

**RESOLUTION NO. 2026-0730 REQUIRING ANNUAL BUDGETS, ESTIMATED
NEEDS REQUESTS, CONTRACTS, LITIGATION DECISIONS AND INTERAGENCY
TRANSFERS TO BE APPROVED BY THE BOARD**

WHEREAS, Oklahoma County Criminal Justice Authority (OCCJA) is a Public Trust created by Trust Indenture under 60 O.S. § 176 states that the “Authority” has been created “for the use and benefit of Oklahoma County, Oklahoma” as the sole Beneficiary of the Trust.

WHEREAS, Article II of the Trust Indenture creating the Oklahoma County Criminal Justice Authority (OCCJA) as a Public Trust under 60 O.S. § 176 states that “This Trust shall conduct all business and execute or authorize the execution of all instruments in the name of this Trust . . . and otherwise perform the duties and functions required in the execution of this Trust.”

WHEREAS, it is by and through the Oklahoma County Criminal Justice Authority (OCCJA) Trust Indenture that the Trust body as a whole has the authority and fiduciary duty to operate the Oklahoma County Detention Center.

WHEREAS, Article II of the Trust Indenture creating the Oklahoma County Criminal Justice Authority (OCCJA) as a Public Trust under 60 O.S. § 176 further states that authorizes “the Chair or Vice Chair and the Secretary or Assistant Secretary of the Trust to execute instruments on behalf of the Trustee as directly by duly enacted resolutions of the Trust.”

WHEREAS, by prior Resolution No. 01-20, the Authority adopted a Management Structure that delegated wide discretion to manage the operations of the Authority to the Chief Executive Officer.

WHEREAS, in Resolution 01-20 the Authority retain the right to review, access and modify that adopted Management Structure at any time.

WHEREAS, each Trustee appointed to this Trust owes a fiduciary duty to act in the best interests of its sole Beneficiary (Oklahoma County) that is not excused by any authorized delegation of authority.

WHEREAS, in an effort to provide better accountability and transparency, the Authority now desires to further clarify, supplement and modify the duties of the Chief Executive Officer and/or Chair of the Trust as to the numerated list of business activities and transactions contained herein.

**NOW, THEREFORE IN FURTHERANCE THTROEF, BE IT REOSLVED BY THE
AUTHORITY THAT:**

Section 1. The financial duty to develop a budget, estimate of needs and any necessary amendments to the annual budget and/or estimate of needs as required by 60 O.S. §176(H) for the operation of the Jail will be presented to the Authority and voted upon by the Authority in open meeting prior to submission to the Oklahoma County Budget Evaluation Team or Oklahoma County Budget Board.

Section 2. All contracts to which the Authority is a party shall be considered and approved by a majority vote of the Authority in open meeting;

Section 3. All decisions regarding litigation to which the Authority is either a party plaintiff or a party defendant will be placed considered and voted upon in open meeting with the understanding that litigation discussions can be conducted in executive session;

Section 3. Interagency fund transfers between divisions of the Jail must be considered and approved by the Authority in open meeting.

Section 4. The Chair, the Vice Chair, Chief Executive Officer and/or the General Counsel of the Authority are authorized to take necessary actions to effectuate and carry out the provisions of this Resolution.

Adopted on March _____, 2026.

OKLAHOMA COUNTY CRIMINAL JUSTICE

AUTHORITY

Chair

ATTEST:

Secretary of the Authority

WHEREAS, the following personal property has been offered as a donation to OCCJA:

Name of Donor: Oklahoma County Public Defender
320 Robert S. Kerr Ave. Ste. 611
Oklahoma City, OK 73102

Description of Property to be donated:

Vehicle Year, Make & Model:

VIN#

WHEREAS, the donor, by and through its donation, confers that it has the authority and ability to make the donation of described property and that such donation is unconditioned by any act, promise, payment of compensation or specified use;

WHEREAS, donor, by and through its donation, agrees that the donated property may be titled in the name of OCCJA and that the transfer of property is irrevocable.

WHEREAS, by the passage of this resolution OCCJA accepts the donation and may use and/or dispose of the property as deemed appropriate by OCCJA in accordance with the bylaws and laws governing the use and/or disposable of trust property.

THEREFORE, OCCJA RESOLVES AS FOLLOWS :

1. The donation described above is accepted and shall be used as allowed by law.
2. A written receipt to the donor shall be given at the time the property is delivered.
3. Possession and Title to the property shall be transferred into the name of OCCJA within 30 days of the date of this resolution.

Adopted and Approved in Open Meeting by a vote of the OCCJA Board on this _____ day of _____, 2025.

Approved:

OCCJA Chairman

Attestation by OCCJA Clerk:
