

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Board of County Commissioners Meeting Minutes**

**Wednesday, September 3, 2025**

**9:00 AM**

*Myles Davidson - Chair  
Brian Maughan - Vice-Chair  
Jason Lowe - Member*

*<https://www.youtube.com/@oklahomacounty4775>*

*Recorded in the  
Oklahoma County Clerk's Office*

## Call to Order

## Roll Call

**Present:** 3 - County Commissioner Myles Davidson, County Commissioner Brian Maughan, and County Commissioner Jason Lowe

**Notice of the meeting was properly posted on September 2, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

**Prayer and Pledge of Allegiance was led by David Barnes.**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on August 27, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

### Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

3. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

CW26025-1B- Highway Material, Supplies and Services – Kevlar Fiber Addition

**Lowe moved, Maughan seconded, to tabulate and return.**

**Haskell Lemon  
Atlas Paving**

**The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

4. Discussion and possible action regarding Resolution No. 2025-3459: for Blanket Purchase Orders as submitted by each department, list available for inspection in the

office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

**Lowe moved, Maughan seconded, to approve as amended. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

#### **Consent Agenda**

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

The following items are Consent Items and are routine in nature:

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

5. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3536 for Oklahoma County in the amount of \$136,516.92 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
6. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3537 for Oklahoma County in the amount of \$5,586.00 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
7. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3587 for Oklahoma County in the amount of \$178,270.70 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office, Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
8. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3588 for Oklahoma County in the amount of \$5,761.00 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
9. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3599 for Oklahoma County in the amount of \$250,000.00 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
10. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3550 for Oklahoma County in the amount of \$1,454.22 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
11. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3652 for Oklahoma County in the amount of \$76,833.68 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
12. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No.

3653 for Oklahoma County in the amount of \$5,145.00 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.

13. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$432,396.86 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
14. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$1,639.66 for the period of 08-26-2025. Item requested by Karen Kint, Director of HR & Safety.
15. Discussion and possible action regarding Resolution 2025-3432: To appoint Laura Willis as Requisitioning Officer for Workers Comp; 40210110, to replace Jessica Clayton. This item is requested by Jessica Clayton, County Manager.
16. Discussion and possible action regarding Resolution 2025-3433: To appoint Ginna Warhop as backup Requisitioning Officer for Workers Comp; 40210110, to replace Charlotte Swindle. This item is requested by Jessica Clayton, County Manager.
17. Discussion and possible action regarding Resolution 2025-3434: To appoint Brad Hermes as Receiving Officer for Workers Comp; 40210110, replacing Christine Troxel. This item is requested by Jessica Clayton, County Manager.
18. Discussion and possible action regarding Resolution 2025-3435: To appoint Grant Huddleston as backup Receiving Officer for Workers Comp; 40210110, to replace Tracy Rimer. This item is requested by Jessica Clayton, County Manager.
19. Discussion and possible action regarding Resolution 2025-3436: To appoint Laura Willis as Requisitioning Officer for Workers Comp Supplement; 10199200, replacing Jessica Clayton. This item is requested by Jessica Clayton, County Manager.
20. Discussion and possible action regarding Resolution 2025-3437: To appoint Ginna Warhop as backup Requisitioning Officer for Workers Comp Supplement; 10199200, replacing Charlotte Swindle. This item is requested by Jessica Clayton, County Manager.
21. Discussion and possible action regarding Resolution 2025-3438: To appoint Brad Hermes as Receiving Officer for Workers Comp Supplement; 10199200, replacing Christine Troxel. This item is requested by Jessica Clayton, County Manager.
22. Discussion and possible action regarding Resolution 2025-3439: To appoint Grant Huddleston as backup Receiving Officer for Workers Comp Supplement; 10199200, replacing Tracy Rimer. This item is requested by Jessica Clayton, County Manager.
23. Discussion and possible action regarding Resolution 2025-3440: To appoint Roberta Thomas as Receiving Officer for Employee Benefits Supplement; 10199100, replacing Jessica Clayton. This item is requested by Jessica Clayton, County Manager.
24. Discussion and possible action regarding Resolution 2025-3441: To appoint Jessica Clayton as backup Requisitioning Officer for Employee Benefits Supplement; 1019910, replacing Charlotte Swindle. This item is requested by Jessica Clayton, County Manager.

25. Discussion and possible action regarding Resolution 2025-3442: To appoint Le Nguyen as a Receiving Officer for Employee Benefits Supplement; 10199100, replacing Christine Troxel. This item is requested by Jessica Clayton, County Manager.
26. Discussion and possible action regarding Resolution 2025-3443: To appoint Jessica Clayton as backup Requisitioning Officer for Employee Benefits; 40110110, replacing Charlotte Swindle. This item is requested by Jessica Clayton, County Manager.
27. Discussion and possible action regarding Resolution 2025-3444: To appoint Le Nguyen as Receiving Officer for Employee Benefits; 40110110, replacing Christine Troxel. This item is requested by Jessica Clayton, County Manager.
28. Discussion and possible action regarding Resolution 2025-3457: To appoint Roberta Thomas as Requisitioning Officer for Employee Benefits; 40110110, replacing Jessica Clayton. This item is requested by Jessica Clayton, County Manager.
29. Discussion and possible action regarding Tin Horn Installation for W&W EMS in District 2. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
30. Cancel Check #201001469 in the amount of \$22,840.00 issued to James Phillips DBA Phillips Drywall Acoustics dated 08/04/2025, No Reissue. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.
31. Litigation:  
  
Case No. TC-2025-018 Tort Claim

### **End of Consent Docket**

### **Departmental Items**

#### **District No. 1**

32. Discussion and possible action regarding the appointment of Ryan Jasper as the primary representative to the Oklahoma County Handbook Committee replacing Joe R. Blough; appointing Joe R. Blough as alternate member to the Oklahoma County Handbook Committee replacing Karen Kint and Cody Compton. Requested by Jason Lowe, Commissioner, District One.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

#### **District No. 3**

33. Discussion and possible action regarding the Publications List for 2026 per Oklahoma State Statutes Title 19 O.S. § 444 and Title 19 O.S. § 445. Requested by Myles Davidson, Chairman of the Board.

**Maughan moved, Lowe seconded, to strike. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

34. Discussion and possible action regarding a resolution to recognize September as Hunger Action Month in Oklahoma County. Requested by Myles Davidson, Chairman of the Board.

**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

35. Discussion and possible action regarding approval of a Specific Assistance Agreement between the City of Edmond and the Board of County Commissioners of Oklahoma County to assist with reconstructing Coffee Creek, a County section line road, between Broadway and Bryant. This is a revision of the original project that was approved by the BOCC on May 14th, 2025 due to a change in the scope of work and new pricing. The total amount of the project is not to exceed \$995,000.00, of which the City of Edmond will reimburse Oklahoma County 100% of the actual project costs. Approved as to form and legality by Lisa Endres, ADA. Requested by Myles Davidson, Chairman of the Board.

**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

### **Emergency Management**

36. Discussion and possible action regarding Change Order #1 for the Emergency Management EOC AV Project, and the related "Notice to Proceed." The original contract with AVL Systems Design was approved by the BOCC on 8-4-25. This Change Order is funded by Requisition #12602080 and subsequent PO #22601904 from Emergency Management Special Revenue. Item requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

### **Engineering**

37. Discussion and possible action regarding Amendment No. 06 to the Agreement for Services between Hellmuth Obata Kassabaum, Inc. and the Board of County Commissioners of Oklahoma County to divide the contract documents into two separate drawing packages in the amount of Six Hundred Eight Thousand, Three Hundred Ninety-Two Dollars and no cents (\$608,392.00). Requisition No. 12602085 has been issued from 2034 - Jail Bond Fund contingent upon final encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

38. Discussion and possible action regarding the granting of an underground easement to Oklahoma Gas and Electric company for utility service of the Behavioral Care Center located at 1901 East Grand Blvd. Requested by Stacey Trumbo, PE, County Engineer.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

39. Discussion and possible action regarding Change Order No. 07 to the Agreement for Services between Caddell & Co., LLC and the Board of County Commissioners of Oklahoma County for Court Clerk Social Distancing-ARPA Project # 10033. This change order is necessary to add work stations and associated electrical/data outlets in the self-serve work area in the amount of Forty-Six Thousand Dollars and No/100 (\$46,000.00). Purchase Order 22503684 has been issued to cover this additional fee. Requested by Stacey Trumbo, PE, County Engineer.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

40. Discussion and possible action regarding Change Order No. 018 to the Agreement for Services between Flintco, LLC. and the Board of County Commissioners of Oklahoma County for the Oklahoma County Behavioral Care Center-ARPA # 10130. This change order is necessary for a Canopy Footing Conflict. The County agrees to pay an additional Four Thousand Eighty-Seven Dollars and No/100 (\$4,087.00) for the additional work. Requisition No. 12602086 has been issued from 2080 - Jail Capital Fund contingent upon encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

41. Discussion and possible action regarding Change Order No. 012 to the Agreement for Services between Flintco, LLC. and the Board of County Commissioners of Oklahoma County for the Oklahoma County Behavioral Care Center-ARPA # 10130. This change order is necessary for the removal of hydrocarbon contaminated soil. The County agrees to pay an additional Three Hundred Seventy-Nine Thousand Six Hundred Seventy Dollars and NO/100 (\$379,670.00) for the additional work. Requisition No. 12602106 has been issued from 2034 - Jail Bond Fund contingent upon encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

42. Discussion and possible action regarding Amendment No. 2 to the Agreement for Services between Flintco, LLC. and the Board of County Commissioners of Oklahoma County for the Oklahoma County Behavioral Care Center-ARPA # 10130. This change order is necessary to backfill the site where the hydrocarbon contaminated soil was removed. The County agrees to pay an additional One Hundred Two Thousand Two Hundred Forty-Four Dollars and 77/100 (\$102,244.77). Requisition No. 12602107 has been issued from 2034 - Jail Bond Fund contingent upon encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

**Lowe moved, Maughan seconded, to approve. The motion carried by the**

**following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

- 43.** Discussion and possible action regarding the management and construction of the new Oklahoma County Behavioral Care Center. Requested by the Board of County Commissioners.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

#### **Sheriff**

- 44.** Discussion and possible action regarding the review of an award from the Oklahoma Office of Homeland Security for renewal of annual maintenance for FY 2025-2026 for two Mobile Security X-Ray machines in the amount of \$9,928.00. There is no matching funds required. This item is Requested by Sheriff Tommie Johnson III.

**Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

#### **Commissioners Comments/General Remarks**

#### **No New Business**

#### **Recess into executive session**

**Maughan moved, Lowe seconded, to recess at 9:37 a.m. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

- 45.** To enter into executive session pursuant to 25 O.S. §307(B)(4) to engage in confidential communications between the public body and its attorney concerning a status update upon a pending EEOC claim #564-2025-00891 of Kelly Thomas, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest. Requested by Lisa Erickson Endres, ADA

- 46.** To enter into executive session pursuant to 25 O.S. 307 (B)(4) to engage in confidential communications between the public body and its attorney concerning a potential claim against the State of Oklahoma and the Office of Juvenile Affairs for the payment of the State's statutory portion of costs associated with the operation of a juvenile detention facility, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Paul Foster on behalf of Hannah Whipp, Director, Juvenile Bureau.

#### **Return from executive session**

**Lowe moved, Maughan seconded, to return at 10:12 a.m. The motion carried by the**



**following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

47. Action regarding in confidential communications between the public body and its attorney concerning a status update upon a pending EEOC claim #564-2025-00891 of Kelly Thomas, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest. Requested by Lisa Erickson Endres, ADA

**Lowe moved, Maughan seconded, to proceed as discussed. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

48. Action regarding confidential communications between the public body and its attorney concerning a potential claim against the State of Oklahoma and the Office of Juvenile Affairs for the payment of the State's statutory portion of costs associated with the operation of a juvenile detention facility, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Paul Foster on behalf of Hannah Whipp, Director, Juvenile Bureau.

**Lowe moved, Maughan seconded, to proceed as discussed. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

**No Citizen Participation**

**Adjourn at 10:13 a.m.**

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

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Chair or Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board