

**FY 2026-27  
Annual Budget Process Calendar**

<b>Tuesday, December 10, 2025</b>	Draft FY2026-27 Annual Budget Calendar	
<b>Thursday, February 5, 2026</b>	BET Meeting. County Clerk Finance presents schedule for Annual Budget Process and New Estimate of Needs template to BET	
<b>Monday, February 23, 2026</b>	County Clerk Finance distributes/emails the Estimate of Needs forms, instructions, and training details to all officials and department heads. Use the February YTD Budget Report for the current year only.	
<b>Tuesday, February 24, 2026, through Wednesday, February 25, 2026 TENTATIVE</b>	County Clerk Finance Training on New EON Template (webinar and/or BOCC room)  Tuesday – Departments with Special Revenue Wednesday- Departments with General Fund	
<b>Tuesday, March 10, 2026</b>	P&G Meeting. The Board of County Commissioners (BOCC) Departments will present their Estimate of Needs (EON) to the Policy & Governance Committee for review and approval.	
<b>Friday, March 13, 2026</b>	County Officers' Estimate of Needs forms and support are due to the County Clerk's Office.	O.S. 19 § 1411.B
<b>Monday, March 16, 2026</b>	Clerks of the board creates EON's Departmental presentation schedule for the April 2, 2026, BET meeting.	
<b>Monday, March 16, 2026, through Tuesday, March 31, 2026</b>	The County Clerk's Finance Division reviews submitted forms for completion and technical accuracy.	
<b>Thursday, April 2, 2026</b>	BET Meeting. County Clerk's Finance Division to provide copies of the submitted Estimate of Needs to the Budget Evaluation Team (BET).	
<b>Friday, April 3, 2026</b>	Departmental continued EON's presentation as needed.	
<b>Thursday, April 16, 2026 - 10:00 a.m.</b>  <b>April ____, 2026 – 10:00 a.m. Special Meeting Called (if not presented at the regular meeting)</b>	Budget Board regular meeting. Presentation of preliminary General Fund estimates of revenue for the new fiscal year.	
<b>____, April ____, 2026 – 9:30 a.m.</b>	Special Excise Board meeting. Certifies preliminary General Fund estimates of revenue for FY 2026-27	O.S. 19 § 1411
<b>Thursday, May 7, 2026 – 9:300 a.m.</b>	BET Meeting. General discussion and updates	COB
<b>Thursday, May 21, 2026 – 10:00 a.m.</b>	Budget Board meeting. <i>Approval of the proposed budget</i>	O.S. 19 § 1410

<b>Monday, June 5, 2026 Due by date above</b>	Publication of the proposed budget summary is posted on the County website and sent to the paper to publish notice of public hearing. >Journal Record<	O.S. 19 § 1412
<b>Thursday, June 11, 2026 – 10:00 a.m.</b>	Public Hearing Special Budget Board meeting for Public Hearing and <i>final approval</i> of the Annual Adopted budget for FY 2026-27	O.S. 19 § 1412
<b>Monday, June 15, 2026 – 9:30 a.m.</b>	Excise Board Meeting. Approve the FY 2026-27 Annual Adopted Budget.	O.S. 19 § 1412 - 1414
<b>Thursday, June 18, 2026 –10:00 a.m.</b>	Budget Board meeting. Final budget transfers for FY 2026-27.	
<b>Wednesday, July 1, 2026 - 10:00 a.m. (Special BB Meeting Called)</b>	Special Budget Board meeting. Approve any inter-fund transfers from the General Fund annual adopted budget for FY 2026-27, and to approve carry-overs for Special Revenue Funds.	
<b>____, July ____, 2025 – 9:30 am.</b>	Regularly scheduled Excise Board meeting to organize and elect a chairman and vice chairman for the fiscal year.	O. S. 68 §3006(A) & 3014(A)

**Note: Dates and times of meetings are tentative until notice is posted.**