

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102
BOCC Meeting Room 204*

8:21:54 AM

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

Jul 29 2025
Maressa Treat,
County Clerk, Okla. Cnty.



Maressa Treat

Board of County Commissioners Regular Meeting Agenda

Wednesday, July 30, 2025

9:00 AM

***Myles Davidson - Chair
Brian Maughan - Vice-Chair
Jason Lowe - Member***

<https://www.youtube.com/@oklahomacounty4775>

***Recorded in the
Oklahoma County Clerk's Office***

Call to Order

Roll Call

Notice of the meeting was properly posted on July 29, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on July 23, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

[07-23-2025 BOCC Minutes](#)

Recurring Agenda Items:

2. Discussion and possible action regarding Resolution No. 2025-2977 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

[Resolution No. 2025-2977 Blanket Report](#)

3. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

[BOCC Claims](#)

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

4. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3338 for Oklahoma County in the amount of \$250,000.00 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.

[EMPLOYEE BENEFITS \(AFFIRMEDRX\) #3338](#)

5. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3379 for Oklahoma County in the amount of \$5,166.00 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.

[EMPLOYEE BENEFITS \(AFFIRMEDRX\) #3379](#)

6. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$326,153.30 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.

[EMPLOYEE BENEFITS \(UMR\) 07.30.2025](#)

7. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$12,474.80 for the period of 07-22-2025. Item requested by Karen Kint, Director of HR & Safety.

[WC Listing 7-22-2025](#)

8. Discussion and possible action regarding Resolution 2025-3011: To appoint Ashley McMichael as Receiving Officer for all County Clerk funds, replacing Treasa Wooliver for the attached accounts. This item is requested by Maressa Treat, Oklahoma County Clerk.

[Resolution No. 2025-3011 Ashley McMichael as Receiving Officer](#)

9. Discussion and possible action regarding Resolution 2025-3012: To appoint Michele Nicholson as backup Receiving Officer for all County Clerk funds, replacing Ashley McMichael. This item is requested by Maressa Treat, Oklahoma County Clerk.

[Resolution No. 2025-3012](#)

10. Litigation:

Notice of Sale

Case No. CV-2025-1356 Order Confirming Report of Commissioners

11. Discussion and possible action regarding Tin Horn Installation in District 2 for Hack. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.

End of Consent Docket

Departmental Items

District No. 1

12. Discussion and possible action to approve the Agreement for Specific Assistance between Oklahoma County and the Millwood Public School District pursuant to Title 19

O.S. § 339(18) and Title 19 O.S. § 359; to assist Millwood Public Schools with the extending of a walkway on the southeast corner of the south campus located at 6724 Martin Luther King Avenue. County agrees to incur an amount not to exceed \$26,000.00 for labor, equipment, materials, and sub-contractors. School agrees to reimburse County an amount not to exceed \$9,504.80 for all material costs. This Agreement shall be effective upon signature of both parties and shall terminate on June 30, 2026. Requested by Jason Lowe, Commissioner, District No. 1.

[Millwood Public Schools Walkway Extension](#)

13. Discussion and possible action by the Board of County Commissioners to approve/deny Resolution 2025-3039 to appoint Mr. Jeffrey D. Farmer to the Oklahoma County Planning Commission. He is a resident of unincorporated Oklahoma County and will serve a six year term ending on June 2, 2031. Requested by Jason Lowe, Commissioner, District One.

[Appointment of Jeffrey Farmer to the Planning Commission](#)

14. Discussion and possible action regarding Resolution No. 2025-3049, amending Resolution No. 2025-2273: Establish and adopt a Lie in State policy to honor the deceased who has served as a County Elected Official, an Elected District Attorney, an Appointed Public Defender, a Judge in Oklahoma County, or a County employee killed in the line of duty. Requested by Jason Lowe, Commissioner, District One.

[Amendment to Resolution 2025-2273](#)

15. Discussion and possible action to approve the Agreement for Specific Assistance between Oklahoma County and the Crooked Oak Public School District pursuant to Title 19 O.S. § 339(18) and Title 19 O.S. § 359; to assist Crooked Oak Public Schools with the repair of roads and sidewalks on school property. The County agrees to incur an amount not to exceed \$23,284.61 for labor, equipment, materials, and sub-contractors. School agrees to reimburse County an amount not to exceed \$12,181.20 for all material costs. This Agreement shall be effective upon signature of both parties and shall terminate on June 30, 2026. Requested by Jason Lowe, Commissioner, District No. 1.

[Agreement for Specific Assistance Crooked Oak](#)

District No. 2

16. Discussion and possible action regarding an Agreement for Specific Assistance between the City of Oklahoma City and the Board of County Commissioners of Oklahoma County for road and drainage repair at NE 36th Street between Youngs Rd and Henney Rd. The total amount of this project is not to exceed \$25,000, of which the City of Oklahoma City will reimburse Oklahoma County 100% of the actual costs of materials. This item requested by Brian Maughan, Commissioner for District Two and reviewed as to form and legality by Aaron Etherington, ADA.

[Agreement for Specific Assistance - City of OKC, NE 36th St](#)

17. Discussion and possible action regarding Resolution 2025-3050: A Resolution Honoring the Life and Legacy of Cleophas (Cleo) Fields. This item requested by Brian Maughan, Commissioner for District Two.

[Cleo Resolution](#)

District No. 3

18. Discussion and possible action regarding the 2026 Calendar Holidays. In accordance with the provisions of Title 19 O.S. 1991, Section 350, the following dates will be observed as holidays by Oklahoma County in 2026: Requested by Commissioner Davidson, Chairman.

New Year's Day Thursday, January 1, 2026
Martin Luther King, Jr. Day Monday, January 19, 2026
President's Day Monday, February 16, 2026
Good Friday Friday, April 3, 2026
Memorial Day Monday, May 25, 2026
Independence Day Friday, July 3, 2026
Labor Day Monday, September 7, 2026
Veteran's Day Wednesday, November 11, 2026
Thanksgiving Thursday & Friday, November 26 and 27, 2026
Christmas Thursday & Friday, December 24 and 25, 2026

[2026 Holidays](#)

Assessor

19. Discussion and possible action to approve agreement with ATM One Inc. for credit card processing and equipment. Amount of contract not to exceed \$.01. Requisition No. 12601026 has been issued to ATM One Inc \$.01 General Fund Assessor Regular Maintenance & Operations Fund 1001-130-54000. This item is requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[ATMONE 25-26](#)

Emergency Management

20. Discussion, review, and possible action regarding the FY 2026 Annual Fire Equipment Agreement between Oklahoma County and the City of Bethany/Bethany Fire Department. This agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2026. Requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.

[7-30-25 Bethany FD Annual Agreement](#)

Engineering

21. Discussion and possible action to authorize payment to the Oklahoma State Fire Marshal in the amount of \$165,749.80 for life safety plan review of the new Oklahoma County Jail plans, in accordance with Title 74 §324.11, contingent upon encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

[Invoice](#)

Human Resources

22. Discussion and possible action regarding recognition of the July 2025 BOCC Employees of the Month. This item is requested by Karen Kint, Director of HR/Safety.

Juvenile Bureau

23. Discussion and possible action regarding a Service Agreement between the Board of County Commissioners on behalf of the Oklahoma County Juvenile Bureau and CREOKS Health Services. The purpose of this Service Agreement is to provide non-residential services to non-adjudicated and adjudicated juvenile offenders in a comprehensive program designed to meet the needs of the youth. This Service Agreement shall be effective July 1, 2025, through June 30, 2026, and is at no cost to Oklahoma County. Requested by Hannah Whipp, Juvenile Bureau Director.

[FY26 CREOKS](#)

24. Discussion and possible action regarding the Agreement between the Board of County Commissioners on behalf of the Oklahoma County Juvenile Bureau and the City of Oklahoma City for the usage of their 800 MHz Trunked Radio System for FY 26. Requisitions 12600282 (Bureau/\$1,172.88) and 12600281 (Detention/\$120) have been issued to the City of Oklahoma City. Requested by Hannah Whipp, Juvenile Bureau Director.

[FY26 City of OKC Trunked Radio Agreement](#)

Planning Commission

25. Discussion and possible action regarding Resolution No. 2025-2764 to amend or not to amend the zoning as provided in Title 19 O.S., §868.16 on a tract of land from R-2 - Rural Residential District to C-L - Commercial-Limited District (Z-2025-02). The Oklahoma County Planning Commission has recommended denial during a public meeting on June 26, 2025. The applicant proposes to change the zoning to develop a commercial strip center. Written protests against the amendment, signed and acknowledged by the owners of twenty percent (20%) of the frontage within one thousand (1,000) feet to the right or left of the frontage proposed to be changed, were filed with the County Planning Commission. This amendment may not be passed except by the favorable vote of all members of the Board of County Commissioners. The area to be rezoned encompasses approximately 6 acres. The property is located at the southwest corner of NW 178th St. and Council Rd. (County Highway District #3). Requested by Erik Brandt, Principal Planner and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

26. Discussion and possible action regarding approval or denial of Resolution No. 2025-2957 accepting the Final Plat of The Chara as provided in Oklahoma Statutes, Title 19, §868.8. This final plat (FP-2025-05) was approved by the Planning Commission on July 17, 2025. The plat consists of two (2) lots that encompass approximately five (5.01) acres. The subject property is located along Rush Creek Rd. just west of Portland Ave. and south of Waterloo Rd. in County Commissioner District 3. Requested by Erik Brandt, Principal Planner and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[Resolution No. 2025-2957](#)

Commissioners Comments/General Remarks:

New Business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Recess into executive session

27. To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim, action or settlement of Tort Claim TC-2025-014 made by Mark Sharpton, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Brian Maughan, Commissioner for District Two.

Return from executive session

28. Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim, action or settlement of Tort Claim TC-2025-014 made by Mark Sharpton, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Brian Maughan, Commissioner for District Two.

Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.

Adjourn