

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Board of County Commissioners Meeting Minutes**

**Wednesday, March 19, 2025**

**9:00 AM**

*Myles Davidson - Chair  
Brian Maughan - Vice-Chair*

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

*Recorded in the  
Oklahoma County Clerk's Office*

## Call to Order

## Roll Call

**Present:** 3 - County Commissioner Myles Davidson, County Commissioner Brian Maughan, and District 1 - Chief Deputy Joe Blough

**Notice of the meeting was properly posted on March 18, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

**Prayer and Pledge of Allegiance was led by Rev. Dr. Dave Hockensmith.**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on March 12, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

### Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

3. Discussion and possible action regarding payment of Purchase Card Statement dated 2-28-25 to Bank of America for purchase(s) made using Oklahoma County purchase card(s). Requested by Ashley McMichael, Purchasing Department.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

4. Discussion and possible action regarding Resolution No. 2025-1056 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

## Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

5. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$8,658.17 for the period of 03-11-2025. Item requested by Karen Kint, Director of HR & Safety.
6. Cancel check number 101029601 in the amount of \$15,000.00 issued to Doug Sanderson/Postmaster dated 1-6-2025. Reissue on 3-19-2025.
7. Litigation:  
  
Case No. CV-2024-3112 Notice of Condemnation Proceeding  
Case No. TC-2025-005 Tort Claim  
Case No. CV-2025-182 Journal Entry of Judgment
8. Election Board Monthly Report. February 2025
9. Monthly Report of Fees for the month of February 2025 for the Oklahoma County Juvenile Bureau.
10. Monthly Report of Officers for February 2025 for the Oklahoma County Juvenile Bureau

## End of Consent Docket

### Departmental Items

### Emergency Management

11. Discussion, review, and possible action regarding a Disaster Emergency Declaration for Oklahoma County, in response to the significant Wildland Fire Threats and conditions beginning March 14, 2025, and continuing. This Emergency Declaration commences upon signature by the Oklahoma County Board of County Commissioners and includes March 14, 2025 through April 12, 2025, unless extended or rescinded by the Oklahoma County Board of County Commissioners.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

### Engineering

12. Discussion and possible action regarding Change Order No. 1 to the Agreement for Services between Caddell & Co., LLC and the Board of County Commissioners of Oklahoma County for Court Clerk Social Distancing-ARPA Project # 10033. This change order is necessary to demo existing VAV, provide and install new along with

ductwork and grilles, controls, insulation and tab in the amount of Twenty-Four Thousand Two Hundred Sixty-Nine Dollars and 20 cents (\$24,269.20). Purchase Order 22503684 has been issued to cover this additional fee. Requested by Stacey Trumbo, PE, County Engineer.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

- 13.** Discussion and possible action regarding signing the claim form from Pinnacle for acquisition services for Bridge and Approaches Replacement Project: J/P 28718(05) Luther Rd over North Canadian River. Requested by Stacey Trumbo, PE, County Engineer.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

#### **Public Defender**

- 14.** Discussion and possible action regarding the reallocation of funding categories within the County Community Safety Investment Funds. Requested by Bridgette Biffle, Public Defender and Tony McClain, Director of Diversion Programs.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

#### **Commissioners Comments/General Remarks**

#### **New Business**

#### **Recess into executive session**

**Maughan moved, Blough seconded, to recess at 9:16 a.m. The motion carried by the following vote:**

**Aye:** 2 - Davidson and Maughan

- 15.** To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action in *Brussia Ramirez Hidrogo v BOCC*, CJ-2022-2871, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Rod Heggy, ADA.
- 16.** To enter into executive session pursuant to 25 O.S. 307 (B) (1) to engage in confidential communications regarding the discussion and appointment of an individual salaried employee to serve as County Manager for the Board of County Commissioners. Requested by Myles Davidson, Chairman of the Board.

#### **Return from executive session**

**Maughan moved, Blough seconded, to return at 9:42 a.m. The motion carried by the**

**following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

17. Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action in *Brussia Ramirez Hidrogo v BOCC*, CJ-2022-2871, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Rod Heggy, ADA.

**Maughan moved, Blough seconded, to proceed as discussed. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

18. Action regarding the discussion and appointment of an individual salaried employee to serve as County Manager for the Board of County Commissioners. Requested by Myles Davidson, Chairman of the Board.

**Davidson moved, Maughan seconded, to submit for your approval of Resolution No. 2025-1058 which creates a position of county manager and to hire Jessica Clayton in that position and establish her as a salary employee and that her pay will be \$147,000 per year which is about what she's making now. The motion carried by the following vote:**

**Aye:** 2 - Davidson and Maughan

**No:** 1 - Blough

**Maughan moved, Davidson seconded, to receive document. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

**No Citizen Participation**

**Adjourn**

**Maughan moved, Blough seconded, to adjourn at 9:45 a.m. The motion carried by the following vote:**

**Aye:** 2 - Davidson and Blough

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

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Chair or Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board