

**FUND  
COST CENTER**

GENERAL FUND - 1001

**610 County Pharmacy**

**FISCAL YEAR**

2025-2026

## **County Officer's Annual Report**

For Oklahoma County Only

*Please Read Carefully*

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This form is designed for use by all INDEPENDENT OFFICES AND AGENCIES including the following

COUNTY COMMISSIONERS - 120

COUNTY ASSESSOR - 130

COUNTY ASSESSOR VISUAL INSPECTION - 140

COUNTY TREASURER - 150

COURT CLERK - 160

COUNTY CLERK - 170

EXCISE & EQUALIZATION BOARD - 180

DISTRICT ATTORNEY STATE - 200

DISTRICT ATTORNEY COUNTY - 210

ELECTION BOARD - 250

COUNTY SHERIFF - 510

Office of: County Pharmacy  
Oklahoma County, Oklahoma

**ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2025  
AND ESTIMATE OF EARNINGS FOR THE ENSUING FISCAL YEAR**

SA&amp;I No. 1161 Special For Oklahoma County Only

*To The Honorable Board of County Commissioners  
and the County Excise Board*

I, Jon Wilkerson the duly qualified and acting Director for County Pharmacy of the County and State aforesaid, do hereby certify that the following is a true and correct report of the earnings of my office during the fiscal year just closed with a statement of estimated earnings, not exceeding statutory limitations, for the ensuing fiscal year.

REPORT AND ESTIMATE OF EARNINGS		
<b>CLASS OF ITEMS</b> <i>(List only fees to County General Fund)</i>	<b>COLLECTIONS OF THE YEAR JUST CLOSED</b>	<b>90% NORMALLY RECURRENT SOURCES OF PRECEDING YEAR</b>
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
<b>Total Earnings</b>	<b>0.00</b>	<b>0.00</b>

## THE DUTY OF TAXING OFFICIALS

Supreme Court Case 22, 626 Opinion Filed April 26, 1932

The Duty of Taxing Officials to make Appropriations is plain and definite, and the refusal to perform such duty is sufficient to authorize the issuance of a writ of mandamus.

*"It is not the duty of taxing officials to make appropriations for the performance of constitutional governmental functions, but it is the duty of the officers charged with the performance of those duties to see that those appropriations are made, and such officers may not sit idly by and see the income and revenue of the county appropriated for other purposes then recover compensation for the performance of their duties."*

Office of: County Pharmacy

Oklahoma County, Oklahoma  
ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2025  
AND ESTIMATE OF NEEDS FOR THE ENSUING FISCAL YEAR

To The Honorable Board of County Commissioners  
and the County Excise Board

County Pharmacy

I, Jon Wilkerson, the duly qualified and acting  
and State aforesaid, do hereby certify that the following is a true and correct report of expenditures of this office during the fiscal  
year just closed with an estimate of my actual needs for the ensuing fiscal year. of the County

REPORT OF PRIOR EXPENDITURES AND ESTIMATE OF NEEDS					
CLASSIFICATION Items of Expense	Net Amount Appropriations By Excise Board	Warrants Issued	Reserves	Determined Unencumbered By Officer	Estimate of Needs
Salaries and Wages	891,820.00	467,094.46	173,348.67	251,376.87	373,244.00
Fringe Benefits	173,905.00	88,633.85	32,142.99	53,128.16	68,902.00
Travel	2,000.00	158.58	300.00	1,541.42	2,000.00
Operating Expense	928,398.00	411,917.13	10,000.00	1,000.00	59,985.00
Capital Outlay	10,000.00	1,744.74	1,000.00	7,255.26	11,726.00
<b>Total</b>	<b>\$2,006,123.00</b>	<b>\$969,549.00</b>	<b>\$216,792.00</b>	<b>\$314,302.00</b>	<b>\$515,857.00</b>

SET OUT BELOW ANY DETAIL DEEMED ESSENTIAL TO EXPLAIN ESTIMATE FOR ENSUING YEAR

Personal Services

Statutory Annual Salary of Principal Officer	
Annual Salary of First Deputy	
Annual Salary of Second Deputies at \$ _____ Per Month	Per Annum
Annual Salary of Third Deputies at \$ _____ Per Month	Per Annum
Annual Salary of Fourth Deputies at \$ _____ Per Month	Per Annum
Annual Salary of (Insert Desc.) Deputies at \$ _____ Per Month	Per Annum
Total of Principal Officer and Deputies Salaries	0.00
Wages and/or Compensation of Part-time Help	
Travel Expenses as Authorized and/or Defined by Law	
TOTAL FOR ALL PERSONAL SERVICES	0.00

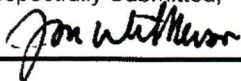
Maintenance and Operation

Postage, Telephone and Telegraph	
Books, Printed Forms, Ledgers and other Supplies	
Premiums on Surety Bonds of Officers, Deputies and Employees	
Repair and Upkeep of Office Furniture, Machines and Equipment	
TOTAL FOR MAINTENANCE AND OPERATION	0.00

Capital Outlay

Furniture, Machines and Equipment to be replaced	
Additional Furniture, Machines and Equipment Needed	
TOTAL FOR CAPITAL OUTLAY	0.00

Respectfully Submitted,



Official Title County Pharmacy Director



Oklahoma County Budget Request Worksheet				
Fund	GENERAL FUND - 1001			
Cost Cent	County Pharmacy 610			
Exp	FY 25-26		FY 24-25	
Acct	Description	Proposed Budget	Amended Budget	Difference
51000	Salaries and Wages			
51010	FT Salaries and Wages	\$ 336,244.00	\$ 837,166.00	\$ (500,922.00)
51020	PT Salaries and Wages	37,000.00	54,654.00	(17,654.00)
51030	Overtime Salaries	-	-	-
51000	Total Salary & Wages	\$ 373,244.00	\$ 891,820.00	\$ (518,576.00)
			\$ 891,820.00	\$ -
52000	Fringe Benefits			
52010	FICA and Medicare-7.65%	\$ 28,553.17	\$ 68,224.23	\$ (39,671.06)
52032	Retirement-Dcpt. Definal Contrib	40,349.28	100,459.92	(60,110.64)
52040	Unemployment	-	-	-
52045	Dcpt-Health, Dental & Life Ins.	68,052.00	196,608.00	(128,556.00)
	Employee Benefit Supplement Transfer	(68,052.00)	(224,667.72)	156,615.72
	Benefits Shortfall from Flat Budget	-	33,281.00	(33,281.00)
52000	Total Fringe Benefits	\$ 68,902.00	\$ 173,905.00	\$ (105,003.00)
			\$ 173,905.00	\$ -
53000	Travel			
53010	Monthly Mileage In State	-	-	-
53060	5314 Registration Fees	1,000.00	1,000.00	-
53020	5310 Mileage Allowance	1,000.00	1,000.00	-
53000	Total Travel	\$ 2,000.00	\$ 2,000.00	\$ -
			\$ 2,000.00	\$ -
54000	Maintenance & Operation			
54011	Postage	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00
54015	Burial Charges	-	70,000.00	(70,000.00)
54016	Fees for Licenses & Permits	900.00	900.00	-
54022	Utilities-Gas	-	-	-
54023	Utilities-Electric	-	-	-
54024	Utilities-Sewer & Water	-	-	-
54025	Utilities-Telephone	-	-	-
54030	Subscriptions	900.00	900.00	-
54033	Freight & Storage	700.00	703.00	(3.00)
54045	Parking	2,484.00	3,576.00	(1,092.00)
54046	Cellular Telephone	4,800.00	13,440.00	(8,640.00)
54151	Building & Grounds (Maint Supplies)	-	-	-
54152	Building & Grounds (Repair Supplies)	-	-	-
54156	Building & Grounds - Vendors Maint	-	-	-
54161	Building & Grounds - Vendors Repair	-	-	-
54165	Vehicle - Vendor Repair	-	1,000.00	(1,000.00)
54203	Medical Supplies	-	4,000.00	(4,000.00)
54211	Motor Vehicle Fuel	-	7,500.00	(7,500.00)
54213	Oil, Grease, Lube & Other Supplies	-	3,000.00	(3,000.00)
54215	Medical & Drugs - EPP	-	218,275.00	(218,275.00)
54215	Medical & Drugs - Indigent	-	70,000.00	(70,000.00)
54218	Janitorial Supplies	-	1,500.00	(1,500.00)
54301	Uniform & Wearing Apparel	-	1,000.00	(1,000.00)
54351	Office Supplies - Non Expendable	5,000.00	6,000.00	(1,000.00)
54354	Printing Supplies	-	1,000.00	(1,000.00)
54453	Professional Services - Stericycle	700.00	1,000.00	(300.00)
54453	Professional Services - Medical HAU	-	35,000.00	(35,000.00)
54455	Professional Services - Medical RPHS	4,736.00	4,480.00	256.00
54455	Professional Services - Other Comp RX	6,600.00	6,600.00	-
54455	Professional Services - McCracken Labels	1,500.00	-	1,500.00
54455	Professional Services - Shraddling	750.00	-	750.00
54455	Professional Services - Walker Co	115.00	-	115.00
54035	Professional Services - Other Eureka Water	500.00	250.00	250.00
54455	Professional Services - Other The Meadows	-	150.00	(150.00)
54456	Services Other - Senior Centers	-	163,000.00	(163,000.00)
54456	Services Other - Cardinal House	-	206,000.00	(206,000.00)
54456	Services Other - Mobile Hotspot	-	1,200.00	(1,200.00)
54456	Services Other - Client Services Items	-	20,000.00	(20,000.00)
54456	Services Other	-	-	-
54456	COTPA - Rt. 19	-	133,379.00	(133,379.00)
54456	Headline	-	-	-
54459	Copier Charges	300.00	500.00	(200.00)
	Transfer to Employee Benefits Dept Fund	-	(60,954.59)	60,954.59
		\$ 59,985.00	\$ 928,398.00	\$ (868,413.00)
			\$ 928,398.00	\$ -
55000	Capital Outlay			
55080	Computer Equipment-Purchase	-	\$ 7,425.00	(7,425.00)
55380	Office Equipment - Lease	-	848.92	-
55095	Computer Software	8,000.00	-	8,000.00
55110	Office Equipment- Purchase	2,000.00	-	2,000.00
55390	Copier-Lease	1,726.20	1,726.00	0.20
	Total Capital	\$ 11,726.00	\$ 10,000.00	\$ 2,575.00
			\$ 10,000.00	\$ -
	Grand Total Budget	\$ 515,857.00	\$ 2,006,123.00	\$ (1,489,417.00)
	Approved Combined Budget		\$ 2,006,123.00	
	Over (Short)	\$ -		should be zero

# Section 1: Full Time & Part-Time

FY 24-25					FY 25-26				
Full Time Positions/ Position Title	# of Budgeted Positions	Adopted Budget Salary FY 24-25	Budget Amendments		Total Budgeted Salary 24-25	Total Requested			# of Request Positions
			(Merit 2.5%)			Salary Adjustments	Salary for FY 25-26	Salary Increase (Decrease)	
Social Services Director	1	\$ 105,856.44	\$ 2,646.41	\$	108,502.85	(108,502.85)	0.00	\$ (108,502.85)	
Program Manager	1	80,132.97	2,003.32	\$	82,136.29	(82,136.29)	0.00	(82,136.29)	
Operations Asst.	1	58,179.11	1,454.48	\$	59,633.59	(59,633.59)	(0.00)	(59,633.59)	
Business Manager	1	70,817.27	1,770.43	\$	72,587.76		72,587.76	-	1
Maintenance	1	52,507.40	1,312.69	\$	53,820.09	(53,820.09)	(0.00)	(53,820.09)	
Client Services Attendant	1	29,052.72	726.32	\$	29,779.04	(29,779.04)	(0.00)	(29,779.04)	
Pharmacy Tech	1	39,232.77	980.82	\$	40,213.59		40,213.59	-	1
Intake Clerk	1	32,871.41	821.79	\$	33,693.20	(33,693.20)	(0.00)	(33,693.20)	
Gatekeeper	1	55,334.79	1,383.37	\$	56,718.16	(56,718.16)	(0.00)	(56,718.16)	
Pharmacy Tech	1	38,090.00	952.25	\$	39,042.25		39,042.25	-	1
Homelessness Specialist	1	55,477.24	1,386.93	\$	56,864.17	(56,864.17)	0.00	(56,864.17)	
Housing Navigator	1	36,279.63	906.99	\$	37,186.62	(37,186.62)	0.00	(37,186.62)	
Security/Mobile Services Support	1		\$ -	\$	-		-	-	
Chief Pharmacist	1	147,956.13		\$	147,956.13		147,956.13	-	1
Pharmacy Tech	1	35,555.57	888.89	\$	36,444.36		36,444.36	-	1
2.5% Merit September Supplement remainder		\$ -	\$ 5,088.00		5,088.00				
Transfer to Employee Benefits			\$ (22,500.00)		(22,500.00)				
Total Full Time Positions	15	\$ 837,343.00	\$ (177.00)	\$	837,166.00	\$ (518,334.00)	\$ 336,244.00	\$ (518,334.00)	5
Part-Time:									
Chief Pharmacist				\$	-				
Pharmacists	1	27,198.08		\$	27,198.08	9,801.92	37,000.00	9,801.92	1
Pharmacy Techs				\$	-				
Security				\$	-				
Mobile Services Support	1	27,456.00		\$	27,456.00	-	-	-	
				\$	-	-	-	-	
				\$	-	-	-	-	
Total Part-Time Positions	1	\$ 54,654.00	\$ -	\$	54,654.00	\$ 9,802.00	\$ 37,000.00	\$ (17,654.00)	1
New Positions:									
Finance Specialist						\$ -	-	-	
							-	-	
Total New Positions	0	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	0
Total	16	\$ 891,997.00	\$ (177.00)	\$	891,820.00	\$ (508,532.00)	\$ 373,244.00	\$ (535,988.00)	6
Fringe Benefits Costs									
Budget YTD		\$ 891,820.00	\$ -	over/short		\$	68,902.46		

# Section 2 Health Premiums

FY 24-25				Total Budgeted Premiums		FY 25-26			
	Rates	No. of Employees		FY 24-25		No. of Employees	FY 25-26 Rates	Total Requested Premiums	
Single	\$ 900.00	9		\$ 97,200.00		4	\$ 900.00	\$ 43,200.00	
Family	\$ 2,071.00	4		\$ 99,408.00		1	\$ 2,071.00	\$ 24,852.00	
			13	\$ 196,608.00			\$ 900.00	\$ -	
<b>Total</b>							\$ 2,071.00	\$ -	
						5		\$ 68,052.00	

**OFFICER'S ANNUAL REPORT OF EARNINGS, EXPENDITURES,  
ESTIMATED INCOME AND NEEDS**

To The Honorable Board of County Commissioners  
and County Excise Board

Oklahoma County, State of Oklahoma

GENTLEMEN: In pursuance of requirements of Okl. St. Ann. 68 Section 3004, and other statutes, there is set forth on the reverse side hereof an itemized statement of the accrued earnings and the cost of maintenance of the office of County Pharmacy, County of Oklahoma, Oklahoma, covering the fiscal year ending June 30, 2025 ▼, including an itemized statement of the estimated income and approximate needs of said office for the ensuing fiscal year.

I further certify that the several items of probable needs are indispensable for the proper administration of the affairs of said office for the ensuing fiscal year. You will please include the same in the published County Estimate and Budget filed with the County Excise Board as provided by Okl. St. Ann.68 Section 3002..

Dated at Oklahoma City, Oklahoma, this 15 day of April

2025 ▼

*[Signature]*  
Official or Director's Signature

**County Pharmacy Director**  
Official Title

<p><b>ANNUAL REPORT</b> of the</p> <p><b>County Pharmacy 610</b> of</p> <p><b>Earnings and Expenditures</b></p> <p>for</p> <p>FISCAL YEAR ENDING <u>June 30, 2025</u> ▼</p> <p>and</p> <p><b>Estimated Income and Needs</b></p> <p>FOR ENSUING FISCAL YEAR</p> <hr/> <p>Filed this ____ day of ____</p> <p>County Clerk's Office</p> <p>S.A.&amp;I No. 1161 for Oklahoma County Only</p>	<p><u>2025</u> ▼</p>
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