

**MEMORANDUM OF UNDERSTANDING
OKLAHOMA COUNTY SHERIFF'S OFFICE
FOR THE
PROVISION OF SCHOOL RESOURCE OFFICER(S)**

This Memorandum of Understanding ("MOU"), dated **April 29, 2024**, is an agreement between the **Board of County Commissioners of Oklahoma County** on behalf of **Oklahoma County Sheriff's Office (OCSO)**, 2101 NE 36th, Oklahoma City, OK 73111, and **Catholic School of St. Eugene**, 2400 West Hefner Road, Oklahoma City, OK 73120 (District).

This agreement, which is approved and accepted by the **OCSO** and **Catholic School of St. Eugene** with the signing of their authorized officials as shown below, sets forth the understanding between the two parties as follows:

1. The **OCSO** agrees to provide the **Catholic School of St. Eugene** with one (1) uniformed Deputy and one (1) marked patrol vehicle. The number of Deputies assigned to the **Catholic School of St. Eugene** may be amended based on direction from the **Catholic School of St. Eugene**.
2. The assignment of the Deputy from the **OCSO** will coincide with **Casady's School Official Calendar**. **OCSO** will honor the revised calendar if the official Calendar is revised due to unforeseen circumstances.
3. The assigned Deputy will work on-site on the campus(es) (building, grounds, etc.) of the **Catholic School of St. Eugene** each weekday (Monday through Friday) covered in the **2024-2025 Catholic School of St. Eugene Calendar** during **Catholic School of St. Eugene** regular hours of operation. The Deputy will provide routine law enforcement services at the school site(s). In addition, the deputy will also have special involvement with the students and faculty during these on-site assignments in counseling and presenting information on preventing and eliminating violence in the school.
4. **Catholic School of St. Eugene** agrees to provide adequate parking and operating space for the Deputy assigned by the **OCSO**.
5. **Catholic School of St. Eugene** agrees to reimburse the **OCSO** for the assigned deputy's program expenses for the time period identified by the **Catholic School of St. Eugene 2024-2025 Official Calendar** or through a mutually agreed-upon extended closing date, if necessary, due to unforeseen circumstances.
6. Charge for the Deputy's services will be billed monthly, quarterly, or in one lump sum (as directed by the school) by the invoice for the duration of the **Catholic School of St. Eugene 2024-2025 Official Calendar** and any associated extensions to the calendar. During the course of this agreement, the **OCSO** will bill the **Catholic School of St. Eugene** at the FY 2024-2025 standardized rate of Four Hundred and Twenty-Eight Dollars (\$428.00) per day per Deputy. In the event that staff and students are not in attendance due to inclement weather or the decision to hold virtual classes, the District will either not be charged for services or deputies will be reassigned to work on a previously non-contracted day as agreed upon by the District and **OCSO**. Should the period of time where in-person classes are not held exceed three (3) consecutive days, the Deputy's duties will transition from student interaction to campus physical security as directed by the Superintendent or their designee.
7. The **OCSO** agrees that upon the written request of the school entity for the removal and replacement of the assigned Deputy, there will be a review and action taken within 30 days. Any such request initiated by the district shall include the reasons behind the decision for removal. Any training costs specific to the assignment

as a School Resource Officer shall be billed to the **Catholic School of St. Eugene** upon completion by the replacement Deputy. The well-being of the students, as well as the rights of the Deputy, will be considered and weighed against the evidence and factors regarding the request. The OCSO reserves the right to require a meeting with **Catholic School of St. Eugene** officials before any action.

8. **Catholic School of St. Eugene** understands and agrees that although the Deputy is assigned to **Catholic School of St. Eugene** property and is carrying out special activities for **Catholic School of St. Eugene**, the assigned Deputy is at all times an employee of the **OCSO**, operating under the policies and procedures of the **OCSO** and only under the direction or command of the **OCSO**. As the Deputy remains an employee of the **OCSO**, all personnel-related issues, such as workman's compensation benefits, shall be provided by the **OCSO** for action taken or injury sustained during assigned work hours.
9. Both parties agree that either party may terminate this agreement by written notice to the other party at least thirty (30) days before the termination date. Said notice must state the reasons for termination.
10. Both parties agree to the acceptance of this agreement by the signatures of their authorized officials as shown below:

Oklahoma County Sheriff's Office:



Signature of Authorized Official

07/10/2024
Date

Tommie Johnson III, Sheriff

Printed Name and Title of Signing Official

Catholic School of St. Eugene:



Signature of Authorized Official

07.09.24
Date

Sharon M. Blakeley - Dir. of Operations
Printed Name and Title of Signing Official

APPROVED this _____ day of _____, 2024.

Board of County Commissioners
Oklahoma County, Oklahoma County

_____ Chair

_____ Member

_____ Member

Approved as to form and legality:

Assistant District Attorney

ATTEST: _____, Deputy
County Clerk