Q4		Purchase of hoop houses to expand local food production capacity		\$60,341.61
2026	Q1		Purchase of equipment for small-scale agricultural production; harvesting & post-harvesting; irrigation and water management systems; washing, sorting and packing equipment; cold storage and refrigeration;		\$21,250.00

		market infrastructure for aggregation and distribution of food		
Q2		Purchase of equipment for small-scale agricultural production; harvesting & post-harvesting; irrigation and water management systems; washing, sorting and packing equipment; cold storage and refrigeration; market infrastructure for aggregation and distribution of food		\$21,250.00
Q3		Purchase of equipment for small-scale agricultural production; harvesting & post-harvesting; irrigation and water management systems; washing, sorting and packing equipment; cold storage and refrigeration; market infrastructure for aggregation and distribution of food		\$21,250.00
Q4		Purchase of equipment for small-scale agricultural production; harvesting & post-harvesting; irrigation and water management systems; washing, sorting and packing equipment; cold storage and refrigeration; market infrastructure for aggregation and distribution of food		\$21,940.21

6. Reference ATTACHMENT B3: BUDGET is hereby modified to read as follows:

High Level Budget					
	Category	Description	Dollar Amount (\$)	Updated Dollar Amount (\$) March 2026	Notes
	Project Name	20068: RestoreOKC Culture of Health	\$250,000.00	\$293,000.00 (increase of \$43,000.00)	
Operational Expenses	Personnel Salaries and Wages	<i>Program directors and assistant directors, teachers, support staff, career or success coaches, translators, workforce development specialists, accessibility specialists, tutors, etc.</i>	\$-	\$-	
	Personnel Fringe Benefits	<i>Employer-paid portions of FICA; Employee insurance and retirement plans; Unemployment and workers' compensation insurance; professional development</i>	\$-	\$-	
	Supplies	<i>Curriculum materials / kits; program supplies</i>	\$-	\$-	
	Advertising and Outreach	<i>Print and digital advertising (e.g. fliers, yard signs, billboards, websites, radio ads, etc.)</i>	\$-	\$-	
	Rent	<i>Cost of rent</i>	\$-	\$-	
	Maintenance and Repair	<i>Cost of maintenance and repairs of equipment</i>	\$-	\$-	
	Services for removing barriers to participation	<i>-Transportation assistance for students (e.g. vouchers for public transportation fares) -Childcare assistance for students -Translation services</i>	\$-	\$-	
	Administrative Cost	<i>Cost of administrative expenses limited to 10% unless Negotiated Indirect Costs Rate Agreement ("NICRA") established.</i>	\$25,000.00	\$25,000.00 (No change)	
Capital Expenses	Equipment (Over \$10,000)	<i>General purpose equipment (e.g. motor vehicles enabling transportation assistance for program participants, printing or reproduction technology); Special purpose equipment; Equipment for hands-on learning activities (e.g. ladders, power tools, wiring lab, simulating lab, etc.)</i>	\$225,000.00	\$268,000.00 (Increase of \$43,000.00)	<i>Our expenses will include \$268,000 to be spent on farm production, agricultural processes and other related equipment</i>
	Capital Purchases	<i>Facilities or Land acquisition</i>	\$-	\$-	

May it be known that the undersigned parties, for good consideration, do hereby agree to make the following changes and / or additions that are outlined within the addendum. These additions shall be made valid as if they are included in the original stated contract.

No other terms or conditions of the SUBRECIPIENT contract shall be negated or changed as a result of this here stated addendum.

All promises, requirements, terms, conditions, provisions, representations contained and specified in the original Agreement shall survive and become part of this Addendum unless specifically provided otherwise herein, or unless superseded by applicable Federal law or State statutes.

IN WITNESS WHEREOF, the SUBRECIPIENT and the COUNTY respectively, have caused this Agreement to be executed by their duly authorized representatives.

SUBRECIPIENT



RestoreOKC, Inc.

Date: 3/31/26

BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY

CHAIRMAN

ATTESTED BY: COUNTY CLERK

[COUNTY CLERK]

Attachment: Original Sub-recipient Agreement to follow