

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102
BOCC Meeting Room 204*

7:27:52 AM

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

Dec 01 2025
Maressa Treat,
County Clerk. Okla. Cnty.



Maressa Treat

Board of County Commissioners Special Meeting Agenda

Wednesday, December 3, 2025

10:00 AM

***Brian Maughan - Chair
Jason Lowe - Vice-Chair
Myles Davidson - Member***

<https://www.youtube.com/@oklahomacounty4775>

***Recorded in the
Oklahoma County Clerk's Office***

Call to Order

Roll Call

Notice of the meeting was properly posted on December 1, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on November 19, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

[11-19-2025 BOCC Minutes](#)

Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Accounts Payable Department, Office of the County Clerk.

[BOCC Claims](#)

3. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid: P26120-11 Behavioral Care Center Services Operator. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.
4. Discussion and possible action regarding Resolution No. 2025-4549 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

[Resolution No. 2025-4549 Blanket Report 11-25-25](#)

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

5. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No.

5219 for Oklahoma County in the amount of \$120,958.66 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.

[Employee Benefit \(AffirmedRX\) 5219](#)

6. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 5220 for Oklahoma County in the amount of \$6,622.00 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office

[Employee Benefit \(Affirmed RX\) 5220](#)

7. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$ 595,144.45 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.

[Employee Benefit \(UMR\) 12.01.2025](#)

8. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$1,356.45 for the period of 11-18-2025. Item requested by Karen Kint, Director of HR & Safety.

[WC Listing 11-18-2025](#)

9. Litigation:

Case No. CJ-2025-8499 Summons
Case No. CV-2025-2754 Summons
Case No. TC-2025-020 & JTC 2025-004
Case No. CJ-2025-2091 Summons
Case No. CJ-2025-8581 Summons
Case No. CJ-2025-8497 Summons
Case No CV-2025-2338 Amended Notice
Case No. CJ-2025-8447 Summons
Case No. CJ-2025-7980 Summons
Case No. CJ-2025-1049 Summons

10. Sheriff monthly report of fees - October 2025

[Sheriff monthly report of fees - October 2025](#)

11. Discussion and possible action regarding Resolution No. 2025-4482, to surplus equipment from the inventory of Oklahoma County District #1. With the requested approval these items will be sold at auction in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office One (1) Mack Dump Truck, c/n DA302-00207, s/n 1M2AA14Y51W141101, acquired 01/31/2001 from Bruckner's, 3824 W. Reno Ave., Oklahoma City, OK 73141 for \$67,103.13

One (1) 2003 Mack Dump Truck, c/n DA302-00216, s/n 1M2AG11Y03M004858, acquired 06/19/2003 from Bruckner's, 3824 W. Reno Ave., Oklahoma City, OK 73141 for \$74,557.00

[Resolution No. 2025-4288.doc](#)

- 12.** Discussion and possible action regarding Resolution No. 2025-4480, disposing of equipment from the inventory of the Oklahoma County Sheriff's Office. These items are broken or obsolete, and with the requested approval, will be junked in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office

One (1) 2008 Dodge Charger, c/n B612-00381, s/n 2BKA43G18H243377, acquired 05/22/2008 from East ZTulsa Dodge, 4627 S. Memorial Dr., Tulsa, OK 74145 for \$20,862.00

One (1) Panasonic Arbitrator Camera, c/n B612-00381, s/n MIA00122/MIA00401, acquired 05/07/2014 from Turn Key Mobile, 501 Lakeview Heights, Ste. 101, Jefferson City, MO 65109 for \$4,650.00

One (1) Zebra Printer, c/n B253-00040, s/n XXRCJ104300437, acquired 02/28/2011 from Turn Key Mobile, 223 Summerhill Dr., Jefferson City, MO 65109 for \$585.00

One (1) Code 3 Lightbar, c/n B518-00521, acquired 09/17/2010 from Code 3, Inc., 10986 N. Warson Rd, St. Louis, MO 63114 for \$ 2,247.00

One (1) HG Runner Emergency Light, c/n B518-00532, acquired 01/26/2011 from HG2 Emergency Lighting, 477 N. Semoran Blvd., Orlando, FL 32087 for \$713.00

One (1) Blue/Red 72" Lightbar, c/n B518-00621, acquired 09/02/2011 from HG2 Emergency Lighting, 477 N. Semoran Blvd., Orlando, FL 32087 for \$719.00

[Resolution No. 2025-4480.doc](#)

- 13.** Discussion and possible action regarding Resolution 2025-4539: To appoint Erin Moore as Requisitioning Officer for Jail Bonds 2025 - 20350000. This item is requested by Jessica Clayton, County Manager.

[Resolution No 2025 - 4539 Erin Moore as Requisitioning Officer](#)

- 14.** Discussion and possible action regarding Resolution 2025-4540: To appoint Jessica Clayton as backup Requisitioning Officer for Jail Bonds 2025 - 20350000. This item is requested by Jessica Clayton, County Manager.

[Resolution No 2025-4540 Jessica Clayton as Backup Requisitioning Officer](#)

- 15.** Discussion and possible action regarding Resolution 2025-4541: To appoint Tracy Rimer as Receiving Officer for Jail Bonds 2025 - 20350000. This item is requested by Jessica Clayton, County Manager.

[Resolution No 2025-4541 Tracy Rimer as Receiving Officer](#)

- 16.** Discussion and possible action regarding Resolution 2025-4542: To appoint Nick Shoemaker as backup Receiving Officer for Jail Bonds 2025 - 20350000. This item is requested by Jessica Clayton, County Manager.

End of Consent Docket

Departmental Items

District No. 1

17. Discussion and possible action regarding sub-recipient addendum approval for ARPA project 20129, Northeast Oklahoma Renaissance . An increase in funding has been updated in the contract. Requested by Jason Lowe, Commissioner, District One.

[NE OKC Renaissance Subrecipient Agreement Addendum](#)

18. Discussion and possible action regarding resolution 2025-4534, recognizing Alpha Phi Alpha Fraternity Incorporated Founders' Day, December 4th, 2025. Requested by Jason Lowe, Commissioner, District One.

[Resolution No. 2025-4534 Alpha Phi Alpha Fraternity](#)

19. Discussion and possible action authorizing the Chairman to sign a letter regarding notice of termination of ARPA project 30389, Spencer Library Project, effective immediately. Requested by Jason Lowe, Commissioner, District One

[Spencer Library Termination Letter](#)

District No. 2

20. Discussion and possible action to appoint Ashleigh Robinson as a Trustee to the Criminal Justice Authority to replace Melissa Markel. This item requested by Brian Maughan, Commissioner for District Two and Chairman of the Board.

[Ashleigh Robinson Bio](#)

District No. 3

21. Discussion and possible action regarding BOCC signatures on the application for Emergency & Transportation Revolving (ETR) funding to replace damaged drainage structures on Westminster between Sorghum Mill and Waterloo pending available funds from the Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB). This application and contract was approved by the BOCC on 11/12/2025, but the application form was not attached to the agenda item. Requested by Paul Foster, Chief Deputy, District 3.

[Bridge Application Westminster only ER funds](#)

22. Discussion and possible action regarding a Specific Assistance Agreement between the Board of County Commissioners of Logan County and the Board of County Commissioners of Oklahoma County for base stabilization of Forrest Hills Road

between Portland and May Ave. The estimated cost of the work is \$90,000.00, of which Logan County shall reimburse Oklahoma County 100% of the actual cost. Reviewed as to form and content by Lisa Endres, Assistant District Attorney. Requested by Myles Davidson, Commissioner, District 3.

[Request #789](#)

23. Discussion and possible action regarding the funding application to the Oklahoma Department of Transportation for the Board of County Commissioners of Oklahoma County to receive grant funds in the amount of \$20,464.73 from the Federal Emergency Relief Project to reimburse District 3 for funds used on Indian Meridian from damages caused by flooding. Requested by Myles Davidson, Commissioner, District 3.

[Federal Emergency Relief](#)

County Management

24. Discussion and possible action regarding Resolution No. 2025-4535 amending the Oklahoma County Information Technology Council (OCITC) resolution. Requested by Jessica Clayton, County Manager.

[Resolution 2025-4535](#)

25. Discussion and possible action regarding naming Joe Blough as Primary and John Pettis as Alternate Members of the Oklahoma County Information Technology Council (OCITC). Requested by Jessica Clayton, County Manager.
26. Discussion and possible action regarding naming Brandi Mertens as Primary and Katie Arata as Alternate Members of the Oklahoma County Information Technology Council (OCITC). Requested by Jessica Clayton, County Manager.
27. Discussion and possible action regarding naming Kimberly Zuhdi as Primary and Paul Foster as Alternate Members of the Oklahoma County Information Technology Council (OCITC). Requested by Jessica Clayton, County Manager.

Engineering

28. Discussion and possible action regarding renewal of the agreement with the State Fire Marshal regarding services Oklahoma County will perform as the Authority Having Jurisdiction (AHJ). Requested by Stacey Trumbo, PE, County Engineer.

[Oklahoma County AHJ 11-18-25](#)

Planning Commission

29. Discussion and possible action to approve or deny Resolution No. 2025-4518 accepting the Final Plat of 4 Corners Land, pursuant to Title 19, §868.8 of the Oklahoma Statutes. This Final Plat (FP-2025-11) was approved by the Planning Commission on November 20, 2025. The plat includes two (2) lots encompassing approximately ten (9.89) acres. The subject property is located on the southeast

corner of County Line Rd. and Waterloo Rd., in County Commissioner District 3. Requested by Erik Brandt, Principal Planner, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[Resolution 2025-4518](#)

30. Discussion and possible action regarding approval or denial of Resolution No. 2025-4519 accepting the Final Plat of Timberline as provided in Oklahoma Statutes, Title 19, §868.8. This final plat (FP-2025-10) was approved by the Planning Commission on November 20, 2025. The plat consists of fifty-eight (58) lots that encompass approximately eighty-one (81.76) acres. The subject property is located .5 mile south of Waterloo Rd. on the east side of Douglas Blvd. in County Commissioner District 3. Requested by Erik Brandt, Principal Planner and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[Resolution 2025-4519](#)

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Sheriff

31. Discussion and possible action regarding authorizing Andrea Dean access to OK.emgrants.com, a site used by the OK Dept. of Emergency Management for online application and management of federal, state and local grants on behalf of the Oklahoma County Sheriff's Office. Requested Tommie Johnson III, Oklahoma County Sheriff.

[OKEMGrants Access Authorization 20251121](#)

Commissioners Comments/General Remarks:

Recess into executive session

32. To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action in Susan Wood v. Oklahoma County, WCC No:

CM2024-02552W, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Karen Kint, Director of HR & Safety.

33. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1 for discussion and possible action regarding employment, appointment, promotion, demotion, discipline, resignation or performance review related to Jessica Clayton, County Manager. This item requested by Brian Maughan, Commissioner for District Two and Chairman of the Board.
34. To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by In re Application of SAZ Industrial LLC to Vacate a Road and Alley in Trosper Park Highlands Addition, CV-2025-2482, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Lisa E. Endres, Assistant District Attorney.

Return from executive session

35. Action regarding confidential communications between the public body and its attorney concerning a pending investigation, claim or action in Susan Wood v. Oklahoma County, WCC No: CM2024-02552W and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Karen Kint, Director of HR & Safety.
36. Action regarding employment, appointment, promotion, demotion, discipline, resignation or performance review related to Jessica Clayton, County Manager. This item requested by Brian Maughan, Commissioner for District Two and Chairman of the Board.
37. Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by In re Application of SAZ Industrial LLC to Vacate a Road and Alley in Trosper Park Highlands Addition, CV-2025-2482, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Lisa E. Endres, Assistant District Attorney.

Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.

Adjourn

