

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Policy & Governance Meeting Minutes

Tuesday, March 11, 2025

10:00 AM

*Jessica Clayton - Chair
Paul Foster - Vice-Chair
Ryan Jasper - Member*

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call To Order

Roll Call

Present: 3 - District 2 - Chief Deputy Jessica Clayton, District 3 - Chief Deputy Paul Foster and District 1 - Appointee Ryan Jasper

Notice of the meeting was properly posted on March 10, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of February 11, 2025.

Foster moved, Jasper seconded, to approve. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Departmental Items

2. Discussion and possible action regarding selection of the February and March 2025 BOCC Employees of the Month. This item is requested by Karen Kint, Director of HR/Safety.

Jasper moved, Foster seconded, to approve option A & B for both months. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

3. Discussion and possible action regarding ARPA Project 10090; Juvenile Bureau, Violence Intervention Program. Requested by Hannah Whipp, Juvenile Bureau Director.

Foster moved, Jasper seconded, to receive. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Foster moved, Jasper seconded, to approve site license. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

4. Discussion and possible action regarding policies, procedures, and status reports related to planning, oversight, and administration of Oklahoma County’s Grants Programs. Requested by Jessica Clayton, Chairman.

No action

5. Discussion and possible action regarding policies, processes, procedures, status report and recruitment related to the BOCC Financial Support Specialist. Requested by Karen Kint, Director of Human Resources/Safety.

No action

6. Discussion and possible action regarding the recruitment for a Grants Writer Specialist position. Requested by Karen Kint, Director of Human Resources/Safety.

No action

7. Discussion and possible action regarding the County Free Fair Manual and financial procedures for the Oklahoma County Free Fair Association. Requested by Karen Kint, Director of Human Resources/Safety.

No action

8. Discussion and possible action regarding the review of departmental FY 2025-26 Estimate of Needs. Requested by Jessica Clayton, Chairman.

Jasper moved, Clayton seconded, to recommend P&G to BET. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Foster moved, Jasper seconded, to receive Stacey's report. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Foster moved, Jasper seconded, to recommend Engineering to BET. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Jasper moved, Foster seconded, to receive. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Foster moved, Jasper seconded, to recommend Facilities to BET. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Foster moved, Jasper seconded, to recommend Emergency Management to BET. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Foster moved, Jasper seconded, to recommend Benefits to BET. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Foster moved, Jasper seconded, to recommend MIS to BET. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Foster moved, Jasper seconded, to receive. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Foster moved, Jasper seconded, to recommend HR to BET. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

Foster moved, Jasper seconded, to recommend Planning to BET. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

9. Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County's ARPA funding allocation. Requested Jessica Clayton, Chair of Policy and Governance.

No action

No Citizen Participation

No Board Comments

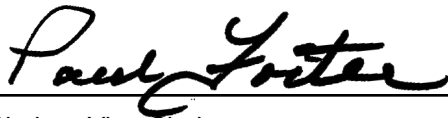
No New Business

Adjourn

Clayton moved, Foster seconded, to adjourn at 11:42 a.m. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

POLICY & GOVERNANCE
OKLAHOMA COUNTY, OKLAHOMA



Chair or Vice-Chair

ATTEST:



Maressa Treat,
County Clerk and Secretary to the Board

