

Court Clerk Records Management and Preservation Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

County: OKLAHOMA
Reporting Period: November 2025

Finalized/Modified
Date: 12/03/2025

Beginning Balance	\$ 1,451,434.44
Fees Collected	\$ 66,469.55
Interest	\$ 2,173.65
Refunds	\$ 0.00
Cancelled Vouchers	\$ 0.00

Expenditures:

Archiving/digitizing services	\$ 0.00
Equipment	\$ 0.00
Equipment maintenance	\$ 0.00
Salaries and benefits	\$ 0.00
Supplies	\$ 0.00
Training	\$ 0.00
Travel	\$ 0.00
Storage	\$ 0.00
Miscellaneous (please itemize)	\$ 0.00

Total Expenditures	\$ 0.00
Ending Balance	\$ 1,520,077.64

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials) \$ 1,520,077.64

Reconciling Items:

Outstanding Vouchers	\$ 0.00
Minus: Outstanding Deposits	\$ 0.00

Reconciled Balance \$ 1,520,077.64

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

	12-5-2025
Court Clerk or Authorized Deputy	Date
	12-8-2025
Reviewed by	Date

Filed with Board of County Commissioners on: _____

Signature of BOCC Chairperson: _____

Filed with Administrative Director of the Courts on: _____

**COURT CLERK'S MONTHLY REPORT
CASH SUMMARY
NOVEMBER 2025**

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S. A. & I. 1721 REPORT

CASE TYPE	BEGINNING BALANCE	INVESTMENTS	TOTAL IN DOCKETS AND INVESTMENTS	RECEIPTS DURING MONTH	LESS: INSUFFICIENT CHECKS	ADD: CANCELLED VOUCHERS	VOUCHER BALANCES DISBURSEMENTS	APPLIED FEES DISBURSEMENTS	TOTAL DISBURSEMENTS	BALANCE IN DOCKETS
MISC	16,505.29		16,505.29	10,713.50	7.00	-	-	15,162.00	15,162.00	12,049.79
BL	100.00		100.00	40.00	-	-	-	100.00	100.00	40.00
BV	30.00		30.00	-	-	-	-	-	-	30.00
CJ	20,549,934.99	235.99	20,549,170.98	3,278,524.08	-	-	2,765,387.22	360,130.38	3,125,517.60	20,702,177.48
CJX	0.00		0.00	-	-	-	-	-	-	0.00
CO	-		-	-	-	-	-	-	-	-
CS	825,892.50		825,892.50	319,254.18	-	-	256,235.50	391,104.84	647,340.34	497,806.34
CV	10,606,247.36	108.47	10,606,355.83	88,075.68	-	253.19	4,914,209.34	40,814.06	4,955,023.40	5,739,661.30
FD	249,477.70		249,477.70	71,762.55	-	-	794.97	82,865.73	83,660.70	237,579.55
FI	-		-	-	-	-	-	-	-	-
FMI	681.03		681.03	10.00	-	-	-	544.28	544.28	146.75
FP	31,946.47		31,946.47	14,073.94	-	-	-	12,913.93	12,913.93	33,106.48
FR	-		-	-	-	-	-	-	-	-
FS	-		-	-	-	-	-	-	-	-
JD	1,544.01		1,544.01	721.00	-	-	-	779.00	779.00	1,486.01
JDL	121,602.03		121,602.03	4,730.48	-	-	227.50	4,732.50	4,960.00	121,372.51
JMI	3,665.00		3,665.00	300.00	-	-	100.00	-	100.00	3,665.00
JS	-		-	-	-	-	-	-	-	-
JT	-		-	-	-	-	-	-	-	-
MH	5.00		5.00	-	-	-	-	-	-	5.00
ML	32,572.00		32,572.00	17,643.00	-	-	-	32,560.00	32,560.00	17,655.00
NP	-		-	-	-	-	-	-	-	-
PP	15,995.00		15,995.00	12,250.00	-	-	-	15,925.00	15,925.00	12,320.00
PH	-		-	-	-	-	-	-	-	-
PO	3,997.98		3,997.98	1,782.81	-	-	-	1,410.62	1,410.62	4,369.97
PS	(0.00)		(0.00)	-	-	-	-	-	-	(0.00)
PSS	1,456.56		1,456.56	2,222.34	-	-	-	1,456.56	1,456.56	2,222.34
SB	10.50		10.50	-	-	-	-	-	-	10.50
SC	587,207.36		587,207.36	246,545.90	134.64	-	1,790.77	306,937.94	308,728.71	524,889.91
SD	-		-	-	-	-	-	-	-	-
TL	1,761.14		1,761.14	1,160.23	-	-	-	944.84	944.84	1,976.53
CIVIL TOTAL	33,049,631.91	344.46	33,049,976.37	4,069,809.49	141.64	253.19	7,938,745.30	1,268,381.68	9,207,126.98	27,912,770.43
AI	1,148.98		1,148.98	423.67	-	-	-	1,148.98	1,148.98	423.67
FA	10,263.92		10,263.92	4,468.19	-	-	-	8,555.44	8,555.44	6,176.67
PB	2,524,577.71	482.41	2,525,060.12	35,589.30	-	-	99.00	34,876.44	34,975.44	2,525,673.98
PC/DTR	310.00		310.00	-	-	-	-	-	-	310.00
PG	54,458.12	2.70	54,460.82	11,302.45	-	-	74.25	12,203.71	12,277.96	53,485.31
PMI	-		-	-	-	-	-	-	-	-
PT	1,070.56		1,070.56	681.56	-	-	-	589.06	589.06	1,163.06
WL/YO/CCA/GJ	7,324.75		7,324.75	50.00	-	-	-	50.00	50.00	7,324.75
PROBATE TOTAL	2,599,154.04	485.11	2,599,639.15	92,515.17	-	-	173.25	67,423.63	67,596.88	2,594,567.44
CF	3,558,023.04	-	3,558,023.04	499,598.45	-	-	543,284.30	292,074.98	835,359.28	3,222,262.21
CM	885,444.25		885,444.25	196,294.67	-	2,000.00	12,030.00	184,398.12	196,428.12	887,310.80
CP	55.23		55.23	37.21	-	-	-	30.48	30.48	61.96
CPC	268,800.00		268,800.00	41,000.00	-	-	12,500.00	-	12,500.00	297,300.00
MI	2,044.00		2,044.00	-	-	-	-	-	-	2,044.00
NF	635.00		635.00	-	-	-	-	-	-	635.00
TR	290,530.94		290,530.94	173,257.34	-	-	3,777.70	221,989.80	225,767.50	238,020.78
WL	5,447.00		5,447.00	1,128.00	-	-	-	1,191.00	1,191.00	5,384.00
CRIMINAL TOTAL	5,010,979.46	-	5,010,979.46	911,315.67	-	2,000.00	671,592.00	699,684.38	1,271,276.38	4,653,018.75
SUB TOTAL	40,659,785.42	829.57	40,660,614.99	5,033,640.33	141.64	2,253.19	8,510,510.55	2,025,489.69	10,536,000.24	35,160,346.63
JUVENILE	16,415.54		16,415.54	-	-	-	-	-	-	16,415.54
LONG/SHORTS	-		-	-	-	-	-	-	-	-
UNIDENTIFIED	-		-	-	-	-	-	-	-	-
VARIANCE	-		-	-	-	-	-	-	-	-
GRAND TOTAL	40,676,180.96	829.57	40,677,010.53	5,033,640.33	141.64	2,253.19	8,510,510.55	2,025,489.69	10,536,000.24	35,176,762.17

S. A. & I. 1721 (February 2002)

Deposits \$5,033,640.33	(+)Plus Last Month Deposit \$84,603.63	(-)Minus Last Deposit Current Month (\$344,332.12)	Credit Cards 10.27-10.30 \$142,963.08	Credit Cards 11.17-11.25 (\$293,354.34)	Edmond office dep in transit (checks) from 11-26 / deposited 12-2 (\$2,704.95)	(=)Equals County Treasurer's Deposits \$4,620,815.63
Total Disbursements \$10,536,000.24	(+)Minus Vouchers Not Registered \$0.00	(+)Plus Last Month's Report Fees Not Posted to Dockets \$0.00				(=)Equals County Treasurer's Disbursements \$10,536,000.24
BALANCE IN DOCKETS	(-)Minus Last Deposit of Current Month Edmond office dep in transit (checks) from 11.26.25 deposited 12.2.25 inclement weather / no courier 12.1.25	(-) Minus Insufficient Checks Not Posted by Court Clerk CF-10-282 \$5 CS-11-2125 12/31/15 .04 Applied Fee Disbursements rounding error 10.4.19 .01 8.5.25 .02	8/22/14 TR-14-19175 Credit card issue corrected 9/8/14 \$20 TR-14-32969 cashed canceled voucher #401611 \$231.50 Cashier lon 9.30.25 MR-25-79 \$4.00 Correct 10.1.25	Rounding errors/ Bank corrections Cashiers short cash 2013 \$165 Counterfeit bills \$20 1/22/14 & 7/28/14 Henderson short 2/14/14 \$29 Mullendore short 2/26/14 \$10 Dodson short 8/15/14 \$10 Mills short \$20 9/17/14 Porter short \$19 11/3/14 Fields short \$20 11/5/14 Fields short \$10 11/18/14 Ross-Phillips short \$40 11/21/14 Fields short \$20 12/23/14 Henderson short \$80 2/11/15 Counterfeit \$100 bill 6/5/15 Tillman Counterfeit \$20 Fields 8/14/15 Counterfeit \$10.00 Bellomy 4/29/15 Fields short \$79 6/1/16 Warne short \$5 7/11/16 Prince short \$25 7/18/16 Smith - Counterfeit \$20 9/16/16 Warne - short \$7 9/19/16 Porter - short \$25 3/2/17 Cutler - short \$15 6/30/17 Fields - short \$19 7/12/17 Henderson - short \$10 12/14/17 Walker - short \$10.00 10/1/18 Henderson - short \$100 3.13.19 Counterfeit - \$20 11.19.19 McMichael - short \$20 7.2.2020 Fields - short \$100 7.10.2020	Credit Cards Current Month	(=)Equals County Treasurer's Ending Balance \$34,535,066.82
\$35,176,762.17	(\$347,037.07)	(\$4.93)	(\$211.50)	(\$1,087.51)	(\$293,354.34)	\$34,535,066.82

COURT FUND DEPOSITS AND DISBURSEMENTS

1	2	3	4	5	6	7	8	9
Beginning Balance	Court Fund Deposits	Refund Deposit	Interest Deposit	Cancelled Vouchers	Court Fund Disbursements	Ending Balance		County Treasurer Court Fund Balance
\$702,859.96	\$1,159,962.80		\$2,909.93	\$1,561.51	\$822,826.43	\$1,044,467.77		\$1,044,467.77

COURT CLERK REVOLVING FUND DEPOSITS AND DISBURSEMENTS

1	2	3	4	5	6	7	8	9
Beginning Balance FUND 8052	Deposits	Refund Deposit	Interest Deposit	Cancelled Vouchers	Disbursements	Ending Balance		County Treasurer Balance
\$600,650.09	\$41,286.86		\$969.23		\$29,504.97	\$613,401.21		\$613,401.21

I, the undersigned Court Clerk of the County and State aforesaid, do solemnly swear that the foregoing report contains a full and complete statement of the fiscal condition of the office of Court Clerk of the County of Oklahoma, State of Oklahoma, for the month ending November 30, 2025 reflecting the full amount of all fees, fines, assessments and forfeitures collected by the Court Clerk. Said report reflects the money in which the Court Clerk as required by law disburses to the Court Fund and various agencies or funds as authorized by law to receive same.

And, that the said statement, together with the schedules thereof is true and correct, so help me God.

(SEAL)

RICK WARREN

COURT CLERK

Sabrina Haworth

Deputy

Chairman, Board of County Commissioners

County Commissioner

County Commissioner

NOTES:

Approved this _____ day of _____, 20____, 19 OSA, §§ 153 and 684.

Filed this _____ day of _____, 20____.

County Clerk