

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Board of County Commissioners Meeting Minutes

Monday, August 4, 2025

9:00 AM

*Myles Davidson - Chair
Brian Maughan - Vice-Chair
Jason Lowe - Member*

<https://www.youtube.com/@oklahomacounty4775>

***Recorded in the
Oklahoma County Clerk's Office***

Call to Order

Roll Call

Present: 3 - County Commissioner Myles Davidson, County Commissioner Brian Maughan, and County Commissioner Jason Lowe

Notice of the meeting was properly posted on August 1, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance was led by Commissioner Maughan.

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on July 30, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

Davidson moved, Maughan seconded, to approve as amended to add Juneteenth, June 19, 2026.. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

3. Discussion and possible action regarding Resolution No. 2025-3065 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Lowe moved, Maughan seconded, to approve the consent agenda.. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

4. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3378 for Oklahoma County in the amount of \$103,163.58 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
5. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3432 for Oklahoma County in the amount of \$58,555.80 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
6. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3433 for Oklahoma County in the amount of \$4,760.00 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
7. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$3,868.44 for the period of 07-29-2025. Item requested by Karen Kint, Director of HR & Safety.
8. Litigation:

Case No. CS-2025-7355 Summons
Case No. TC-2025-017 Tort Claim
Case No. CIV-25-619-D Summons
JTC 2025-002
CV-2025-1087 Notice in Condemnation Proceeding
CV-2024-1341 Notice in Condemnation Proceeding
9. Monthly report of fees for the Oklahoma County Clerk's Office. Requested by Autumn Jefferis, Real Estate & UCC Manager, County Clerk's office.

End of Consent Docket

Departmental Items

County Clerk

10. Discussion and possible action regarding a certified copy of a continuation certificate for Abstractor's Bond for Stewart Title of Oklahoma in the amount of \$100,000.00 effective until May 12, 2026. Item requested by Autumn Jefferis, Real Estate & UCC Manager.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

County Management

11. Discussion and possible action regarding the reallocation of funding categories within the County Community Safety Investment Funds (SQ781). Requested by Jessica Clayton, County Manager.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Engineering

- 12.** Discussion and possible action to approve Amendment No. 1 to the Agreement for Services between CEC Corporation and the Board of County Commissioners for the replacement of Bridge No. 29 on NW 178th Street over Soldier Creek. The total amount of the amendment shall not exceed \$3,984.00. Requisition No. 12601361 has been issued to CEC Corporation in the amount of \$3,984.00 from CBRI (11116120), contingent upon the encumbrance of funds. Requested by Stacey Trumbo, P.E., County Engineer.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

- 13.** Discussion and possible action regarding Change Order No. 07 to the Agreement for Services between Caddell & Co., LLC and the Board of County Commissioners of Oklahoma County for Court Clerk Social Distancing-ARPA Project # 10033. This change order is necessary for cable pathways (cable trays) for routing low voltage cables from the Server Room, to and throughout the renovated space. The change order will be in the amount of Thirty-Nine Thousand Seven Hundred Seventy-Three Dollars and 65/100 (\$39,773.65). Purchase Order 22503684 has been issued to cover this additional fee. Requested by Stacey Trumbo, PE, County Engineer.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Human Resources

- 14.** Discussion and possible action regarding recognition of the July 2025 BOCC Employee of the Month. This item is requested by Karen Kint, Director of HR/Safety.

Maughan moved, Lowe seconded, to approve Chris Smith as employee of the month. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

No Commissioners Comments/General Remarks.

No New Business

No Citizen Participation

Adjourn at 9:07 a.m.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board