

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Board of County Commissioners Meeting Minutes**

**Wednesday, July 17, 2024**

**9:00 AM**

***Brian Maughan - Chairman  
Carrie Blumert - Vice-Chair  
Myles Davidson - Member***

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

***Recorded in the  
Oklahoma County Clerk's Office***

## Call to Order

## Roll Call

**Present:** 3 - County Commissioner Brian Maughan, County Commissioner Carrie Blumert, and County Commissioner Myles Davidson

**Notice of the meeting was properly posted on July 16, 2024.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

**Prayer and Pledge of Allegiance was led by Pastor Derrick Walter Jr.**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on July 10, 2024 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### Recurring Agenda Items:

2. Discussion and possible action regarding all claims, list is attached and available for inspection in the office of the County Clerk, Room 201.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

3. Discussion and possible action regarding Resolution No. 2024-3605 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 201.

**Blumert moved, Davidson seconded, to add Sheriff Homeland Grant requisition 12500902.to Smith's Detection in the amount of \$9,190.00. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

4. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid:

P24372-16- Oklahoma County Sheriff's Office Small Unmanned Aircraft System

**Blumert moved, Davidson seconded, to approve Award No. 26-2024.**

**Adorama, Inc.**

**The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

**Consent Agenda**

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

The following items are Consent Items and are routine in nature:

**Blumert moved, Davidson seconded, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

5. Assessor's Revolving Fee Account 8101 May 2024
6. Assessor's Revolving Fee Account 8101 June 2024
7. Discussion and possible action regarding the Treasurer Depository Fund Summary for the month of June 2024. Requested by Forrest "Butch" Freeman, Oklahoma County Treasurer.
8. Monthly Report of Fees for the Planning Commission Inspection Fee Funds, State Building Code Fund and the Fee Fund Report for June 2024.
9. Monthly Report of Fees for Court Fund: June, 2024.
10. Monthly Report of Fees for the Court Clerk for June, 2024.
11. Monthly Report of Fees for the month of June 2024 for the Oklahoma County Juvenile Bureau
12. Sheriff monthly report of fees - June 2024
13. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$1,657.88 for the period of 07/09/2024. Item requested by Karen Kint, Director of HR & Safety.
14. Discussion and possible action regarding Tin Horn Installation in District 2 for Merriman. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
15. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 1491 for Oklahoma County in the amount of \$250,000.00 pending notification of encumbrance to Megan Tejada, Oklahoma County Treasurer's Office.
16. Cancel check# 101028588 in the amount of \$6,467.38 issued to City of Oklahoma City dated 07-10-2024. Do not reissue.
17. Discussion and possible action regarding Employee Benefit Warrant No. 869353 through 869818 for Oklahoma County in the amount of \$332,145.35 pending notification of encumbrance to Megan Tejada, Oklahoma County Treasurer's Office.
18. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 1468 for Oklahoma County in the amount of \$185,683.95 pending notification of encumbrance to Megan Tejada, Oklahoma County Treasurer's Office.

19. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 1479 for Oklahoma County in the amount of \$17,269.00 pending notification of encumbrance to Megan Tejada, Oklahoma County Treasurer's Office.
20. Discussion and possible action regarding Employee Benefit Warrant No. 868171 through 869352 for Oklahoma County in the amount of \$712,303.31 pending notification of encumbrance to Megan Tejada, Oklahoma County Treasurer's Office.
21. Litigation:  
  
Case No. CJ-2024-3408 Summons  
Case No. CV-2024-1362 Appointment of Commissioners  
Case No. CV-2024-1583 Appointment of Commissioners
22. Discussion and possible action regarding Resolution 2024-3593 to appoint Larry D. Spaeth as Receiving Officer to replace Michael Tiller for the attached accounts: This item is requested by Carrie Blumert, District No. 1.

### **End of Consent Docket**

#### **Departmental Items**

##### **District No. 1**

23. Discussion and possible action to allow the hanging of flyers for the August 16th Warrant Clearing Event.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

##### **District No. 2**

24. Discussion and possible regarding a Specific Assistance Agreement between the City of Choctaw and Board of County Commissioners of Oklahoma County pursuant to Title 69, O.S. § 603, Title 11, O.S. § 36 for reconstruction, repair, and/or improvements of a portion of road belonging to the Municipality, location at NE 10th St between N Indian Meridian Road and Triple X Road. The total estimated project is \$706,654.61, but not to exceed \$710,000. Upon completion of the project and receipt of invoicing from the County, Municipality shall reimburse the County for all materials in an amount not to exceed Four Hundred Ninety-Nine Thousand, Eight Hundred Eight Dollars and Ten Cents (\$499,808.10). This Agreement shall become effective upon signature of both parties and shall terminate on June 30, 2025. Requested by Brian Maughan, Chairman of the Board and reviewed as to form and legality by Aaron Etherington, ADA.

**Maughan moved, Blumert seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

25. Discussion and possible action to approve a proposal from Ford AV for Oklahoma County Courthouse Digital Signage. Requested by Brian Maughan, Chairman of the Board and reviewed as to form and legality by Aaron Etherington, ADA.

**Davidson moved, Blumert seconded, to receive doc. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

**Blumert moved, Davidson seconded, to approve and that it is a discussion item in next infrastructure meeting. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### **District No. 3**

- 26.** Discussion and possible action to appoint AJ Griffin to the Oklahoma County Criminal Justice Authority, appointment fills the seat vacated by Chad Alexander. Requested by Myles Davidson, Commissioner District 3.

**Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

- 27.** Discussion and possible action regarding an agreement between Oklahoma County and Caroline Grace Media LLC for media management and coordination (as specified in the agreement) beginning July 17, 2024 and ending June 30, 2025 in an amount not to exceed \$30,000.00. Requested by Myles Davidson, Commissioner District 3.

**Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### **Emergency Management**

- 28.** Discussion and possible action regarding the FY 2025 Annual Fire Equipment Agreement between Oklahoma County and The Deer Creek Fire Protection District. This Agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2025.

**Blumert moved, Davidson seconded, to approve items 28-32. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

- 29.** Discussion and possible action regarding the FY 2025 Annual Fire Equipment Agreement between Oklahoma County and the City of Spencer, Spencer Fire Department. This Agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2025.
- 30.** Discussion and possible action regarding the FY 2025 Annual Fire Equipment Agreement between Oklahoma County and the City of Choctaw, Choctaw Fire Department. This Agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners, and ends on June 30, 2025.
- 31.** Discussion and possible action regarding the FY 2025 Annual Fire Equipment

Agreement between Oklahoma County and the Village, Village Fire Department. This Agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners, and ends on June 30, 2025.

32. Discussion and possible action regarding the FY 2025 Annual Fire Equipment Agreement between Oklahoma County and Forest Park, Forest Park Fire Department. This Agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2025.

### Engineering

33. Discussion and possible action regarding chairman signing BIA ROW Applications and The County Clerk signing the BIA Evidence of Authority form for Bridge and Approaches Replacement Project: J/P 28718(05) Luther Rd over North Canadian River. Requested by Stacey Trumbo, PE, County Engineer.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

34. Discussion and possible action regarding Change Order No. 1 to the Agreement for Services between Marshall Environmental Management, Inc, and the Board of County Commissioners of Oklahoma County for Annex 5th Floor Asbestos Abatement- ARPA Project #10033. Marshall Environmental Management, Inc. submits Change Order No. 1 to perform additional work to fireproof by the elevators, additional asbestos abatement per DOL and the air monitoring of the additional asbestos abatement. The total amount of the change order shall not exceed Twenty-Three Thousand Eight Hundred Dollars and Sixty cents (\$23,800.60). Requisition No. 12501045 has been issued from ARPA funds contingent upon encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

35. Discussion and possible action regarding Change Order No. 1 to the Agreement for Services between Anderson & House, Inc., and the Board of County Commissioners of Oklahoma County for the Existing Jail Loading Dock- ARPA Project #10077. Anderson & House, Inc. submits Change Order No. 1 to upgrade keyed door controllers. The total amount of the change order shall not exceed Four Thousand Three Hundred Sixty-Five Dollars and no cents (\$4,365.00). This is within the statutory allowable change order limit. Requested by Stacey Trumbo, PE, County Engineer.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

36. Discussion and possible action regarding the Agreement for Services between Jim Cooley Construction, LLC and the Board of County Commissioners of Oklahoma County for the Oklahoma County 1st Floor Annex Phase 1 Clerks Books, ARPA

Project #10067 A. Requisition Number 12500956 in the amount of Fifty-Nine Thousand, One Hundred Twenty-Eight Dollars and No/100 (\$59,128.00) has been issued from ARPA Funds, contingent upon encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

37. Discussion and possible action regarding the Agreement for Services between Halff Associates, Inc. and the Board of County Commissioners regarding Oklahoma County Bridge 54- BR-2024, East 1000 Britton Road & Hiwassee-Jones RCB. The total amount of the agreement shall not exceed One Hundred Thirty-Six Thousand, Nine Hundred Eighty-Two Dollars and Eighty Cents (\$136,982.80). Requisition No. 12501068 has been issued from CBRI Fund (11116120) contingent upon encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer and has been approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

38. Discussion and possible action regarding the Agreement for Services between Halff Associates, Inc. and the Board of County Commissioners regarding Oklahoma County Bridge on Pottawatomie Road west of McLoud. The total amount of the agreement shall not exceed One Hundred Nine Thousand, Five Hundred Eighty-Four Dollars and Eighty Cents (\$109,584.80). Requisition No. 12406906 has been issued from CBRI Fund (11116120) contingent upon encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer and has been approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

39. Discussion and possible action regarding an amendment to the Agreement for Services between Smith-Roberts Land Services, Inc. and the Board of County Commissioners of Oklahoma County for acquisition services for Bridge 16- 220th over Deer Creek R/W Staking Services for Utilities increasing PO 22306529 to \$26,750.00. Requested by Stacey Trumbo, PE, County Engineer.

**Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

40. Discussion and possible action regarding the amendment to the Agreement for Services between Olsson, Inc. and the Board of County Commissioners of Oklahoma County for investigative geotechnical services for the New Adult Detention Center, performing supplemental geotechnical exploration at the "Trosper Park Site" increasing the PO 22402763 to \$101,170.00. Requested by Stacey Trumbo, PE, County Engineer.

**Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### **Policy & Governance**

- 41.** Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Share Foundation. Agreement not to exceed \$250,000 to partner with fellow home builders, local businesses, and construction vendors to provide homes directly to at-risk families or other non-profits working with at-risk families at no cost. The duplex will impact two families providing security and hope. Requisition No. 12501065-00. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, Policy and Governance Chairman.

**Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### **Public Defender**

- 42.** Discussion and possible action regarding approval of a standard long-term lease contract between Standley Systems, LLC, and the Oklahoma County Public Defender for two (2) Kyocera 8353i copiers and copier services. This contract shall commence on July 1, 2024, and terminate on June 30, 2025. The amount of the contract shall not exceed \$8,000.00. Approved as to form and legality by Aaron Etherington, ADA. Requested by Brigitte Biffle, Public Defender of Oklahoma County.

**Blumert moved, Davidson seconded, to approve items 42-43. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

- 43.** Discussion and possible action regarding approval of a standard long-term lease contract between Standley Systems, LLC, and the Oklahoma County Drug Court office for one (1) Kyocera 8353ci copier and copier services. This contract shall commence on July 1, 2024, and terminate on June 30, 2025. The amount of the contract shall not exceed \$7,000.00. Approved as to form and legality by Aaron Etherington, ADA. Requested by Brigitte Biffle, Public Defender of Oklahoma County.

### **Sheriff**

- 44.** Discussion and possible action regarding the FY 2024-25 Memorandum of Understanding renewal between Oklahoma City Public Schools and the Oklahoma County Sheriff's Office for providing one (1) School Resource Officer at a daily rate not to exceed \$428.00. The effective dates of this contract are July 1, 2024, through June 30, 2025. Requested by Tommie Johnson III, Oklahoma County Sheriff, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Blumert moved, Davidson seconded, to approve items 44-47. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

- 45.** Discussion and possible action regarding the FY 2024-25 Memorandum of



Understanding renewal between Christ the King Catholic School and the Oklahoma County Sheriff's Office for providing one (1) School Resource Officer at a daily rate not to exceed \$428.00. The effective dates of this contract are July 1, 2024, through June 30, 2025. Requested by Tommie Johnson III, Oklahoma County Sheriff, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

46. Discussion and possible action regarding the FY 2024-25 Memorandum of Understanding renewal between the Catholic School of St. Eugene and the Oklahoma County Sheriff's Office for providing one (1) School Resource Officer at a daily rate not to exceed \$428.00. The effective dates of this contract are July 1, 2024, through June 30, 2025. Requested by Tommie Johnson III, Oklahoma County Sheriff, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.
47. Discussion and possible action regarding the FY2024-25 Memorandum of Understanding renewal between the Oklahoma County Treasurer's Office and the Oklahoma County Sheriff's Office for the provision of one (1) Deputy at an annual rate of \$98,191.44. The effective dates of this contract are July 1, 2024 through June 30, 2025. Requested by Tommie Johnson III, Oklahoma County Sheriff, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.
48. Discussion and possible action regarding the review of an award from the Oklahoma Office of Homeland Security for annual maintenance for FY 2024-2025 for two Mobile Security X-Ray Machines in the amount of \$9,190.00. There are no matching funds required. Requested by Tommie Johnson III, Oklahoma County Sheriff.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

#### **No Commissioners Comments/General Remarks**

**No New Business**

**No Citizen Participation**

**Adjourn**

**Davidson moved, Blumert seconded, to adjourn at 9:26 a.m. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

---

Brian Maughan,  
Chairman

ATTEST:

---

Maressa Treat,  
County Clerk and Secretary to the Board