

#384

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FOR THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES FROM THE DISTRICT ATTORNEY AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES. IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL REQUESTS FOR ADVICE WILL BE RESPONDED TO IN WRITING. IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O.S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A "GOOD FAITH AND COURSE OF EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

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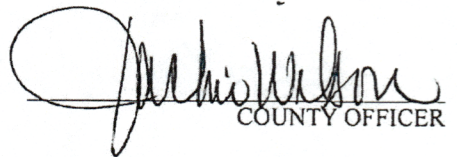
DATE OF REQUEST: 05.18.2026

COUNTY DEPARTMENT MAKING REQUEST: Oklahoma County Treasurer

STATE, WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED:

Review of the service contract between Quadient Leasing and Oklahoma County Treasurer for lease on Mail Machine IX-9 Series . Agreement to be effective upon approval by the Board of County Commissioners through June 30, 2027. Requested by Jackie Wilson.

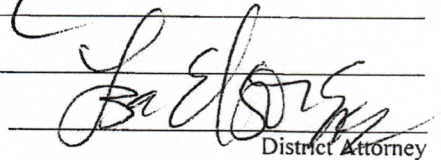
ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE.


COUNTY OFFICER

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DATE RECEIVED BY DISTRICT ATTORNEY:

REPLY BY DISTRICT ATTORNEY: *Reviewed*
All OK JEG


District Attorney

RECEIVED
MAY 18 2026
CIVIL DIVISION
DISTRICT ATTORNEY

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS

STANDARD LONG-TERM LEASE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the 1st day of July, 2026

BETWEEN the COUNTY: The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

on behalf of: Treasurer's Office (County Dept.)
Contact Person: Jackie Wilson
Telephone Number: 405.713.1329

and the **VENDOR:** **QUADIENT LEASING USA INC**
Address: DEPT 3682
PO BOX 123682
DALLAS, TX 75312-3682

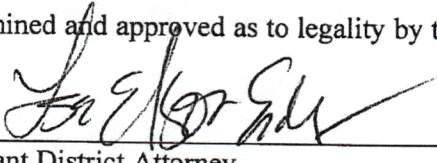
Contact Person: Matt Perry
Telephone Number: 405.509.6526

for the long term lease of the following items:

IX-9 SERIES MAILING MACHINE State of Oklahoma contract number: SW1008N PRICE
AGREEMENT: ADSP016 169901 12 Month Agreement @ \$646.35 a month Billed Monthly

County or State Contract number: State of Oklahoma Contract Number: #SW1008N

This contract has been examined and approved as to legality by the District Attorney, Oklahoma County.


Assistant District Attorney

5/27/2026
Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

The Vendor shall supply the following equipment to the County: (describe item/s and serial numbers/s)

IX-9 SERIES W/DYNAMIC SCALE, MIXED MAIL FEEDER, AND 30LB WEIGHING PLATFORM

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2026 and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30, 2027. County shall have the right to renew this Contract for successive annual renewal periods. Each annual renewal period shall expire on the last day of the then current fiscal year of County. It is the present intent of the County to continue this lease for an additional 3 fiscal years. However, in order for the contract to be continued the contract must be renewed on July 1 or thereafter of each succeeding fiscal year by an affirmative action of the Board of County Commissioners. Pursuant to 62 O.S. §430.1 in no event shall the County's obligation be deemed to continue past the end of the County's fiscal year ending June 30 of every year, nor shall County be deemed to be indebted beyond the indebtedness created by each fiscal year's obligation.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty-day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

ARTICLE 4
CONTRACT AMOUNT

The County shall pay the Vendor for the lease of this equipment as follows:
Six Hundred Forty Six Dollars & 35/100 per month for lease. Annual contract amount is \$7,756.20

APPROVED this _____ day of, _____, 2026

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.: _____

Chairman

Department Head

ATTEST:

Oklahoma County Clerk

VENDOR: Quadient Leasing USA, Inc

Contact Person: Matt Perry

By: *Matt Perry*

Attest or Notary:

My Commission Expires:

Requisition Number 12700014 Blanket Purchase order number: _____

Bill To OKLAHOMA COUNTY TREASURER 320 ROBERT S. KERR SUITE 307 OKLAHOMA CITY, OK 73102 JACKIE.WILSON@OKLAHOMACOUNTY.ORG	Requisition 12700014-00 FY 2027 Acct No: UNDEFINED ACCOUNT. Review: Buyer: 6065trjeabil Status: Created
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Vendor QUADIENT LEASING USA INC DEPT 3682 PO BOX 123682 DALLAS, TX 75312-3682 Tel#203-301-3479	Ship To OKLAHOMA COUNTY TREASURER 320 ROBERT S. KERR SUITE 307 OKLAHOMA CITY, OK 73102
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Deliver To
 OKLAHOMA COUNTY TREASURER
 320 ROBERT S. KERR
 SUITE 307
 OKLAHOMA CITY, OK 73102

1130 150 55380 2027

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
04/16/26	001739				Treasurer

LN	Description / Account	Qty	Unit Price	Net Price
001	BLANKET-SW1008-IX-9 SERIES MAIL MACHINE AGREEMENT:ADSP016_169901 1-12 OF 60MONTH AGREEMENT @ \$646. 35 BILLED MONTHLY JULY 1, 2026 - JUNE 30, 2027 1130 150 55380 2027	7756.20 EACH	1.00000	7756.20

Ship To
 OKLAHOMA COUNTY TREASURER
 320 ROBERT S. KERR
 SUITE 307
 OKLAHOMA CITY, OK 73102

Deliver To
 OKLAHOMA COUNTY TREASURER
 320 ROBERT S. KERR
 SUITE 307
 OKLAHOMA CITY, OK 73102

Requisition Link

Requisition Total

7756.20

***** General Ledger Summary Section *****
Account

Amount Remaining Budget