

Addendum to an Existing Contract
ARPA SUBRECIPIENT AGREEMENT
BOARD OF OKLAHOMA COUNTY COMMISSIONERS
And
OKLAHOMA COUNTY DIVERSION HUB, INC.

THIS CONTRACT ADDENDUM is in reference to a contract agreement and addendum(s) dated 09/30/2024, 12/05/2025 (respectively) between the Board of Oklahoma County Commissioners, herein referred to as COUNTY, and the **OKLAHOMA COUNTY DIVERSION HUB, INC.**, herein referred to as SUBRECIPIENT.

THAT WHEREAS, the COUNTY and the SUBRECIPIENT have entered into an agreement for the provision of ARPA funding for projects managed by the SUBRECIPIENT.

- Diversion Hub is a nonprofit that supports individuals and families impacted by the criminal legal system. Through case management and justice navigation, Diversion Hub lowers barriers to life-stabilizing services such as housing and employment assistance, substance use and mental health treatment, and other essential resources. Anyone with criminal legal involvement in Oklahoma County is eligible to receive assistance meeting the requirements of the court system and creating an individualized case plan to address their needs in one location. The majority of Diversion Hub’s clientele is adult men, with 66% being racial minorities, including 39% Black and 7% Native American.
The organization’s collaborative problem-solving model is essential to relieving pressure on the Oklahoma County jail. Diversion Hub clients recidivate at almost half the countywide rate (16% versus 29%), with 94% of clients appearing at all court dates. Key to this success is helping clients fulfill basic needs and stabilize their lives.

A copy of the original contract is made part of this Addendum;

WHEREAS, the parties hereto desire to reduce the terms of this Amendment to writing;

NOW, THEREFORE, for and in consideration of the mutual promises to each other, as hereinafter set forth, the parties hereto do mutually agree to the contract addendum as follows:

1. Reference: The “not-to-exceed amount”

- For the additional services as outlined, COUNTY shall provide financial assistance to the SUBRECIPIENT in an additional amount not to exceed \$75,000.00. The not-to-exceed amount is being increased **by** \$75,000.00 from \$156,200.00 to \$231,200.00.

2. Reference ATTACHMENT A: RISK-BASED SUBRECIPIENT MONITORING is hereby modified to read as follows:

This subrecipient is MEDIUM RISK (for additional funding amount of \$75,000.00) due to time-constraints in the remaining ARPA funding timeline, this is not due to deficiencies in performance of this project.

- i. County must send reminders to the entity of federal single audit requirements.
 1. If the County subaward to the entity is \$1,000,000.00 or more, subrecipient must complete a federal single audit and County is responsible for confirming the entity completes a federal single audit. If the entity does not complete the federal single audit, they are in violation of federal compliance requirements and corrective action must be taken.
 2. If County subaward to the entity is less than \$1,000,000.00, County should still notify the entity of the requirement as the \$1,000,000 threshold is a cumulative of all federal funds an entity receives during the entity's fiscal year. County must verify if an entity is required to perform a federal single audit by checking the total of federal awards made to an entity through www.usaspending.gov. Corrective action is needed if the federal single audit threshold is met but the entity has not completed a federal single audit.
- ii. Payments made on reimbursement basis only and reviewed for allowability.
- iii. Random sampling of expenditures for supporting documentation/detail should be conducted at least quarterly.
- iv. Annual site visit until the project is completed.

3. Reference ATTACHMENT B2: PROJECT MILESTONES is hereby modified to read as follows:

Expenditure Timeline					
		Expected Progress	Expected Progress Addendum Modifications (March 2026)	Spending (\$ Amount)	Spending (\$ Amount) Addendum Modifications
2024	Q1				
	Q2				
	Q3				
	Q4	Serve a minimum of 31 clients with rent or utility assistance and assistance removing barriers to participation	Serve 83 clients with assistance removing barriers to participation, including rent and utility assistance	\$17,356.00	\$9,694.37
2025	Q1	Serve a minimum of 31 clients with rent or utility assistance and assistance removing barriers to participation	Serve 198 clients with assistance removing barriers to participation, including rent and utility assistance	\$17,356.00	\$25,898.82
	Q2	Serve a minimum of 31 clients with rent or utility assistance and assistance removing barriers to participation	Serve 155 with assistance removing barriers to participation, including rent and utility assistance	\$17,356.00	\$31,734.26
	Q3	Serve a minimum of 31 clients with rent or utility assistance and assistance removing barriers to participation	Serve 177 clients with assistance removing barriers to participation, including rent and utility assistance	\$17,356.00	\$38,140.83
	Q4	Serve a minimum of 31 clients with rent or utility assistance and assistance removing barriers to participation	Serve 112 clients with assistance removing barriers to participation, including rent and utility assistance	\$17,356.00	\$47,502.19
2026	Q1	Serve a minimum of 31 clients with rent or utility assistance and assistance removing barriers to participation	Serve a minimum of 7 clients with assistance removing barriers to participation, including rent and utility assistance	\$17,356.00	\$3,229.53
	Q2	Serve a minimum of 31 clients with rent or utility assistance and assistance removing barriers to participation	Serve a minimum of 40 clients with assistance removing barriers to participation, including rent and utility assistance	\$17,356.00	\$37,500.00
	Q3	Serve a minimum of 31 clients with rent or utility assistance and assistance removing barriers to participation	Serve a minimum of 40 clients with assistance removing barriers to participation, including rent and utility assistance	\$17,356.00	\$37,500.00
	Q4	Serve a minimum of 31 clients with rent or utility assistance and assistance removing barriers to participation	Serve 83 clients with assistance removing barriers to participation, including rent and utility assistance	\$17,352.00	\$9,694.37

4. Reference ATTACHMENT B3: BUDGET is hereby modified to read as follows:

High Level Budget							
	Category	Description	Dollar Amount (\$)		Updated Dollar Amount (\$) Dec 2025	Updated Dollar Amount (\$) March 2026	Notes
	Project Name	30117: Diversion Hub Housing Assistance Initiative	\$156,200.00		\$156,200.00 (No Change)	\$231,200.00 (increase of \$75,000.00)	
Operational Expenses	Personnel Salaries and Wages	<i>Program directors and assistant directors, teachers, support staff, career or success coaches, translators, workforce development specialists, accessibility specialists, tutors, etc.</i>	\$-		\$-	\$-	\$-
	Personnel Fringe Benefits	<i>Employer-paid portions of FICA; Employee insurance and retirement plans; Unemployment and workers' compensation insurance; professional development</i>	\$-		\$-	\$-	\$-
	Supplies	<i>Curriculum materials / kits; program supplies</i>	\$-		\$-	\$-	\$-
	Advertising and Outreach	<i>Print and digital advertising (e.g. fliers, yard signs, billboards, websites, radio ads, etc.)</i>	\$-		\$-	\$-	\$-
	Rent	<i>Cost of rent</i>	\$72,000.00		\$0 (Decreased by \$72,000)	\$-	\$-
	Maintenance and Repair	<i>Cost of maintenance and repairs of equipment</i>			\$-	\$-	\$-
	Services for removing barriers to participation	<i>-Transportation assistance for students (e.g. vouchers for public transportation fares) -Childcare assistance for students -Translation services</i>	\$70,000.00		\$142,000 (Increased by \$72,000)	\$210,182.00 (Increased by \$68,182.00)	<i>Transportation, items needed to secure stable income, identification, housing costs (rent, utilities, deposits, sober living)</i>
Administrative Cost	<i>Cost of administrative expenses limited to 10% unless Negotiated Indirect Costs Rate Agreement ("NICRA") established.</i>	\$14,200.00		\$14,200.00 (No Change)	\$21,018.00 (increase by \$6,818.00)	10% de minimis indirect cost rate	
Capital Expenses	Equipment (Over \$10,000)	<i>General purpose equipment (e.g. motor vehicles enabling transportation assistance for program participants, printing or reproduction technology); Special purpose equipment; Equipment for hands-on learning activities (e.g. ladders, power tools, wiring lab, simulating lab, etc.)</i>	\$-		\$-	\$-	\$-
	Capital Purchases	<i>Facilities or Land acquisition</i>	\$-		\$-	\$-	\$-

May it be known that the undersigned parties, for good consideration, do hereby agree to make the following changes and / or additions that are outlined within the addendum. These additions shall be made valid as if they are included in the original stated contract.

No other terms or conditions of the SUBRECIPIENT contract shall be negated or changed as a result of this here stated addendum.

All promises, requirements, terms, conditions, provisions, representations contained and specified in the original Agreement shall survive and become part of this Addendum unless specifically provided otherwise herein, or unless superseded by applicable Federal law or State statutes.

IN WITNESS WHEREOF, the SUBRECIPIENT and the COUNTY respectively, have caused this Agreement to be executed by their duly authorized representatives.

SUBRECIPIENT

Meagan Taylor
OKLAHOMA COUNTY DIVERSION HUB, INC.

Date: 4/16/24

BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY

CHAIRMAN

ATTESTED BY: COUNTY CLERK

[COUNTY CLERK]

Attachment: Original Sub-recipient Agreement to follow