

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Board of County Commissioners Meeting Minutes**

**Tuesday, June 18, 2024**

**9:00 AM**

***Brian Maughan - Chairman  
Carrie Blumert - Vice-Chair  
Myles Davidson - Member***

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

***Recorded in the  
Oklahoma County Clerk's Office***

## Call to Order

## Roll Call

**Present:** 3 - County Commissioner Brian Maughan, County Commissioner Carrie Blumert, and County Commissioner Myles Davidson

**Notice of the meeting was properly posted on June 17, 2024.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

## Prayer and Pledge of Allegiance

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meetings held on June 12, 2024 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### Recurring Agenda Items:

2. Discussion and possible action regarding payment of Purchase Card Statement dated 05-31-24 to Bank of America for purchase(s) made using Oklahoma County purchase card(s). Requested by Chantel Boso, Purchasing Department.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

3. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting.

CW25025-1 Highway Materials, Supplies and Services

**Blumert moved, Davidson seconded, to tabulate and return.**

### **CW25025-1 Highway Materials and Supplies**

**Dub Ross Company, Inc.**

**General Materials Inc.**

**A&A Trucking, Inc.**

**Haskell Lemon Construction, Co.**

**Van Keppel Construction Equipment**

**Paving Materials, LLC**

**Silver Star Construction Co. Inc.**

**First Water Contracting  
Brown Transportation  
Oklahoma Cement Solutions  
Atlas Paving Company  
Dolese Bros. Co.  
Ergon Asphalt & Emulsions  
TJ Campbell Construction Co.  
Vance Brothers Inc.  
Schwartz Asphalt, LLC  
Schwartz Paving, CO  
Pioneer Supply LLC  
Lightle Sand and Construction, LLC  
Tri City Seal Co. Inc.  
Blades Group, LLC  
Logan County Asphalt Co.  
Warren CAT**

**The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

- 4.** Discussion and possible action regarding all claims, list is attached and available for inspection in the office of the County Clerk, Room 201.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

- 5.** Discussion and possible action regarding Resolution No. 2024-3061 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 201.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

- 6.** Recommendation from the Central Purchasing Department to reject all bids: P24372-17- Oklahoma County Sheriff's Office Bomb Robot

**Blumert moved, Davidson seconded, to reject all bids. Award No. 16-2024**

**Oklahoma County has determined to reject all bids.**

**The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### **Consent Agenda**

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

The following items are Consent Items and are routine in nature:

**Blumert moved, Davidson seconded, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

7. Monthly Report of Fees for the Planning Commission Inspection Fee Funds, State Building Code Fund and the Fee Fund Report for May 2024.
8. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$3,243.93 for the period of 06/11/2024. Item requested by Karen Kint, Director of HR & Safety.
9. Discussion and Possible action regarding Employee Benefit Warrant No 867500 through 868170 for Oklahoma County in the amount of \$403,040.36 pending notification of encumbrance to Jackie Wilson, Oklahoma County Treasurer's Office.
10. Discussion and Possible action regarding Employee Benefit (AffirmedRX) Inv#1436 for Oklahoma County in the amount of \$ 250,000.00 pending notification of encumbrance to Jackie Wilson, Oklahoma County Treasurer's Office.
11. Litigation:  
  
Case No. 24-10117 Bankruptcy  
Case No. CJ-2023-1939 Subpoena  
Case No. CJ-2024-3776 Summons  
Case No. CV-2014-1354 Entry of Appearance  
Case No. CV-2024-1579 Summons
12. Discussion and possible action regarding Tin Horn Installation in District 2 for Duncan. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
13. Discussion and possible action regarding Resolution 2024-3057 to appoint Damon McAllister as Back-Up Receiving Officer for the following funds to replace Jerry Wilson. This item is requested by Brian Maughan, Commissioner, District 2.  
  
District 2 General Fund            10192000  
District 2 Highway Fund        11192000

**End of Consent Docket**

**Departmental Items**

**District No. 1**

14. Discussion and possible action regarding an Agreement between the MGT Consulting of America, LLC and Oklahoma County for consulting services related to the development of daily rates for the secure detention of juveniles at the Oklahoma County Juvenile Detention Center. PO No. 22400016 has been issued for \$9,475.00 to MGT Consulting of America, LLC. This agreement expires on June 30, 2024. Requested by Carrie Blumert, Commissioner Oklahoma County District One. Approved by Aaron Etherington, ADA.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

**District No. 2**

15. Discussion and possible action to receive the Oklahoma County Single Audit Report for fiscal year ended June 30, 2022. Requested by Brian Maughan, Chairman of the Board.

**Blumert moved, Davidson seconded, to receive. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

**District No. 3**

16. Discussion and possible action regarding Oklahoma County Board of County Commissioners approval of Resolution 2024-2869 declaring support for the Oklahoma Turnpike Authority's Access Oklahoma Program to improve and construct turnpike facilities in Oklahoma County. Requested by Myles Davidson, County Commissioner District 3.

**Davidson moved, Blumert seconded, to strike. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

**Juvenile Bureau**

17. Discussion and possible action regarding the Contract Renewal Agreement between the Board of County Commissioners of Oklahoma County on behalf of the Oklahoma County Juvenile Bureau and the Board of Regents of the University of Oklahoma Health Sciences Center-Center on Child Abuse and Neglect, who shall provide psychological treatment and consultation of adolescent sex offenders coming to the attention of the County. Requisition 12500076, not to exceed \$30,000 has been issued. The renewal agreement is effective July 1, 2024 through June 30, 2025 contingent upon the encumbrance of funds. Requested by Hannah Dix, Juvenile Bureau Director and approved as to form and legality by Aaron Etherington, ADA.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

**MIS**

18. Discussion and possible action regarding the FY 2024-2025 contract renewal with Midcon Recovery Solutions, LLC. This is for Co-Location of Datacenter and Tape Storage services. This agreement is to be effective July 1, 2024 through June 30, 2025. The total amount is not to exceed \$59,244.00. Requisition 12500458 has been issued to Midcon Recovery Solutions, LLC pending encumbrance of funds. This item is requested by Dayne Coffey, Director, Information Technology and has been approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Blumert moved, Davidson seconded, to approve items 18-21. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

19. Discussion and possible action regarding the FY 2024-2025 contract renewal with Dubber, Inc. This is for call recording services. This agreement is to be effective July 1, 2024 through June 30, 2025. The total amount is not to exceed \$7,000.00. Requisition 12500459 has been issued to Dubber, Inc pending encumbrance of funds. This item is requested by Dayne Coffey, Director, Information Technology and has been approved as to form and legality by Aaron Etherington, Assistant District Attorney.
20. Discussion and possible action regarding the FY 2024-2025 MOU Renewal between the Board of County Commissioners and the OSU Extension to provide phone, Cox circuits, wireless access points, and related IT Support. This agreement is to be effective July 1, 2024 through June 30, 2025. This item is requested by Dayne Coffey, Director, Information Technology and has been approved as to form and legality by Aaron Etherington, Assistant District Attorney.
21. Discussion and possible action regarding the FY2024-2025 contract renewal with Titan Technology Solutions US, Inc. This is for Arc Titan, our service for email journaling searches for Open Records requests, Safe Titan, our security awareness and education platform service, and Spam Titan, our service for blocking unwanted emails. This agreement is to be effective July 1, 2024 through June 30, 2025. The total amount is not to exceed \$40,998.00. Requisitions 12500455, 12500456, and 12500457 have been issued to Titan Technology Solutions US, Inc. pending encumbrance of funds. This item is requested by Dayne Coffey, Director, Information Technology, and has been approved as to form and legality by Aaron Etherington, Assistant District Attorney

### **Planning Commission**

22. Discussion and possible action regarding Standard Contract Agreement between ATM One, Inc and Oklahoma County on behalf of the Oklahoma County Planning Department for credit card processing equipment and service. Equipment and other hardware/software necessary for processing payments will be provided at no charge to the County. A 3.00% transaction fee will be charged to the customer (payor) at the point of sale. The Contract is effective July 1, 2024 and shall expire on June 30, 2024. Requested by Erik Brandt, Principal Planner and has been approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

### **Policy & Governance**

23. Discussion and possible action regarding the Oklahoma County Information Security Policy. Requested by Dayne Coffey, Director, Information Technology.

**Blumert moved, Davidson seconded, to approve items 23-24. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

24. Discussion and possible action regarding the Oklahoma County Password Policy. Requested by Dayne Coffey, Director, Information Technology.

## Commissioners Comments/General Remarks

### No New Business

#### Recess into executive session

**Blumert moved, Davidson seconded, to recess at 9:35 a.m. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Blumert and Davidson

25. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1, discussion and possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of Karen Kint, Director of Human Resources/Safety. Item requested by Karen Kint, Director of HR & Safety.
26. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1, discussion and possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of Keith Monroe, Director of Facilities. Item requested by Karen Kint, Director of HR & Safety.
27. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1, discussion and possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of Jon Wilkerson, Director of Benefits and Retirement. Item requested by Karen Kint, Director of HR & Safety.
28. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1, discussion and possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of Kelly Thomas, Financial Administrator for BOCC. Item requested by Karen Kint, Director of HR & Safety.
29. To enter into executive session pursuant to 25 O.S.2021, § 307(B)(1) to discuss the transition process of Court Services, Community Service and Shine employees to be supervised by TEEM. And for clarification of Court Services, Community Service and SHINE processes transferring to the Supervision of TEEM. Item requested by Karen Kint and Brad Hermes, Interim Co-Directors of Court Services.

#### Roll Call

#### Return from executive session

**Davidson moved, Blumert seconded, to return at 10:46 a.m. with Jessica Clayton in for Commissioner Maughan. The motion carried by the following vote:**

**Aye:** 3 - Blumert, Davidson and Clayton

30. Action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of Christi Marshall, Director of Social Services. Item requested by Karen Kint, Director of HR & Safety.

**Davidson moved, Clayton seconded, on items 30-37 that the 2.5% that was budgeted for the current FY be given retroactively to the to the beginning of the FY to administrators and directors of BOCC departments. The motion carried by**

**the following vote:**

**Aye:** 3 - Blumert, Davidson and Clayton

31. Action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of Karen Kint, Director of Human Resources/Safety. Item requested by Karen Kint, Director of HR & Safety.
32. Action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of David Barnes, Director of Emergency Management. Item requested by Karen Kint, Director of HR & Safety.
33. Action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of Keith Monroe, Director of Facilities. Item requested by Karen Kint, Director of HR & Safety.
34. Action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of Dayne Coffey, Director of IT. Item requested by Karen Kint, Director of HR & Safety.
35. Action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of Stacey Trumbo, County Engineer. Item requested by Karen Kint, Director of HR & Safety.
36. Action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of Jon Wilkerson, Director of Benefits and Retirement. Item requested by Karen Kint, Director of HR & Safety.
37. Action regarding the employment, appointment, promotion, demotion, disciplining or resignation or any possible salary adjustment related thereto of Kelly Thomas, Financial Administrator for BOCC. Item requested by Karen Kint, Director of HR & Safety.
38. Action regarding discussing the transitioning process update of employees of Court Services, Community Service, and SHINE to TEEM. And for clarification of processes transferring to the Supervision of TEEM. Item requested by Karen Kint and Brad Hermes, Interim Co-Directors of Court Services.

**No action**

**Citizen Participation:**

**Dave Moore was called to speak**

**Randy Carter was called to speak**

**Pam Post was called to speak**

**Tassie Hirschfep was called to speak**

**Kelly Wilson was called to speak**

**Adjourn**

**Davidson moved, Clayton seconded, to adjourn at 10:48 a.m. The motion carried by the following vote:**

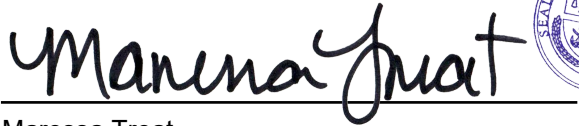
**Aye:** 3 - Blumert, Davidson and Clayton

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA



Brian Maughan,  
Chairman

ATTEST:





Maressa Treat,  
County Clerk and Secretary to the Board