

**REQUEST FOR LEGAL SERVICES**

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded at the discretion of the elected official.

Date of Request: 3-11-2024 Department: OK County Facilities Management

State the nature of the legal request: Please review the contract between T.A.S.K - Teaching and Saving Kids and the Oklahoma County Public Buildings Authority for the leased office space in the Lincoln Building for the fiscal year 2026-2027.

RECEIVED

MAR 11 2026

CIVIL DIVISION  
DISTRICT ATTORNEY



Signature

Reply of District Attorney's Office: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

OK as  
to final  
results

Date of Reply: 3/11/2024



Assistant District Attorney

**Non-Financial Agreement  
Between  
The Public Buildings Authority And  
T.A.S.K. - Teaching and Saving Kids  
Fiscal Year 2026-2027**

WHEREAS, the Public Buildings Authority is in need of volunteer service hours to aid in the provision of services to the benefit of Oklahoma County; and

WHEREAS, T.A.S.K. agrees through this contract to provide volunteer service for projects identified and directed by the Public Buildings Authority;

NOW, THEREFORE, BE IT RESOLVED, TASK and the Public Buildings Authority do mutually agree to the terms and conditions set forth in this agreement:

- I. T.A.S.K. agrees to provide a minimum of **495** service hours per year toward projects identified by the Public Buildings Authority. (Note - one (1) service hour = **\$24.97 per hour**)
2. Projects will be identified and audited by the County Manager. Projects may include but not be limited to assisting with the maintenance of the garden and orchard, delivery of produce, sorting and distribution of food items, assisting with special projects related to the building and grounds, sorting of essential needs items for clients, providing an after-school program and assisting in establishing and maintaining a clothes closet.
3. The Public Buildings Authority is not responsible for providing transportation in any of these programs and is not liable in any way for accidents or injuries arising out of any of the work performed by T.A.S.K. and/ or its agents, participants, clients, or personnel under this agreement.
4. The Public Buildings Authority will provide office/ activity space for T.A.S.K.'s operations at **4205 N. Lincoln Blvd., Oklahoma City, Oklahoma 73105**. T.A.S.K. will be provided with offices in the auxiliary office space (**641 square feet**), and access to a meeting room when available. The facility may be occupied by program staff between the hours of 8:00 a.m. and 5:00 p.m., and by program participants between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday with the exception of major government holidays. The lease document attached is to be considered part of this agreement (wherein PBA is referred to as "Lessor" and T.A.S.K. referred to as "Lessee").
5. The parties agree that this agreement will become effective on the date this agreement is executed by the Public Buildings Authority, and will terminate on **June 30th, 2027**, provided that either party may terminate this agreement on thirty (30) days' written notice to the other party. Further, the PBA may terminate this agreement at any time by written notice to T.A.S.K. if T.A.S.K. fails to perform its obligations under paragraph #1 above, as determined by the PBA in the PBA's sole and absolute discretion.

6. T.A.S.K. will not impose any fees on recipients for services rendered under the terms of this agreement. Under this agreement, no person shall be excluded from participation, be denied benefits, or be subject to discrimination on the grounds of race, creed, color, sex, age, national origin, religion, or handicap.
7. The PBA has the right, at all reasonable times, to inspect, investigate, or otherwise evaluate the services performed pursuant to this agreement.
8. T.A.S.K. shall perform services under this agreement as an independent contractor and accepts all liabilities and damages resulting from its performance hereunder. T.A.S.K. agrees to indemnify and hold the Public Buildings Authority harmless and free of any and all liabilities arising from any act of omission or commission by them with respect to this agreement. T.A.S.K. agrees to maintain general liability insurance in an amount sufficient to satisfy any claims which might arise under the Oklahoma Governmental Tort Claims Act (51 O.S. 151 et seq.), which is a minimum of One Hundred Seventy Five Thousand Dollars (\$175,000.00) per claimant per single act, accident, or occurrence and One-Million Dollars (\$1,000,000.00) per single occurrence or accident. T.A.S.K. agrees to attach a copy of a certificate of insurance to this contract upon its execution.
9. No official or employee of Oklahoma County or the PBA shall receive any share of the agreement or benefits that may arise there from and no official or employee of County or PBA shall serve as officers of T.A.S.K..

**LEESEE**

**Theodis R. Manning**  
**TASK Teaching and Saving Kids**  
**4205 N. Lincoln Blvd.**  
**Oklahoma City, Oklahoma 73105**

Acknowledgement

State of Oklahoma    )  
                                  ) ss.  
County of Oklahoma    )

Before me, the undersigned, a Notary Public, in and for said County and State, on this \_\_\_\_ day of \_\_\_\_\_, 2026, personally appeared \_\_\_\_\_ to be the identical person who executed the within and foregoing instrument and acknowledged to me that he/she executed the same on behalf of \_\_\_\_\_ as its \_\_\_\_\_, and as a free and voluntary act and deed of said entity for the uses and purposes herein set forth.

Given under my hand and seal the day and year last about written.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_.

My commission number: \_\_\_\_\_.

LESSOR – Oklahoma County governed by the BOARD OF COUNTY COMMISSIONERS

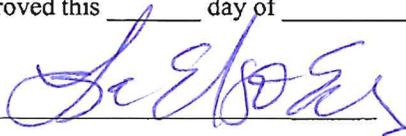
\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
CHAIRMAN

ATTESTED BY: COUNTY CLERK

\_\_\_\_\_  
MARESSA TREAT

Approved this \_\_\_\_ day of \_\_\_\_\_, 2026, as to form and legality.

  
\_\_\_\_\_  
DISTRICT ATTORNEY

**Attachment  
to Non-financial Agreement  
Between  
The Public Buildings Authority And  
T.A.S.K. Teaching and Saving Kids  
Fiscal Year 2026-2027**

The following definitions and basic provisions shall be construed in conjunction with and limited by the references thereto in other provisions of this Agreement:

- (A) **Demised Premises:** Approximately **641 square feet** in the auxiliary office space, specifically outlined in Exhibit "A" - Demised Premises in the auxiliary office space located at **4205 N. Lincoln Blvd., Oklahoma City, Oklahoma 73105.**
- (B) **Yearly Rental:** The yearly rental rate is **\$12,358.48. (\$19.28 per sq ft x 641 sq ft).** In lieu of the yearly rental charge, T.A.S.K may perform **495** service hours toward projects identified by the County Manager. Should T.A.S.K. fail to perform the required service hours per year, any balance owed to the PBA will be payable at the expiration of the Lease. Should there be need for items that may result in a usage charge (for example, long distance); those items will be addressed in a Business Operations Agreement.
- (C) **Term:** A period of one year or less commencing on the date this Agreement is approved by the Public Buildings Authority, and ending **June 30<sup>th</sup>, 2027**, during which all the terms and conditions of this Agreement shall be in full force and effect.
- (D) **Improvements:** None
- (E) **Permitted Use:** Office. Other activities may be allowable with express written approval.

Lessor hereby demises and leases to Lessee, and Lessee hereby takes from Lessor, the Demised Premises to have and to hold the same for the Lease Term, all upon the terms and conditions set forth in this Lease Agreement.

Lessor agrees to furnish Lessee, while occupying the Demised Premises, the following services:

- (A) Hot and cold water at those points of supply provided for public use of the tenants.
- (B) Heated and refrigerated air conditioning in season, if presently provided for the Demised Premises, at such times as Lessor normally furnishes these services to all tenants of building, and at such temperatures and in such amounts as are considered by Lessor to be standard, such service on Saturday, Sunday and holidays to be optional on part of Lessor.
- (C) Elevator services in common with other tenants, for ingress to and egress from the Demised Premises.
- (D) Janitorial cleaning services as may in the judgment of the Lessor be reasonably required.
- (E) Electric lighting for public areas and special service areas of the building in the manner and to the extent deemed by Lessor to be standard.

Failure in any extent to furnish, or any stoppage of, these defined services shall not render Lessor liable in any respect for damages to either person or property, nor be construed as an eviction of Lessee or work an abatement of rent or relieve Lessee from fulfilling any covenant or agreement hereof. Should any equipment or machinery break down, or for any cause cease to

function properly, Lessor shall use reasonable diligence to repair same promptly, but Lessee shall have no claim for rebate or rent or damages on account of any interruptions in service occasioned thereby or resulting. Lessee shall contact Lessor immediately upon discovering any such mechanical or equipment breakdown or stoppage in service. In the event interruptions or inadequacies as herein described cause a disruption in Lessee's business continually for three (3) consecutive days and/or which are not diligently remedied as required herein, Lessor shall have no obligation to cure the interruption or inadequacies and Lessee shall not be entitled to compel Lessor to provide alternative appropriate space. The Lessor shall determine, at its sole discretion, whether to allow Lessee any space or occupation in the same facility or any PBA-owned building as an alternative to any interruption or inadequacies as a result of mechanical, electrical, plumbing, heating or cooling, or any action controlled or not controlled by Lessor, including, but not limited to acts of God or under the following: theft, fire, public enemy, insurrection, riot, strike, insurrection, war, court order, requisition or order of governmental body or authority, or any matter beyond the control of Lessor or for any damage or inconvenience which may arise through repair or alteration of any part of the building, or failure to make any such repairs, or from any cause whatever.

This Lease Agreement is conditioned upon faithful performance by Lessee of the following agreements, covenants, rules and provisions herein set out and agreed to by Lessee:

1. Lessee will not mortgage, assign, or otherwise encumber this lease, or allow same to be assigned by operation of law or otherwise, or the Demised Premises or any part thereof, or use or permit same to be used for any other purpose than stated in the Permitted Use clause hereof without written consent of Lessor.
2. By moving into the Demised Premises or taking possession thereof, Lessee accepts the Demised Premises as suitable for the purpose for which the same are leased and accepts the building and each and every appurtenance thereof. Lessee, by said act, waives any and all existing defects therein.
3. Lessor shall not be liable to Lessee or Lessee's agents, employees, guests, invitees or any person claiming by, through, or under Lessee for any injury to persons, loss or damage to property, or for loss or damage to Lessee's business, occasioned by or through the acts or omissions of Lessor or any other person, or by any other cause whatsoever except Lessor's gross negligence or willful misconduct. To the extent Lessor is not prevented by law from contracting against such liability, Lessee shall indemnify Lessor and save it harmless from all suits, actions, damages, liability and expense, including but not limited to costs and attorney's fees, in connection with any and all damages, including but not limited to loss of life, bodily or personal injury or use by Lessee of the Demised Premises or any part thereof.
4. Lessee will not make or allow to be made any alteration or physical additions in or to the Demised Premises without the written consent of Lessor before performance (such consent will not be unreasonably withheld). Such alterations, physical additions or improvements as well as those improvements made at the Lessee's expense or under any agreement with the Lessee whereby the Lessee is given an allowance or rent reduction in exchange for Lessor's agreement to install or allow to be installed lease improvements such as by way of example but not limitation: wall covering, floor coverings or carpet, paneling, doors and hardware, and any and all such improvements shall become the property of the Lessor and shall in no event be removed by the Lessee. It is the responsibility of the Lessee to restore the Demised Premises to the condition that existed when Lessee first took possession if

Lessor so requests. This clause shall not apply to movable non-attached fixtures or furniture of the Lessee. If any mechanic's or material man's lien is filed against the Demised Premises or the real estate of the Demised Premises, Lessee shall cause same to be discharged within ten (10) days after the lien is filed by the Lessee paying or bonding over said lien.

5. So long as the Lessee's use of the Demised Premises and adjacent common areas is not adversely affected, Lessor shall have the right at any time to inspect, clean, alter, repair, or improve the Demised Premises and the building, and Lessor and its representatives for that purpose may enter on and about the Demised Premises and the building with such material as Lessor may deem necessary and may erect scaffolding and all other necessary structures on or about the Demised Premises and the building.
6. Lessee will, at Lessee's own cost and expense, keep the Demised Premises in sound condition and good repair, and shall repair or replace damage or injury done to the building or any part thereof by Lessee or Lessee's agents, employees and invitee, and if Lessee fails to make such repairs or replacements promptly, or within fifteen (15) days of occurrence, Lessor may at its option make such repairs or replacements, and Lessee shall repay costs thereof to Lessor on demand. Lessee will not commit or allow any waste or damage to be committed on any portion of this Lease Agreement by lapse of time or otherwise, deliver up said Demised Premises to Lessor in as good condition as at date of possession, ordinary wear and tear excepted, and upon termination of this Lease Agreement, Lessor shall have the right to reenter and resume possession of the Demised Premises. In addition, Lessee shall permit Lessor or Lessor's agents and any other person authorized by Lessor to enter the Demised Premises at any time for valid business reasons.
7. If the Demised Premises or any part of the building is damaged by fire or other causality resulting from any act or negligence of Lessee or any of Lessee's agents, employees, or invitees, rent shall not be diminished or abated while such damages are under repair, and Tenant shall be responsible for the costs of repair not covered by Lessee's insurance.
8. In case Lessee makes a default in the performance of any of the terms, covenants, agreements, or conditions contained in this Lease Agreement, and Lessor places the enforcement of this Lease Agreement or any part thereof, or the collection of any rent due, or to become due hereunder, or recovery of possession of the demised premises in the hands of any attorney or files suit upon the same, the Lessee agrees to pay all attorney's fees.
9. Lessee will conduct its business, and control its agents, employees and invites in such a manner as not to create any nuisance, interfere with, annoy, or disturb other tenants or Lessor in management of the building.
10. Lessor shall not be liable or responsible for any loss or damage to any property or person occasioned by theft, fire, act of God, public enemy, injunction, riot, strike, insurrection, war, court order, requisition or order of governmental body or authority, or any matter beyond the control of Lessor or for any damage or inconvenience which may arise through repair or alteration of any part of the building, or failure to make any such repairs, or from any cause whatever, unless caused solely by Lessor's gross negligence.
11. In consideration of mutual benefits arising by virtue of this Lease Agreement, Lessee does hereby mortgage unto Lessor all property of Lessee now or hereinafter placed in or upon the Demised Premises (except such part of property or merchandise as may be exchanged, replaced, or sold from time to time in the ordinary course of operations or trade, and

including business records [ledgers, journals, files], clients clinical jackets and essential office equipment such as computer hardware/software and video equipment), and such property is hereby subjected to a lien of Lessor for payment of all rents and other sums agreed to be paid to Lessor herein. Said lien shall be in addition to and cumulative of Lessor's lien provided by law.

12. Lessee shall fully comply with all requirements of the Building Rules, which are attached hereto as Exhibit "B" - Building Rules and made a part hereof as though fully set out herein, and Lessee shall require Lessee's agents, employees, invitees, and visitors to do so. Lessor shall at all times have the right to change the Building Rules or to amend them in such reasonable manner as may be deemed advisable for safety, care, and cleanliness of the building and its tenanted areas and for preservation of good order therein. All changes or amendments to the Building Rules will be forwarded to Lessee in writing and shall be carried out and observed by Lessee.
13. Lessee understands that space is unfurnished, and that items needed for operation such as furniture, furnishings, and office equipment are to be furnished by lessee and are to be appropriate to the office environment of the facility. Electronic equipment and appliances require the approval of the building maintenance supervisor.

#### **Holding Over**

In the event Lessee or anyone claiming under Lessee shall continue to occupy the Leased Premises after the expiration of the term of this Lease Agreement or any renewal or extension thereof without any agreement in writing between Lessor and Lessee with respect to such tenancy, said occupancy of the premises shall not be deemed to extend or renew the term of the Lease Agreement.

#### **Default**

In the event that:

- (a) Lessee has caused a lien to be filed against the Demised Premises and said lien is not removed within thirty (30) days of the recording of the same; or
- (b) Lessee fails to comply with any terms, provisions, conditions, or covenants of this Lease Agreement or any of the rules now or hereafter established for the government of the building (Building Rules); or
- (c) Sixty (60) days have elapsed after the commencement of any proceeding by or against Lessee, whether by the filing of a petition or otherwise, seeking any reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar relief under the present or future Federal Bankruptcy Act or any other present or future applicable federal, state or other statute or law, whereby the proceeding shall not have been dismissed (provided that the non-dismissal of any such proceeding shall not be a default so long as all of Lessee's covenants and obligations hereunder are being performed by or on behalf of Lessee); or
- (cl) Lessee deserts or vacates the Demised Premises; then

Lessor shall have the option to do any one or more of the following:

- (i) Terminate this Lease Agreement by giving Lessee five (5) days' notice thereof, in which event this Lease Agreement shall expire and terminate on the date specified in said notice of termination, with the same force and effect as though the date so specified were the date herein originally fixed as the termination date of the Lease Term, and all rights of Lessee under this Lease Agreement in and to the Demised Premises shall expire and terminate, and Lessee shall remain liable for all obligations under this Lease Agreement that arose up to the date of such termination, and Lessee shall immediately surrender the Demised Premises to Lessor.
- (ii) Without terminating this Lease Agreement, and with or without notice to Lessee, Lessor may in its own name enter into and upon and take possession of the Demised Premises or any part thereof, and, at Lessor's option, remove persons and property there from, and such property, if any, may be removed and stored in a warehouse or elsewhere at the cost of, and for the account of Lessee, all without being deemed guilty of trespass or becoming liable for any loss or damage which may be occasioned thereby, and Lessor may then use the property as it sees fit, without any obligation or liability to Lessee;

Or,

- (iii) Without liability to Lessee or any other party and without constituting a constructive or actual eviction, suspend or discontinue furnishing or rendering to Lessee any property, material, labor, utilities or other service, whether Lessor is obligated to furnish or render the same hereunder, so long as Lessee is in default under this Lease Agreement; or
- (iv) Allow the Demised Premises to remain unoccupied; or
- (v) Foreclose the security interest described herein, including the immediate taking of possession of all property on or in the Demised Premises; or
- (vi) Pursue such other remedies as are available at law or in equity.

**General Provisions**

Any notice required or permitted to be given hereunder by one party to the other shall be deemed to be given when personally delivered to the office of the Lessor, or when mailed, postage prepaid by Certified or Registered U.S. Mail, addressed to the respective party to whom notice is intended to be given, as follows:

*If to Lessee:*

Theodis R. Manning  
TASK  
Teaching and Saving Kids  
4205 N. Lincoln Blvd.,  
Oklahoma City, Oklahoma  
73105

*If to Lessor:*

Public Buildings Authority  
Chairman.  
320 Robert S. Kerr  
Oklahoma City, OK 73102

*Copy to:*

Oklahoma County Manager  
Jessica Clayton  
320 Robert S. Kerr  
Oklahoma City, OK 73102

Either party may terminate this agreement for any reason with a thirty (30) day notice to the other party.

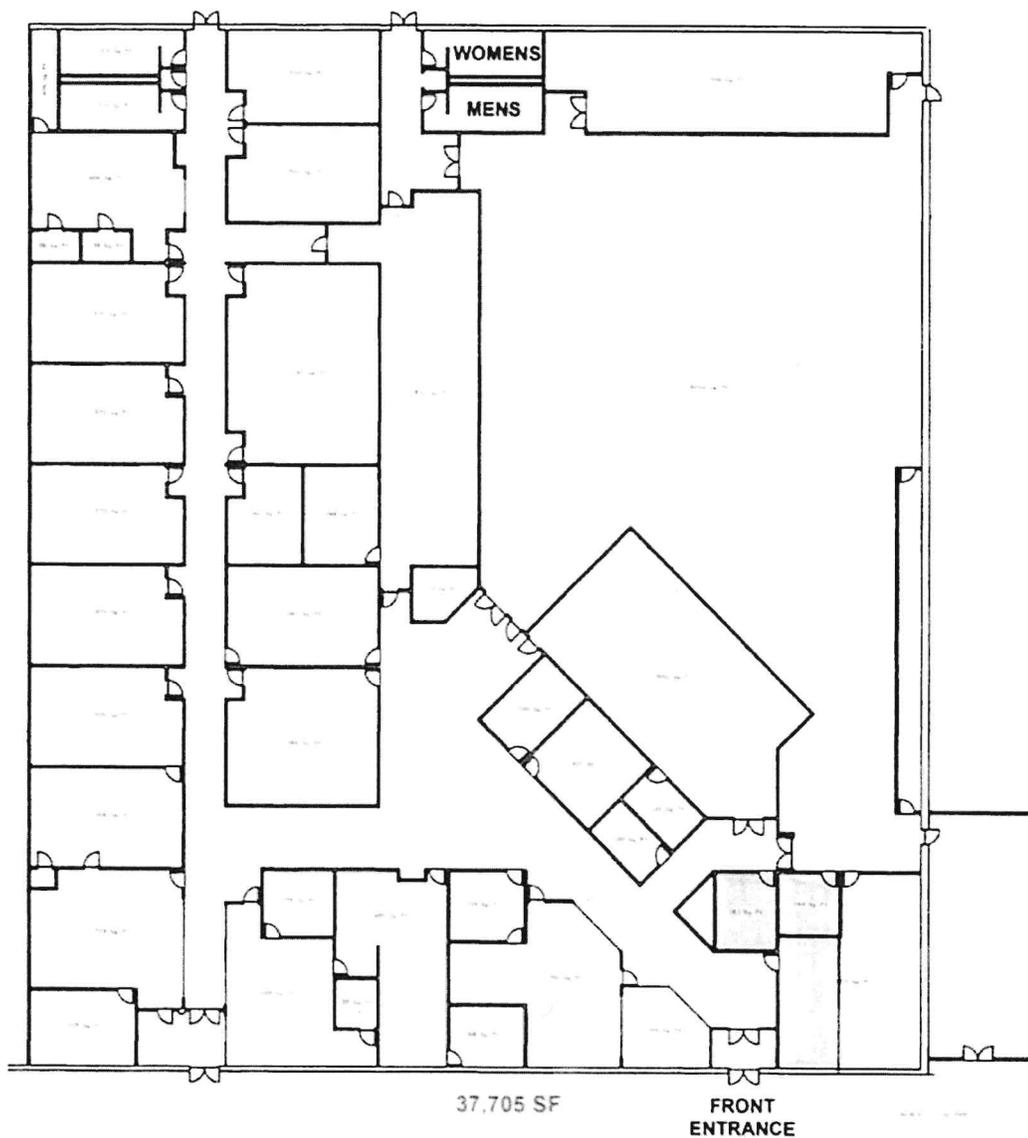
If any term, provision, condition, or portion of this agreement shall be held to be invalid or unconstitutional for any reason, it is the intent of the parties hereto that the portion declared invalid shall be severable and the remaining portions of this agreement shall be enforceable unless to do so would be inequitable or would result in a material change in the rights and obligations of the parties hereunder.

This agreement shall be governed by the laws of the State of Oklahoma.

No waiver of any default of Lessor or Lessee hereunder shall be implied from any omission to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated. One or more waivers by Lessor or Lessee shall not be construed as a waiver of a subsequent breach of the same covenant, term or condition.

This agreement constitutes the entire agreement and understanding between the parties, and supersedes all offers, negotiations and other agreements concerning the subject matter contained herein

Exhibit "A"- Demised Premises



### **Exhibit "B" - Building Rules**

1. Lessee agrees to make deposit, in amount fixed by Lessor from time to time, for each key issued by Lessor to Lessee for its offices, and upon termination of this lease, to return all keys to Lessor.
2. Directories will be placed by Lessor, at its own expense, in conspicuous places in the building. No other directories shall be permitted, unless previously approved by Lessor in writing.
3. Lessee will refer all contractors, contractor's representatives and installation technicians rendering any service to Lessee, to Lessor for Lessor's supervision, approval, and control before performance of any contractual service. This provision shall apply to all work performed in the building including installations of telephones, telegraph equipment, electrical devices and attachments, and installations of any nature affecting floors, walls, woodwork, trim, windows, ceilings, equipment or any other physical portion of the building.
4. Movement in or out of building of furniture or office equipment or dispatch or receipt by Lessee of any merchandise or materials which require use of elevators or stairways, or movement through building entrances or lobby shall be restricted to hours designated by Lessor. All such movement shall be under supervision of Lessor and in the manner agreed between Lessee and Lessor by prearrangement before performance. Such prearrangement initiated by Lessee will include determination by Lessor and subject to its decision and control, as to the time, method and routing of movement and as to limitations imposed for safety or other concerns which may prohibit any article, equipment or any other item from being brought into the building. Lessee is to assume all risk as to damage to articles moved and injury to persons or public engaged or not engaged in such movement, including equipment, property, and personnel of Lessor if damaged or injured as a result of acts in connection with carrying out this service for Lessee; from time of entering property to completion of work; and Lessor shall not be liable for acts of any person engaged in, or any damage or loss to any of said property on persons resulting from any act, in connection with such service performed for Lessee.
5. No signs, advertisements or notices shall be painted or affixed on or to any windows or doors, or other parts of the building. No nails, hooks or screws shall be driven or inserted in any part of the building except by the building maintenance personnel, nor shall any part be defaced by Lessee. All signs will be contracted for by Lessor at the rate fixed by Lessor from time to time, and Lessee will be billed and pay for such service accordingly.
6. Lessee shall not place, install or operate in the Demised Premises or in any part of the building, any engine or machinery without consent of Lessor. Lessor shall not maintain, use, keep, store, bring upon the Demised Premises or allow to be brought upon the Demised Premises, any flammable, explosive, hazardous material, or another inherently dangerous substance, chemical, thing or device.
7. Receptacle loading shall not exceed one (1) watt per square foot of space.

8. Lessor shall not be responsible for lost or stolen personal property, equipment, money, or jewelry from Lessee's area or public rooms regardless of whether such loss occurs when the area is locked against entry.
9. No birds or animals shall be brought into or kept in or about the building.
10. Employees of Lessor shall not receive or carry messages for or to Lessee or other persons, nor contract with or render free or paid services to Lessee's agents, employees, or invitees.
11. Lessor will not permit entrance to Lessee's offices by use of pass keys controlled by Lessor to any person at any time without written permission by Lessee, except employees, contractors or service personnel directly supervised by Lessor.
12. The entries, passages, doors, elevators, elevator doors, hallways or stairwells shall not be blocked or obstructed; no rubbish, litter, trash, or material of any nature shall be placed, emptied or thrown in these areas; and such areas shall not be used at any time except for ingress or egress by Lessee, Lessee's agents, employees, or invitees to or from the Demised Premises.
13. Plumbing fixtures and appliances shall be used only for purposes for which they are constructed, and no sweepings, rubbish, rags or other unsuitable material shall be thrown or placed therein. Damage resulting to any such fixtures or appliances from misuse by Lessee shall be repaired and replaced at Lessee's sole cost and expense.
14. Lessee shall not do, or permit anything to be done in or about the building, or bring or keep anything therein, that will in any way increase the rate of fire or other insurance on the building, or on property kept therein, or obstruct or interfere with the rights of, or otherwise injure or annoy other tenants, or do anything in conflict with the valid pertinent laws, rules, or regulations of any governmental authority.
15. The Lessor desires to maintain the highest standards of environmental comfort and convenience for the tenants. It will be appreciated if any undesirable conditions or lack of courtesy or attention are reported directly to the management.
16. The work of the janitor or cleaning personnel shall not be hindered by Lessee. Such work may be done at any time between the hours of 8:00 a.m. and 5:00 p.m. or when the offices are vacant. Lessee shall provide adequate waste and rubbish receptacles, cabinets, bookcases, map cases, etc., necessary to prevent unreasonable hardship to Lessor in discharging its obligation regarding cleaning service.
17. Lessor shall have the rights to determine and prescribe the weight and proper position of any unusually heavy equipment including safes, large files, etc., that are to be placed in the building, and only those which in the opinion of Lessor do not exceed acceptable floor loading and might not, with reasonable probability do damage to the floors, structure and/or freight elevator, may be moved into said building. Any damage occasioned in connection with the moving or installing of such aforementioned articles in said building or the existence of same in said building shall be paid for by Lessee, unless otherwise covered by Lessee's insurance.
18. Lessor shall have the right to prohibit the use of the name of the building or any other publicity by Lessee, which in Lessor's opinion, tends to impair the reputation of the building or its desirability for the executive offices of Lessor or of other Lessees. Upon written notice from Lessor, Lessee will refrain from or discontinue such publicity.

19. The leased premises shall not be used for lodging, sleeping or cooking, or for any immoral or illegal purpose, or for any purpose that will damage the premises or the reputation thereof, or for any purpose other than that specified in the lease covering the premises.

20. Canvassing, soliciting and peddling in the building is prohibited, and Lessee shall cooperate with Lessor to prevent the same.

21. No equipment or devices with any type of heating element will be allowed within the building or the Demised Premises without Lessor's approval of a written request by Lessee.

22. Lessee shall comply with all laws, order, ordinances, rules or regulation of any governmental entity, as well as other public requirements, now or hereafter pertaining to Lessee's use of the Demised Premises, including but not limited to the Smoking in Public Places and Indoor Workplaces Act, 63 O.S. § 1-1521, *et seq.*, and 21 O.S. § 1247