

AGREEMENT FOR SPECIFIC ASSISTANCE BETWEEN

CROOKED OAK PUBLIC SCHOOLS

&

THE BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY

THIS AGREEMENT (Agreement") is entered into this 11th day of February, 2026, between the CROOKED OAK PUBLIC SCHOOLS, a public school organized and existing under the laws of the State of Oklahoma (the "School"), and the BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY, a political subdivision organized and existing under the laws of the State of Oklahoma (the "County"). The terms and conditions of the General Mutual Cooperation Agreement for the current fiscal year entered into between the parties is incorporated by reference herein and made a part of this specific agreement.

RECITALS:

WHEREAS, the parties have previously entered into a General Mutual Cooperation Agreement allowing for the County to assist School in reconstruction, repairs and improvements, which cover the fiscal year beginning July 1, 2025 and ending June 30, 2026; and

WHEREAS, the School, physically located at 1450 South Eastern Avenue, Oklahoma City Oklahoma, is in need of repair of infrastructure on school property; and

WHEREAS, it is in the mutual interest and benefit of School and the County to share in the construction, repair, and/or improvement to the aforementioned school property; and

WHEREAS, the School desires to retain the use of the County's equipment, materials, personnel and subcontractors to reconstruct, repair or improve that portion of the aforementioned school property; and

WHEREAS, the County agrees to provide the equipment, materials, personnel and subcontractors for projects A and B at an estimated cost of Seventy-Four Thousand Five Hundred Twenty-Three Dollars and Six Cents (\$74,523.06), and in no event to exceed Seventy-Six Thousand Four Hundred Fifty-Six Dollars and Sixty-Nine Cents (\$76,456.69) without further written agreement; and

WHEREAS, Oklahoma County Highway Cash will be made 100% whole with District 1 General Funds reimbursing Highway Cash for the cost of labor & equipment for projects A and B (\$35,850.56) and the school reimbursing all material costs for projects A and B (\$40,606.13), to Oklahoma County Highway Cash; and

WHEREAS, this agreement is authorized and provided for by Oklahoma Statutes, specifically by Oklahoma Statutes Title 19, 339 (18) and Title 19, 359; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. **PURPOSE OF AGREEMENT:** This agreement is a part of and an addendum to the original Mutual Cooperation Agreement entered into between the parties on the 1st day of July, 2025. The purpose of this agreement is to permit the County to assist the School with improvements, repairs, or maintenance on property owned by the School. County may, at their discretion, perform the requested work on property that is owned by the School, more specifically described as: repair of infrastructure located on property owned by School.

2. **DESCRIPTION OF SERVICE:**

A. **COUNTY SHALL:**

- I. Administer the Agreement.
- II. Agree to incur costs for labor, equipment, surveys, materials, traffic control, and subcontractors as necessary to complete the work/projects in an amount not to exceed Seventy-Six Thousand Four Hundred Fifty-Six Dollars and Sixty-Nine Cents (\$76,456.69), as outlined in the attached project estimates. (See Attachment "A and B").
- III. Provide joint oversight and inspection of the project.

B. **SCHOOL SHALL:**

- I. Upon completion of the project and receipt of invoicing from the County, School shall reimburse the County for all material costs, in the amount of Forty Thousand Six Hundred Six Dollars and Thirteen Cents (\$40,606.13), as outlined in the attached project estimates. (See Attachment "A and B")
- II. Provide for joint inspection and oversight of the project.
- III. Obtain any necessary permits (City, State, or Federal)

3. **AUTHORIZED ADMINISTRATOR(S):** For purposes of administering this agreement, the Chief Deputy of County's District No. 1 and the School Superintendent shall be responsible for administering this agreement. Also, it is expressly understood that County shall have no right, claim or title to any real or personal property used in this project, other than that already owned by the County.

4. **PROPERTY OWNERSHIP:** School represents and warrants to County that the School owns any and all real property involved in the project and upon which work is to be performed. In the event that any person or entity attempts to hold County liable for work done on the property subject to this specific agreement, the School agrees to defend and indemnify County against any loss related to such defense, including attorney fees and costs, to the extent allowed by Oklahoma law.

5. **COMMENCEMENT OF AGREEMENT:** This agreement shall commence on the date on which the Agreement is executed in writing by all parties and will continue through completion

of the project, or until the end of the current fiscal year. The parties agree that they remain bound by the terms of the original General Mutual Cooperation Agreement executed between the parties.

6. **COMMENCEMENT OF PROJECT:** The project shall commence after the agreement has been fully executed and based on the availability of the County's equipment, materials, personnel, etc.

7. **FISCAL YEAR LIMITATION:** The parties agree and understand that in the event that the project outlined in this Agreement is not completed during the fiscal year in which it was executed, Municipality must submit payment for any work completed during the fiscal year, and if funds or materials are required to be encumbered for the succeeding fiscal year in order to complete the project, that the parties are must enter into another written Agreement.

8. **INDEMNIFICATION:** Other than the defend and indemnify provisions outlined in paragraph # 4 "Property Ownership", the parties further agree and covenant that in exchange for the considerations set out herein that each party shall only be liable for their own negligence, acts or omissions, or the negligence, acts or omissions of their respective employees, nor shall any party be required to indemnify another party for the same. The parties understand and agree that this Agreement in no way relieves the School of their primary statutory duties to maintain said property in a reasonably safe condition, including for the duration of the above described project agreement.

9. **REVISIONS AND AMENDMENTS:** The parties agree that the terms of this Agreement may not be revised or amended in any form or fashion without obtaining a fully executed written revision or written amendment from the parties.

10. **ASSIGNMENT:** The rights and duties under this agreement are not assignable except upon prior written consent of the parties hereto.

11. **THIRD PARTY BENEFICIARIES:** No third party beneficiaries are created by this agreement and that is the express intent of the parties hereto.

12. **COMPLETE AGREEMENT:** The parties acknowledge and agree that this Agreement sets out the complete and total agreement between the parties.

13. **VENUE:** In the event of litigation regarding any aspect of this Agreement, the parties agree that venue shall lie in the District Court of Oklahoma County.

14. **CAPTIONS:** The captions, title, and headings contained herein are for convenience only and shall not control the interpretation of any provision.

15. **INTERPRETATION:** Any word used herein in the singular shall also include the plural, and vice versa, except where a contrary intention plainly appears. The masculine shall also include the feminine and vice versa.

16. **PRESERVATION OF RIGHTS:** Neither party waives any defenses or rights available to them under the Governmental Tort Claims Act, 51 O.S. § 151 et seq., common law, pertinent statutes and constitutions.

17. **WHOLE AGREEMENT:** This document constitutes the entire agreement, covenants and provisions agreed upon by the parties, and no agent or administrator to this agreement has authority to alter or change the terms hereof, except as provided herein, and except as provided in the original General Mutual Cooperation Agreement. No party shall be bound by any statement or representation not in conformity with this written agreement.

18. **TERMINATION OF AGREEMENT:** Prior to commencement of the project, either party may terminate this agreement by giving seven (7) days written notice to the administrator for the other party. After the commencement of the project, either party may terminate this agreement, with or without cause, by giving written notice of such termination to the administrator of the other party. In the event work has already begun by County, School shall reimburse the County for any work already performed. Otherwise, this Agreement shall terminate automatically upon completion of the project and upon receipt of the final payment of expenses by the municipality.

APPROVED by the Crooked Oak Public Schools of Oklahoma County, Oklahoma this _____ day of _____, 2026.

CROOKED OAK PUBLIC SCHOOLS

By _____
Superintendent of School

ATTEST:

Board Clerk

COUNTY

ADOPTED AND APPROVED by the Board of County Commissioners this _____ day
of _____, 2026.

**BOARD OF COUNTY COMMISSIONERS
OF OKLAHOMA COUNTY, OKLAHOMA**

By _____
Chairman

ATTEST:

By _____
Member

County Clerk

By _____
Member

APPROVED as to form and legality this 2 day of Feb, 2026.



Assistant District Attorney



CROOKED OAK

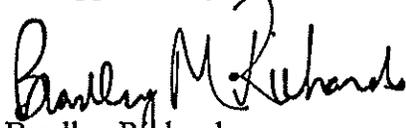
S C H O O L S

January 12, 2026

Oklahoma County District 1

The school district is requesting the county's assistance with repairs to our administration parking lot (Work Order Number 27916) and Complex Crack Seal (Work Order Number 27935) to be completed in May or June of this year.

We appreciate your assistance.


Bradley Richards

BRAD RICHARDS, SUPERINTENDENT
CHACE MCCASKILL, ASSISTANT SUPERINTENDENT

HIGH SCHOOL
LAURA KNIGHT, PRINCIPAL
405.677.3452

MIDDLE SCHOOL
SHIRLENE KEUPEN, PRINCIPAL
405.677.5133

STEFANIE STROUD, DIRECTOR OF SPECIAL SERVICES
THAD CUNNINGHAM, ATHLETIC DIRECTOR
KYLE PIERCE, DIRECTOR OF TECHNOLOGY
JOHN TULAK, DIRECTOR OF HUMAN RESOURCES

CENTRAL OAK ELEMENTARY
DR. MIKE HARRIS, PRINCIPAL
405.677.5211

APRIL BENNETT ENCUMBRANCE
CLERK
405.677.5252, EXT. 110



Project Work Order Estimate

Friday, December 5, 2025

Scope of Work for Work Order Number: 27916

Page: 1

Activity: 66020 - GENERAL LABOR - SCHOOL
 Special Project - Administrative Parking Lot Total Rehab.

Cost Type	Task	Description	Qty.	Rate	Amount
Equipment	1	DA425-00105 - Concrete Saw 30" Max 37 HP	4.0000	11.89	\$47.56
Equipment	1	DA327-00107 - 2021 JOHN DEERE 85G EXCAVATOR-36" BUCKET	40.0000	18.97	\$758.80
Equipment	1	DA320-00109 - 1999 BOMAG BW 213 STEEL WHEEL ROLLER	16.0000	64.05	\$1,024.80
Equipment	1	DA320-00114 - 2005 BOMAG 120 AD SMOOTH DRUM ROLLER	16.0000	64.05	\$1,024.80
Equipment	1	DA320-00119 - Bomag BW211 Packer w/ Padfoot Kit	16.0000	64.05	\$1,024.80
Equipment	1	DA302-00238 - KENWORTH DISTRIBUTOR/2000 GALLON	2.0000	71.02	\$142.04
Equipment	1	DA312-00119 - 2022 John Deere 333G Compact Track Loader	80.0000	78.88	\$6,310.40
Equipment	1	DA302-00247 - 2024 Freightliner w/ 15' Dump Body	80.0000	94.94	\$7,595.20
Equipment	1	DA312-00114 - 2013 JOHN DEERE 624 K LOADER	8.0000	95.09	\$760.72
Equipment	1	DA323-00103 - 2000 JOHN DEERE 450H CRAWLER DOZER	24.0000	103.66	\$2,487.84
Equipment	1	DA335-00110 - CATERPILLAR ASPHALT PAVER	16.0000	225.42	\$3,606.72
Equipment for Task 1 - Special Project - Administrative Parking Lot Total Rehab.			Sub Totals:		\$24,783.68

Equipment Sub Totals: \$24,783.68

Labor	1	Laborer Rate	32.0000	19.75	\$632.00
Labor	1	Equipment Operator Labor Rate	334.0000	24.00	\$8,016.00
Labor for Task 1 - Special Project - Administrative Parking Lot Total Rehab.			Sub Totals:		\$8,648.00

Labor Sub Totals: \$8,648.00

Labor & Equipment & Overhead Combined Total: \$33,431.68

Materials	1	SS-1 Tack Oil	100.0000	2.35	\$235.00
Materials	1	1 1/2" Crushed Concrete	450.0000	9.23	\$4,153.50
Materials	1	S3 Recycled Asphalt	300.0000	61.75	\$18,525.00
Materials	1	S4 Virgin Asphalt	180.0000	74.75	\$13,455.00
Materials for Task 1 - Special Project - Administrative Parking Lot Total Rehab.			Sub Totals:		\$36,368.50

Materials Sub Totals: \$36,368.50

+500
\$1,818.43



Project Work Order Estimate

Friday, December 5, 2025

Scope of Work for Work Order Number: 27916

Page: 2

Supply, Inventory, Outsourcing Sub Total:		\$36,368.50
	<i>Materials</i> Contingency 5% (Amount):	\$1,818.43
Grand Totals:		\$71,618.61

Estimate Created By: _____



Project Work Order Estimate

Monday, December 8, 2025

Scope of Work for Work Order Number: 27935

Project B

Page: 1

Activity: 66020 - GENERAL LABOR - SCHOOL
Special Project - Crooked Oak School Complex Crack Seal.

Cost Type	Task	Description	Qty.	Rate	Amount
Equipment	1	DA301-00165 - 2016 FORD TRUCK/F250 SERIES	16.0000	16.68	\$266.88
Equipment	1	DA333-00155 - CRACK SEAL MACHINESUPERSHOT 250DC100	16.0000	62.50	\$1,000.00
Equipment for Task 1 - Special Project - Crooked Oak School Complex Crack Seal.			Sub Totals:		\$1,266.88
Equipment Sub Totals:					\$1,266.88
Labor	1	Equipment Operator Labor Rate	48.0000	24.00	\$1,152.00
Labor for Task 1 - Special Project - Crooked Oak School Complex Crack Seal.			Sub Totals:		\$1,152.00
Labor Sub Totals:					\$1,152.00
Labor & Equipment & Overhead Combined Total:					\$2,418.88
Materials	1	Melttable Crack Seal	120.0000	19.20	\$2,304.00
Materials for Task 1 - Special Project - Crooked Oak School Complex Crack Seal.			Sub Totals:		\$2,304.00
Materials Sub Totals:					\$2,304.00
Supply, Inventory, Outsourcing Sub Total:					\$2,304.00
<i>Materials</i> Contingency 5%(Amount):					\$115.20
Grand Totals:					\$4,838.08

+5%
\$115.20

Estimate Created By: _____

Endres, Lisa

From: Jasper, Ryan
Sent: Monday, February 2, 2026 12:17 PM
To: Endres, Lisa; Samayoa, Marisol
Cc: Blough, Joe
Subject: Request for Legal Services
Attachments: DA Request.pdf

Attached is a request for legal review of a specific assistance agreement with Crooked Oak Public Schools. Please review as to form and legality.

Thank you!

Ryan L. Jasper
Community Outreach | Policy and Projects
Oklahoma County District #1
ryan.jasper@oklahomacounty.org
Office: (405) 713-1483
Cell: (405) 482-2011



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Bill To                               Requisition 12604839-00  FY 2026
OK COUNTY - DISTRICT 1                PO                22604516
7321 NE 23rd St.                      Acct No:
                                        10191000-54047
OKLAHOMA CITY, OK                    Review:
73141                                  Buyer: 6065d1temtra
                                        Status: Converted
                                        Page 1
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Vendor                               Ship To
OKLAHOMA COUNTY HWY DIS1             OK COUNTY - DISTRICT 1
320 ROBERT S KERR AVE               7321 NE 23rd St.
                                      OKLAHOMA CITY, OK 73141
OKLAHOMA CITY, OK 73102

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Deliver To
OK COUNTY - DISTRICT 1
7321 NE 23rd St.
OKLAHOMA CITY, OK 73141

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Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
02/03/26	1000135				District #1

LN	Description / Account	Qty	Unit Price	Net Price
001	NOC Project Reimbursement w/o 27916 Administrative Parking Lot Rebuild.	1.00 EACH	33431.68000	33431.68

1 10191000-54047 33431.68

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Ship To
OK COUNTY - DISTRICT 1
7321 NE 23rd St.
OKLAHOMA CITY, OK 73141

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Deliver To
OK COUNTY - DISTRICT 1
7321 NE 23rd St.
OKLAHOMA CITY, OK 73141

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[Requisition Link](#)

Requisition Total 33431.68

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
10191000-54047	33431.68	11544.34
District #1	Project Reimbursement	

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	02/03/26	Mike "Tex" Cobb	Auto approved by orig/apprvr:
Approved	02/03/26	Temetra Trail	Auto approved by orig/apprvr:
Approved	02/03/26	Albert Rodriguez	Auto approved by: 6065ccdebmc
Approved	02/03/26	Brooke Smith	Auto approved by: 6065ccdebmc

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Bill To                               Requisition 12604839-00  FY 2026
OK COUNTY - DISTRICT 1                PO                22604516
7321 NE 23rd St.                      Acct No:
                                        10191000-54047
                                        Review:
OKLAHOMA CITY, OK                    Buyer: 6065d1temtra
73141                                  Status: Converted
                                        Page 2
=====

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=====
Vendor                                Ship To
OKLAHOMA COUNTY HWY DIS1              OK COUNTY - DISTRICT 1
320 ROBERT S KERR AVE                7321 NE 23rd St.
                                        OKLAHOMA CITY, OK 73141
OKLAHOMA CITY, OK 73102
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Deliver To
OK COUNTY - DISTRICT 1
7321 NE 23rd St.
OKLAHOMA CITY, OK 73141

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Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department
-----
02/03/26    | 000135 |           |           |           | District #1
-----

```

LN	Description / Account	Qty	Unit Price	Net Price
Approved	02/03/26 Deborah McDonald			
Approved	02/03/26 Maria Pinley	Auto approved by:	6065ccdebmcd	
Approved	02/03/26 Sheena McGrady	Auto approved by:	6065ccdebmcd	
Approved	02/03/26 Chantel Boso	Auto approved by:	6065ccdebmcd	
Approved	02/03/26 Chantel Boso	Auto approved by:	6065pulontra	
Approved	02/03/26 Ashley Franklin	Auto approved by:	6065pulontra	
Approved	02/03/26 Ashley McMichael	Auto approved by:	6065pulontra	
Approved	02/03/26 Lauren Adkison	Auto approved by:	6065pulontra	
Approved	02/03/26 Long Tran			

PURCHASE ORDER CURRENT LIST

Purchase Order Type: Normal Fiscal Yr/Per 2026/08 PO# 22604468
 Batch 1 PO Date 02/02/2026
 Requisition 12604794
 Department Code 910 District #1
 Allocation Code 00000000
 Buyer ID 6065d1temtra Mike "Tex" Cobb
 Needed By Date
 General Commodity
 Vendor 000135 OKLAHOMA COUNTY HWY DIS1
 320 ROBERT S KERR
 OKLAHOMA CITY, OK 73102
 Ship To Address D1 OK COUNTY - DISTRICT 1
 7321 NE 23rd St.
 OKLAHOMA CITY, OK 73141
 Ship To Reference
 Shipping Method
 Bill To Address D1 OK COUNTY - DISTRICT 1
 7321 NE 23rd St.
 OKLAHOMA CITY, OK 73141
 PO Description NOC Project Reimbursement w/o 27935
 Special Handling None Status Posted Distribution 1
 Total PO Amount \$2,418.88
 Liquidated \$ 0.00
 Open Encumbrance \$2,418.88

General Notes

 I was told to split this total amount into two separate PO's.
 General Notes

 I put the wrong amount in the line item.

Line Item Details

Line	001	Commodity	Req	12604794	Qty	1.00	UOM	EACH	Unit Price	2,418.88000	
%Disc	0.00	Credit			0.00	Freight			0.00	Sales Tax	0.00

Line Item Total										\$2,418.88	
Qty Received										0.00	
Liquidated										\$ 0.00	
Qty Canceled										0.00	
Canceled										\$ 0.00	
Line Item Open Encumbrance										\$2,418.88	

Description											
NOC Project Reimbursement Crooked Oak											
School Complex Crack Seal w/o 27935											

Department	910	1099 Box	Capital AssetN Needed By								
Quote	Bid										
Work Order:	Task:										
Ship To Address	D1	OK COUNTY - DISTRICT 1									
		7321 NE 23rd St.									

PURCHASE ORDER CURRENT LIST

OKLAHOMA CITY, OK 73141

Ship To Reference

Allocation Details		Proj	Description	Encumbered Amt	Bud
Org	Obj				
10191000	54047		Project Reimburse	\$2,418.88	U
			Liquidated	\$ 0.00	
			Canceled	\$ 0.00	
			Allocated open Encumbrance	\$2,418.88	

** END OF REPORT - Generated by Mike "Tex" Cobb **