

RESOLUTION NO. _____

**RESOLUTION MODIFYING THE MEMBERSHIP, NAMING MEMBERS,
AND SETTING MEETING SCHEDULE OF THE FINANCE COMMITTEE
OF THE OKLAHOMA COUNTY CRIMINAL JUSTICE AUTHORITY**

WHEREAS, the Oklahoma County Criminal Justice Authority is a public trust created under the laws of the State of Oklahoma and charged with the responsibility to operate the Oklahoma County Detention Center;

WHEREAS, Article VII of the Trust Indenture authorizes the creation of committees, subcommittees, and advisory committees as the Oklahoma County Criminal Justice Authority deems reasonable and prudent to carry out the functions of the public trust;

WHEREAS, the Oklahoma County Criminal Justice Authority desires to provide greater oversight and accountability in the management of the fiscal affairs of the Authority including, but not limited to, formulation of the budget, monitoring revenues and expenses, and exploring new or supplemental funding sources;

WHEREAS, in order to provide for the more efficient exercise of the powers granted by the Trust Indenture, the Oklahoma County Criminal Justice Authority deems it reasonable and prudent to establish a committee to provide greater oversight and management of the fiscal affairs of the body;

WHEREAS, the Oklahoma County Criminal Justice Authority established the Finance Committee by Resolution 2026-1309 approved on April 13, 2026;

WHEREAS, the Oklahoma County Criminal Justice Authority now desires to amend and supplement Resolution 2026-1309 to re-define the membership of the Finance Committee, name members, and set the meeting schedule therefor;

NOW THEREFORE BE IT RESOLVED BY THE AUTHORITY, that the composition and duties of the Finance Committee shall be as follows:

1. The committee shall consist of three (3) members selected by the Chairman of the Finance Committee;

2. Brad Hawley shall serve as a Trustee-member and be designated as Chairman of the Finance Committee;

3. Brandi Mertins shall serve as a member of the committee and shall serve without compensation;

4. Travis Hawk shall serve as a member of the committee and shall serve without compensation;

5. The committee shall conduct all meetings in accordance with the Open Meeting Act, Title 25, Section 301 *et. seq.*, as required by Article VII(4) of the Trust Indenture at a location and frequency set forth herein;

6. In the event the County Clerk of Oklahoma County is unable to serve as Secretary to prepare and post agendas and minutes of the meetings of the committee, the committee may appoint an individual, who may or may not be a committee member, to serve as Secretary to the committee for this purpose;

7. Duties of the Committee will include, but are not limited to: receiving reports from Detention Center staff; receiving reports and/or advice of consultants; reviewing records of expenditures and revenues of the Authority; formulating the operating budget of the Authority; formulating the Estimate of Needs and other funding request to be presented to Oklahoma County; monitoring expenditures and revenue receipts; providing instructions to Detention Center staff; and making policy decisions in the areas described herein.

NOW THEREFORE BE IT RESOLVED BY THE AUTHORITY, that the membership of the Finance Committee shall be as follows: Brad Hawley, Trustee of the Oklahoma County Criminal Justice Authority, Brandi Mertins, at-large member, and Travis Hawk, at-large member.

NOW THEREFORE BE IT RESOLVED BY THE AUTHORITY, that the Finance Committee shall meet as follows at the Oklahoma County Detention Center:

1. The first meeting of the committee shall be held on June 17, 2026, at a time and location for which notice shall be given pursuant to the Open Meetings Act;

2. Subsequent meetings will be held at the call of the Chairman, at times for which notice shall be given pursuant to the Open Meetings Act, but in any event no less than once per quarter.

ADOPTED by the Oklahoma County Criminal Justice Authority on this _____ day of _____, 2026.

Chairperson of the Oklahoma County
Criminal Justice Authority

ATTEST:

Oklahoma County Clerk