

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Public Buildings Authority Meeting Minutes**

**Wednesday, December 11, 2024**

**9:10 AM**

***Brian Maughan - Chairman  
Myles Davidson - Trustee***

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

***Recorded in the  
Oklahoma County Clerk's Office***

## Call To Order

## Roll Call

**Present:** 3 - County Commissioner Brian Maughan, County Commissioner Myles Davidson and District 1 - Chief Deputy Joe Blough

**Notice of the meeting was properly posted on December 10, 2024.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting of December 2, 2024 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Public Buildings Authority.

**Davidson moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Davidson and Blough

### Recurring Items

2. Discussion and possible action regarding all claims, list is attached and available for inspection in the office of the County Clerk, Room 201.

**Davidson moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Davidson and Blough

### Departmental Items

3. Discussion and possible action regarding Resolution 2024-5458: Cash fund appropriation for Public Building Authority-Reserve 7030-445 in the amount not to exceed \$400,646.50. To appropriate miscellaneous receipts for the month of November 2024.

**Davidson moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Davidson and Blough

4. Metro Report of Fees for the month of November 2024

**Davidson moved, Blough seconded, to receive items 4 & 5. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Davidson and Blough

5. PBA Report of Fees for the month of November 2024

6. Discussion and possible action regarding the following Metro Parking Garage contracts with the Oklahoma County Public Buildings Authority. Requested by Keith Monroe,

Director of Facilities Management.

Contract #4343, One (1) space @ \$91.00 per parking space per month for Cole Llewellyn.

Contract #2295, One (1) space @ \$91.00 per parking space per month for Shamika Webb.

Contract #4344, One (1) space @ \$91.00 per parking space per month for Susannah Gray.

Contract #2296, One (1) space @ \$91.00 per parking space per month for Kolton Whitmire.

**Davidson moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Davidson and Blough

7. Discussion and possible action regarding an agreement for services between William White & Associates, LLC and the Public Buildings Authority in the amount of \$116,800 for Owner's Representative Services for Public Building Authority Improvement & Infrastructure Projects - ICB Exterior. Pending encumbrance of funds, req #12503695. This item is requested by Keith Monroe, Director of Facilities Management.

**Davidson moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Davidson and Blough

**No Citizen Participation**

**No Board Comments**

**No New Business**

**Adjourn**

**Blough moved, Maughan seconded, to adjourn at 10:55 a.m. The motion carried by the following vote:**

**Aye:** 2 - Maughan and Blough

PUBLIC BUILDINGS AUTHORITY  
OKLAHOMA COUNTY, OKLAHOMA

- 
- Chair or
  - Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board