

Addendum to an Existing Contract
ARPA SUBRECIPIENT AGREEMENT
BOARD OF OKLAHOMA COUNTY COMMISSIONERS
And
CARDINAL COMMUNITY HOUSE

THIS CONTRACT ADDENDUM is in reference to a contract agreement and addendum dated 11/19/2024 and 07/28/2025 (respectively) between the Board of Oklahoma County Commissioners, herein referred to as COUNTY, and the CARDINAL COMMUNITY HOUSE, herein referred to as SUBRECIPIENT.

THAT WHEREAS, the COUNTY and the SUBRECIPIENT have entered into an agreement for SUBRECIPIENT for the provision of ARPA funding for projects managed by the SUBRECIPIENT.

- Cardinal Community House is utilizing ARPA funds to provide a residential facility that is clean, suitable, and safe for Oklahoma County Participants to recover. The project will focus on creating a conducive environment that supports their recovery process, ensuring that all necessary amenities and services are available to meet their needs.

A copy of the original contract is made part of this Addendum;

WHEREAS, the parties hereto desire to reduce the terms of this Amendment to writing;

NOW, THEREFORE, for and in consideration of the mutual promises to each other, as hereinafter set forth, the parties hereto do mutually agree to the contract addendum as follows:

1. Reference ATTACHMENT B3: BUDGET is hereby modified to read as follows:

High Level Budget					
	Category	Description	Original Dollar Amount (\$) As per Subrecipient contract	Updated Dollar Amount (\$) Addendum modifications	Notes
	Project Name	Cardinal House Respite Services	\$433,316.00	\$433,316.00 (No Change)	
Operational Expenses	Personnel Salaries and Wages	<i>Program directors and assistant directors, teachers, support staff, career or success coaches, translators, workforce development specialists, accessibility specialists, tutors, etc.</i>	\$270,000.00	\$0.00 (Decrease by \$270,000.00)	
	Personnel Fringe Benefits	<i>Employer-paid portions of FICA; Employee insurance and retirement plans; Unemployment and workers' compensation insurance; professional development</i>	\$60,000.00	\$0.00 (Decrease by \$60,000.00)	
	Supplies	<i>Curriculum materials / kits; program supplies</i>	\$28,600.00	\$0.00 (Decrease by \$28,600.00)	
	Advertising and Outreach	<i>Print and digital advertising (e.g. fliers, yard signs, billboards, websites, radio ads, etc.)</i>	\$-	\$	
	Rent	<i>Cost of rent</i>	\$-	\$-	
	Maintenance and Repair	<i>Cost of maintenance and repairs of equipment</i>	\$-	\$-	
	Services for removing barriers to participation	<i>-Transportation assistance for students -Childcare assistance for students -Translation services</i>	\$29,610.00	\$433,316.00 (Increase by \$403,706.00)	The following services and accommodations at the residential facility: •Room and board •meals •toiletries •Clothing •Laundry services •Substance classes •Telephone and computer access •Case management
	Administrative Cost	<i>Cost of administrative expenses limited to 10% unless Negotiated Indirect Costs Rate Agreement ("NICRA") established.</i>	\$43,331.60	\$0.00 (Decrease by \$43,331.60)	
Capital Expenses	Equipment (Over \$10,000)	<i>General purpose equipment; Special purpose equipment; Equipment for hands-on learning activities</i>	\$-	\$-	
	Capital Purchases	<i>Facilities or Land acquisition</i>	\$	\$	

May it be known that the undersigned parties, for good consideration, do hereby agree to make the following changes and / or additions that are outlined within the addendum. These additions shall be made valid as if they are included in the original stated contract.

No other terms or conditions of the SUBRECIPIENT contract shall be negated or changed as a result of this here stated addendum.

All promises, requirements, terms, conditions, provisions, representations contained and specified in the original Agreement shall survive and become part of this Addendum unless specifically provided otherwise herein, or unless superseded by applicable Federal law or State statutes.

IN WITNESS WHEREOF, the SUBRECIPIENT and the COUNTY respectively, have caused this Agreement to be executed by their duly authorized representatives.

SUBRECIPIENT


CARDINAL COMMUNITY HOUSE

Date: 5/5/2024

BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY

CHAIRMAN

ATTESTED BY: COUNTY CLERK

[COUNTY CLERK]

Attachment: Original Sub-recipient Agreement to follow