

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS
STANDARD LONG TERM LEASE CONTRACT

CONTRACT as of the 1st day of July 2026

BETWEEN the COUNTY: The Board of County Commissioners of Oklahoma County
320 Robert S. Kerr, Suite 201
Oklahoma City, Oklahoma 73102

on behalf of: District 1 (Downtown)
Contact Person: Ryan Jasper
Telephone Number: (405) 713-1483

and the VENDOR: **R.K. Black, Inc.**
Address: 3401 NW 63rd St. Suite 200
Oklahoma City, OK 73116

Contact Person: Gary Hackett
Telephone Number: 405-209-0185

The lease of and maintenance agreement for the following item: Ricoh IM C4510, Bridge Unit, Fax, SR3320 1,000 sheet Staple Finisher, Hole Punch, 2 x 500 sheet Paper Tray PB3320

County or State Contract Number: SW1034

Note- The previous Statewide Contract SW1013R has been replaced by SW1034. Vendor has agreed to the pricing under the previous contract due to ongoing maintenance issues. Pricing reflected in this agreement maintains a base rate in previous agreement with a slight increase in per copy charges.

This contract has been examined and approved as to legality by the District Attorney, Oklahoma County.



Assistant District Attorney



Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

ARTICLE 1
EQUIPMENT LEASED

The Vendor shall supply the following equipment to the County:

Ricoh IM C4510, Bridge Unit, Fax, SR3320 1,000 sheet Staple Finisher, Hole Punch, 2 x 500 sheet Paper Tray PB3320, black and white copies or prints at a cost of \$0.009966 each and color copies or prints at a cost of \$0.04823 each. This is to include all-inclusive maintenance - all parts, labor, toner, supplies, travel, and training. (Excludes paper)

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2026 and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30, 2027. County shall have the right to renew this Contract annually. Each annual renewal period shall expire on the last day of the then current fiscal year of County. It is the present intent of the County to continue this lease for an additional 3 fiscal year(s). However, in order for the contract to be continued the contract must be renewed on July 1 or thereafter of each succeeding fiscal year by an affirmative action of the Board of County Commissioners. Pursuant to 62 O.S. §430.1 in no event shall the County's obligation be deemed to continue past the end of the County's fiscal year ending June 30 of every year, nor shall County be deemed to be indebted beyond the indebtedness created by each fiscal year's obligation.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty-day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

ARTICLE 4
CONTRACT AMOUNT

The County shall pay the Vendor for the lease of this equipment as follows:
One Hundred Fifty-One dollars and .00/100 per month for lease, \$151.00. Annual contract lease amount of \$1,812.00. Estimate for copy charge is \$165.58 per quarter at a cost of \$0.009966 per black and white at 5000 copies (5000 x \$0.009966 = \$49.83) and a cost of \$0.04823 for colored at 2400 copies (2400 x \$0.04823 = \$115.75). Annual estimated cost for copy charge is \$662.32. Total Estimated cost \$2,474.32.

ARTICLE 5
MISCELLANEOUS PROVISIONS

ARTICLE 6
BLANKET PURCHASE ORDERS

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract Blanket Purchase Orders will be issued by Oklahoma County as set out below:

For the contract period 07/01/2026 through 6/30/2027 for the amount of encumbrance of \$2,474.32.

ARTICLE 7
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq. 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

R.K. Black, Inc.
3401 NW 63rd St. Suite 200
Oklahoma City, OK 73116

Signature

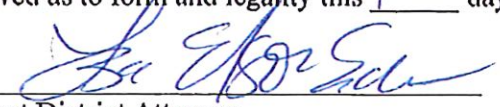
Printed Name and Title

Signed before me this _____ day of _____, 2026

Notary Public

My Comm. expires _____

Approved as to form and legality this 18 day of June, 2026


Assistant District Attorney

APPROVED this _____ day of _____, 2026

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Chairman

Member

Member

ATTEST:

County Clerk

