

OKLAHOMA COUNTY

Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102
BOE Meeting Room 205

11:58:50 AM

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

Dec 11 2024
Maressa Treat,
County Clerk. Okla. Cnty.



Maressa Treat

Handbook Committee Special Meeting Agenda

DRAFT

Tuesday, December 17, 2024

10:00 AM

*Rick Buchanan - Chairman
Brandon Holmes - Vice-Chair
Jessica Clayton - Member
LeeAnn Hinds - Member
Paul Foster - Member
Kristi Rey - Member
Mark Seikel - Member
Joe Blough - Member*

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

*Recorded in the
Oklahoma County Clerk's Office*

Call To Order

Roll Call

Notice of the meeting was properly posted on December 11, 2024.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding the minutes of November 6, 2024.

[11-06-2024 Handbook Minutes](#)

Departmental Items

2. Discussion, review, and possible action (which may include, but is not limited to, providing additional instructions to staff, receiving documents, or hearing public comments) regarding the current draft of the Oklahoma County Employee Handbook, including potential revisions or changes, and the creation of a new draft of the Oklahoma County Employee Handbook. This item requested by Rick Buchanan, Chair.
3. Discussion, review, and possible action (which may include, but is not limited to, providing additional instructions to staff, receiving documents, or hearing public comments) regarding the division of the Oklahoma County Employee Handbook into two parts: one part addressing employees and a second part addressing various Oklahoma County policies. This item requested by Rick Buchanan, Chair.

Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.

Board Comments

Adjourn