

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102  
BOCC Meeting Room 204*

8:16:22 AM

FILED IN OFFICE  
COUNTY CLERK  
OKLAHOMA CITY, OKLA

May 20 2025  
Maressa Treat,  
County Clerk, Okla. Cntv.



*Maressa Treat*

## **Board of County Commissioners Regular Meeting Agenda**

**Wednesday, May 21, 2025**

**9:00 AM**

*Myles Davidson - Chair  
Brian Maughan - Vice-Chair  
Jason Lowe - Member*

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

***Recorded in the  
Oklahoma County Clerk's Office***

## Call to Order

## Roll Call

Notice of the meeting was properly posted on May 20, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

## Prayer and Pledge of Allegiance

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on May 14, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

[05-14-2025 BOCC Minutes](#)

### Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

[BOCC Claims](#)

[BOCC Payroll](#)

3. Discussion and possible action regarding Resolution No. 2025-2002 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

[Resolution No. 2025-2002 Blanket Report 5-19-25](#)

4. Discussion and possible action regarding payment of Purchase Card Statement dated 4-30-25 to Bank of America for purchase(s) made using Oklahoma County purchase card(s). Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

[6404-Statement-20250430 Packet](#)

5. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid: CW26017 - Extermination Services. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

6. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

P25500-09 Oklahoma County Sheriff's Office Rollover Simulator

### **Consent Agenda**

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

7. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 2798 for Oklahoma County in the amount of \$250,000.00 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.

[Employee Benefit \(Affirmed RX\) 2798](#)

8. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$10,230.23 for the period of 05-13-2025. Item requested by Karen Kint, Director of HR & Safety.

[WC Listing 5-13-2025](#)

9. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$269,868.45 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.

[Employee Benefit \(UMR\) 05.21.2025.02](#)

10. Discussion and possible action regarding Employee Benefit Warrant No.873137 through 873156 for Oklahoma County in the amount of \$17,473.75 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.

[Employee Benefit \(HealthSmart\)05.21.2025](#)

11. Monthly Report of Officers for April 2025 for the Oklahoma County Juvenile Bureau. Requested by Hannah Whipp, Director.

[Monthly Report of Officers April 2025](#)

12. Litigation:

Case No. CV-2024-1329 Notice of Dismissal Without Prejudice  
Case No. CV-2024-3177 Notice of Condemnation Proceeding  
Case No. CV-2024-1147 Petition

Case No. TC-2025-012 Tort Claim  
Case No. CV-2024-1324 Payment to Commissioners  
Case No. CV-2024-1357 Payment to Commissioners  
Case No. TC-2025-013 Tort Claim

13. Discussion and possible action regarding Tin Horn Installation for Mobly in District 2. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
14. Discussion and possible action regarding Tin Horn Installation for Nance in District 3. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.

## **End of Consent Docket**

### **Departmental Items**

#### **Finance Authority**

15. Consideration and action upon resolution authorizing and approving the incurring of indebtedness by the Trustees of the Oklahoma County Finance Authority to be accomplished by the issuance of lease revenue bonds, bonds, notes or other evidences of indebtedness in one or more series on a tax-exempt or taxable basis, at a premium or discount, in the aggregate principal par amount of not to exceed Ninety-Three Million, Two Hundred Thousand and No/100 Dollars (\$93,200,000.00) to provide funds to complete the acquisition, construction, equipping, renovating, and remodeling of school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites related to Independent School District No. 41 Oklahoma County, Oklahoma ("Western Heights Public Schools" or the "District"); establish a reserve fund, if any, capitalize interest and pay costs of issuance and all matters related thereto, including but not limited to the waiver of competitive bidding thereof; and declaring an emergency. Requested by Kelly Work, Attorney at Law.

[Resolution No. 2025-1938 County Commissioners Resolution Authorizing Indebtedness](#)

### **District No. 2**

16. Discussion and possible action regarding the appointment of Phill Maytubby to the Oklahoma City-County Board of Health due to the resignation of Jim Gebhart. This appointment will finish out the 6 year term, beginning immediately upon approval. Requested by Brian Maughan, Commissioner for District 2.
17. Discussion and possible action regarding approval of FY25 and FY26 General Mutual Cooperation Agreements between the Board of County Commissioners and Metro Tech of Oklahoma County for construction, improvement, repair or maintenance of roads, streets, and bridges, or special projects. This item requested by Brian Maughan, Commissioner for District 2 and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

18. Discussion and possible action regarding approval of FY25 Agreement for Specific Assistance between the Board of County Commissioners and Metro Tech of Oklahoma County for construction, improvement, and repair of a parking lot located at the Metro Tech Aviation Campus located at 5600 S Macarthur Blvd. Metro Tech of Oklahoma County will reimburse the County 100% for all contract materials, equipment, and labor costs not to exceed \$217,791.20. This item requested by Brian Maughan, Commissioner for District 2 and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[FY25 Agreement for Specific Assistance, Metro Tech](#)

### **District No. 3**

19. Discussion and possible action for approval of a Specific Assistance Agreement between the City of Piedmont and the Board of County Commissioners of Oklahoma County with reconstructing County Line Rd, a county section line road, between 178th and 192nd. The total amount of project is not to exceed \$752,000.00 of which the City of Piedmont shall reimburse Oklahoma County 100% of actual project costs not to exceed \$752,000. Requested by Myles Davidson, Chairman of the Board

[Specific Road Contract - City of Piedmont County Line 178th to 192nd](#)

20. Discussion and possible action regarding adoption of a system of parliamentary procedures by the Board of County Commissioners for use in all County public meetings. Requested by Myles Davidson, Chairman of the Board.

[8- Introduction to Parliamentary Procedures - Printable Version](#)

21. Discussion and possible action regarding the appointment of Jim Hollman as the District 3 representative to the Oklahoma County Criminal Justice Authority. Requested by Myles Davidson, Chairman of the Board.
22. Discussion and possible action regarding approval of a contract between the Board of County Commissioners of Oklahoma County and Novotx, LLC for Asset Management software and training in the amount of \$82,270.00. Reviewed on 5/14/25 for form and legality by Aaron Etherington, Assistant District Attorney. Requested by Paul Foster, Chief Deputy, District 3.

[Request #325](#)  
[QT Oklahoma County \(9\)](#)  
[12506819](#)

### **Assessor**

23. Discussion and possible action regarding Standard Long Term Lease contract with R.K. Black, Inc., for lease of copiers from July 1, 2025 until June 30, 2026. Requisition 12600024 has been issued to R.K. Black, Inc in the amount not to exceed \$4,599.12

for lease and Requisition 12600019 has been issued to R.K. Black, Inc in the amount not to exceed \$8,000.00 for maintenance and copies, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney

[RK BLACK COPIER REG 25-26](#)

24. Discussion and possible action regarding Standard Long Term Lease contract with R.K. Black, Inc., for lease of copiers from July 1, 2025 until June 30, 2026. Requisition 12600022 has been issued to R.K. Black, Inc in the amount not to exceed \$2,654.16 for lease and Requisition 12600021 has been issued to R.K. Black, Inc in the amount not to exceed \$7,000.00 for maintenance and copies, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney

[RK BLACK COPIER REVAL 25-26](#)

25. Discussion and possible action regarding Standard Long Term Lease contract with R.K. Black, Inc., for lease of plotter/scanner from July 1, 2025 until June 30, 2026. Requisition 12600023 has been issued to R.K. Black, Inc in the amount not to exceed \$2,710.80 for lease and Requisition 12600020 has been issued to R.K. Black, Inc in the amount not to exceed \$1,188.00 for maintenance, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney

[RK BLACK PLOTTER 25-26](#)

26. Discussion and possible action regarding Professional Services Agreement between Oklahoma County Assessor's Office, and Board of County Commissioners and ILOOKABOUT INC dba Apex Appraisal Solutions. The term of the contract will be July 1, 2025 through June 30, 2026. Requisition No. 12600038 has been issued to Apex Appraisal Solutions in the amount not to exceed \$62,500.00 for annual renewal, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[APEX-ILOOKABOUT-25-26](#)

27. Discussion and possible action regarding Professional Services Agreement between Oklahoma County Assessor's Office, and Board of County Commissioners and Just Appraised for deed recognition. The term of the contract will be July 1, 2025 through June 30, 2026. Requisition No. 12500031 has been issued to Just Appraised in the amount not to exceed \$116,865.00 for annual renewal, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[JUST APPRAISED DEEDS 25-26](#)

28. Discussion and possible action regarding Professional Services Agreement between Oklahoma County Assessor's Office, and Board of County Commissioners and Just

Appraised for online filings. The term of the contract will be July 1, 2025 through June 30, 2026. Requisition No. 12600030 has been issued to Just Appraised in the amount not to exceed \$94,500.00 for annual renewal, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

#### [JUST APPRAISED ONLINE FILING 25-26](#)

29. Discussion and possible action regarding approval of contract for the Oil & Gas Appraisal contract and for the software support and license agreement for Total Assessment Solutions Corp (TASC) for FY 2025-2026 Requisition No. 12600025 has been issued to TASC in the amount of \$35,000.00 from General Fund/Assessor Revaluation/Professional Services Other (1001-140-54455), contingent upon the encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

#### [TASC 25-26](#)

### **Engineering**

30. Discussion and possible action regarding Change Order No. 3 to the Agreement for Services between Flintco, LLC. and the Board of County Commissioners of Oklahoma County for the Oklahoma County Behavioral Care Center-ARPA # 10130. This change order is necessary for Bridging Design. The County agrees to pay an additional Forty-Five Thousand Three Hundred Seventy-Three Dollars and 40/100 (\$45,373.40) for the additional work. Pending encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

#### [Flintco CO No. 3](#)

31. Discussion and possible action regarding Amendment No. 1 to the Agreement for Services between Flintco, LLC. and the Board of County Commissioners of Oklahoma County for the Oklahoma County Behavioral Care Center-ARPA # 10130. This change order is necessary for Bridging Design. The County agrees to pay an additional Two Hundred Seventy-Five Thousand Four Hundred Sixty-Two Dollars and 18/100 (\$275,462.18) for the additional work contingent upon encumbrance of funds. Requested Requested by Stacey Trumbo, PE, County Engineer.

#### [Flintco Amend No. 1](#)

### **Treasurer**

32. Discussion and possible action regarding the authorization for the chairman to sign the agreement between Oracle and the BOCC for the Oklahoma County Treasurer, to provide software services. The effective dates of the agreement will be from May 1, 2025 through June 30, 2025. Requisition No. 12506532 has been issued to Oracle in the amount of \$166,987.50. Requested by Forrest "Butch" Freeman, County Treasurer, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.



**Commissioners Comments/General Remarks:**

**New Business:** In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

**Citizen Participation:** “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by [PublicComment@oklahomacounty.org](mailto:PublicComment@oklahomacounty.org) and submit via email or hand the form to the recording secretary prior to the meeting.

**Adjourn**