



## Authorized Representative Form – REQUIRES IMMEDIATE ATTENTION

- This form letter should be transcribed to your letterhead listing the individuals along with their signatures who are authorized to direct payment of requisitions. The individual who signed the governing documents must authorize those individuals. **The original form must be mailed to BancFirst prior to processing requisition requests.**

## Requisition for Payment Form

- To request funds, submit a Requisition Form, signed by an authorized individual, and supporting backup documentation including, but not limited to invoices, applications for payment, and proof of payment if requesting reimbursement.
- Generally requisitions are paid within three business days from receipt.
- *Requests may be submitted via standard mail, fax, or email.*

If by Mail: BancFirst | Attn: Corporate Trust | P O Box 26883 | Oklahoma City, OK 73126-0883

If by Fax: 405-270-4787

If by Email: [corporatetrust@bancfirst.bank](mailto:corporatetrust@bancfirst.bank) *(Only use this email address for REQUISITION requests. Other correspondence sent via email should be routed directly to your account administrator.)*

Both the Authorized Representative Form and the Requisition Form are attached as Word documents for your use.

PAYMENT REQUISITION  
OKLAHOMA INDUSTRIES AUTHORITY  
SERIES 2024 PROJECT ACCOUNT OF THE CONSTRUCTION FUND

FROM: Trustees of the Oklahoma County Public Buildings Authority on behalf of the  
Trustees of the Oklahoma Industries Authority

TO: BANCFIRST Email to: CorporateTrust@BancFirst.Bank

DATE: \_\_\_\_\_

Pursuant to the provisions the Series 2024 Supplemental Bond Indenture dated as of February 1, 2024, as it supplements and amends the General Indenture dated as of April 1, 2020, as supplemented and amended by the, by and between the Oklahoma Industries Authority (the "Authority") and BANCFIRST, as Trustee (the "Trustee"), you are directed to pay from the Series 2024 Project Account of the Construction Fund (the "Construction Fund") of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

CREDITOR	80102203X TRUST NO.
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ITEM	ITEM NO.
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DATE	PURPOSE	AMOUNT
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AUTHORIZATION AND CERTIFICATE OF AUTHORIZED REPRESENTATIVE

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.
  
2. Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has not been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

OK COUNTY PUBLIC BUILDINGS AUTHORITY

\_\_\_\_\_  
Authorized Representative

Date

Date Approved: \_\_\_\_\_

Date Paid: \_\_\_\_\_

\_\_\_\_\_  
Authorized Officer

Submit in triplicate:

- 1 to Trustee Bank
- 1 to Authority
- 1 to PBA

Bond Fund Starting Balance : \$15,000,000.00

ICB Exterior \$ 5,000,000.00

JJC Courtrooms \$ 500,000.00

CH Roof & 11th fl Egress \$ 1,250,000.00

7401 Demo/Remodel \$ 900,000.00

Metro Structural \$ 500,000.00

Metro Storm Drains \$ 500,000.00

\$ 8,650,000.00

**Funds Remaining to Allocate: \$6,350,000.00**