

OKLAHOMA COUNTY

Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102



Budget Board Meeting Minutes

Thursday, December 18, 2025

10:00 AM

*Brian Maughan - Chair
Forrest "Butch" Freeman - Vice-Chair
Jason Lowe - Member
Rick Warren - Member
Larry Stein - Member
Tommie Johnson III - Member
Maressa Treat - Member
Myles Davidson - Member*

<https://www.youtube.com/@oklahomacounty4775>

Recorded in the

Call to Order

Roll Call

Present: 8 - County Commissioner Brian Maughan, County Treasurer Forrest "Butch" Freeman, County Commissioner Jason Lowe, County Commissioner Myles Davidson, Sheriff Tommie Johnson III, Court Clerk Rick Warren, County Assessor Larry Stein, and County Clerk Maressa Treat

Notice of the meeting was properly posted on December 17, 2025.

For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of November 20, 2025.

Lowe moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Warren moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

2. Resolutions for consent items.

3. Resolution 2025-4665: Cash fund appropriation for Highway Cash Fund 1110 in the amount not to exceed \$1,650,047.66. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.

4. Resolution 2025-4666: Cash fund appropriation for CBRIF (County Bridge and Road Improvement Fund) Fund 1111 in the amount not to exceed \$80,469.31. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.

5. Resolution 2025-4667: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 in the amount not to exceed \$16,930.00. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
6. Resolution 2025-4750: Cash fund appropriation for County Clerk Lien Fee Fund 1150 in the amount not to exceed \$37,927.66. To appropriate miscellaneous receipts for the month of November through December 5, 2025. Requested by County Finance Department, Office of the County Clerk.
7. Resolution 2025-4668: Cash fund appropriation for County Clerk UCC Central Filing Fund 1151 in the amount not to exceed \$60,643.19. To appropriate miscellaneous receipts for the month of November through December 5, 2025. Requested by County Finance Department, Office of the County Clerk.
8. Resolution 2025-4669: Cash fund appropriation for County Clerk Records Management & Preservation Fund 1152 in the amount not to exceed \$181,298.10. To appropriate miscellaneous receipts for the month of November through December 5, 2025. Requested by County Finance Department, Office of the County Clerk.
9. Resolution 2025-4670: Cash fund appropriation for Sheriff Service Fee Fund 1160 in the amount not to exceed \$421,311.05. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
10. Resolution 2025-4671: Cash fund appropriation for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$22,014.49. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
11. Resolution 2025-4672: Cash fund appropriation for Sheriff's Grant Fund 1162 in the amount not to exceed \$76,509.72. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
12. Resolution 2025-4673: Cash fund appropriation for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$575.00. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
13. Resolution 2025-4674: Cash fund appropriation for Planning Commission Fund 1240 in the amount not to exceed \$26,469.23. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
14. Resolution 2025-4675: Cash fund appropriation for Court Services Fund 1260 in the amount not to exceed \$3,122.41. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.

15. Resolution 2025-4676: Cash fund appropriation for SHINE Fund 1290 in the amount not to exceed \$310,882.63. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
16. Resolution 2025-4678: Cash fund appropriation for Opioid Settlement Fund 1500 in the amount not to exceed \$11,155.50. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
17. Resolution 2025-4679: Cash fund appropriation for Capital Improvement Regular Fund 2010 in the amount not to exceed \$19,592.25. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
18. Resolution 2025-4680: Cash fund appropriation for Capital Improvement Tinker Fund 2030 in the amount not to exceed \$2,732.42. To appropriate miscellaneous receipts for the months of November, 2025. Requested by County Finance Department, Office of the County Clerk.
19. Resolution 2025-4681: Cash fund appropriation for Tinker Clearing 2002 Fund 2031 in the amount not to exceed \$11,793.13. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
20. Resolution 2025-4682: Cash fund appropriation for County Bonds 2008 Fund 2032 in the amount not to exceed \$4,667.22. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
21. Resolution 2025-4683: Cash fund appropriation for Jail Bonds 2023 Fund 2034 in the amount not to exceed \$87,519.58. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
22. Resolution 2025-4684: Cash fund appropriation for Sale of Property Proceeds Fund 2050 in the amount not to exceed \$31.91. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
23. Resolution 2025-4685: Cash fund appropriation for Capital Projects New Jail Fund 2080 in the amount not to exceed \$50,242.86. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
24. Resolution 2025-4686: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$1,030,805.77. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.

25. Resolution 2025-4644: Cash fund appropriation for Employee Benefits 4010 in the amount not to exceed \$1,500,000.00. To appropriate funds from Employee Benefits Supplement 991 contingent upon the check being deposited. This item is requested by Jon Wilkerson, Director of Benefits and Retirement.
26. Resolution 2025-4645: Cash fund appropriation for Employee Benefits 4010 in the amount not to exceed \$346,055.08 for December CJA Premiums. To appropriate funds from Employee Benefits Supplement 991 contingent upon the check being deposited. This item is requested by Jon Wilkerson, Director of Benefits and Retirement.
27. Resolution 2025-4688: Cash fund appropriation for Worker's Compensation Fund 4020 in the amount not to exceed \$199.09. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.
28. Resolution 2025-4689: Cash fund appropriation for Law Library Fund 6010-6050 in the amount not to exceed \$41,892.08. To appropriate miscellaneous receipts for the month of November, 2025. Requested by County Finance Department, Office of the County Clerk.

End of Consent Docket

Recurring Agenda Items

29. Update and discussion regarding the Monthly Financial Report to be presented by the County Finance Department, Office of the Oklahoma County Clerk.

No Action

30. Update and discussion regarding the County's Health Insurance Plan to be presented by Employee Benefits Office.

No Action

31. Update and discussion regarding the fiscal year 2025-2026 Watch List to be presented by the Budget Evaluation Team.

No Action

32. Update and discussion regarding operations of the Oklahoma County Detention Center to be presented by the Oklahoma County Criminal Justice Authority.

No Action

Departmental Items

33. Discussion and possible action to approve Resolution 2025-4642 honoring Mrs. Treasa Wooliver, Oklahoma County's longest tenured employee, and congratulating her on her well-earned retirement from the County Clerk's office. Requested by Maressa Treat, Oklahoma County Clerk.

Treat moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

34. Discussion and possible action regarding Resolution 2025-4643: Request to establish a new Depository Fund for the Emergency Transportation Revolving (ETR) loan, Fund 8207 - Commissioner ETR Funds. This fund will be available for use by all current and future ETR loans. ETR funds may only be used for expenditures directly related to an approved ETR project, in accordance with program requirements. For the current approved ETR project in District Three (Project No. ETRCB5-55-3(02)26), funds are restricted to the construction of a drainage structure at the intersection of County Line and Covell. This item is requested by the County Finance Department, Office of the County Clerk.

Stein moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

35. Discussion and possible action regarding Resolution 2025-4707: a fund transfer from Employee Benefits Supplement 991 to Employee Benefits Fund 4010-110 in the amount not to exceed \$346,055.08, contingent upon the check being deposited. This is to transfer CJA premiums for December 2025 to cover anticipated expenses for the FY26. Item requested by Jon Wilkerson, Director of Benefits and Retirement.

Stein moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

36. Discussion and possible action regarding Resolution 2025-4708: a fund transfer from Employee Benefits Supplement 991 to Employee Benefits Fund 4010-110 in the amount not to exceed \$1,500,000.00, contingent upon the check being deposited. This is to transfer General Fund premiums to cover anticipated expenses for the FY26. Item requested by Jon Wilkerson, Director of Benefits and Retirement.

Stein moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

37. Discussion and possible action regarding Resolution 2025-4756: Inter-fund transfer for County Commissioners General Fund 1001-120 from Salaries 51001 to Travel 53010 in the amount of \$1,704.02. This transfer is necessary to cover the mileage expense for Commissioners. This item is requested by Jessica Clayton, County Manager.

Warren moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

38. Discussion and possible action regarding Resolution 2025-4757: Inter-fund transfer for County Commissioners General Fund 1001-120 from Capital 55330 to Travel 53010 in the amount of \$1,000.00. This transfer is necessary to ensure adequate funding for monthly mileage and in-state travel associated with the Commissioner's payroll. This item is requested by Jessica Clayton, County Manager.

Warren moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

39. Discussion and possible action regarding Resolution 2025-4759: Inter-fund transfer for County Commissioners General Fund 1001-120 from M&O 54045 and 54351 to Travel 53010 in the amount of \$1,682.81. This transfer is necessary to cover traveling expenses for the fiscal year. This item is requested by Jessica Clayton, County Manager.

Warren moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

40. Discussion and possible action regarding Resolution 2025-4476: Transfer of funds for Engineer in an amount not to exceed \$1,000.00 from 10194000-53020 Travel to 10194000-51002 Salary. This transfer is necessary to move funds from Travel to Salary to cover payroll for four months. Requested by Stacy Trumbo, County Engineer.

Warren moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

41. Discussion and possible action regarding Resolution 2025-4773: Inter-fund transfer for Sheriff Special Revenue 9-1-1- Operations Fund 1161 from Capital 55000 to M&O 54000 in the amount of \$12,000.00. This transfer is necessary to cover expenses associated with the remediation of GIS mapping data as it relates to the NexGen911 system. This item is requested by Tommie Johnson III, Oklahoma County Sheriff.

Warren moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

42. Discussion and possible action regarding Resolution 2025-4774: Inter-fund transfer for Sheriff Special Revenue Federal Asset Forfeiture Fund 1161-511 from M&O 54000 to Capital 55000 in the amount of \$20,000.00. This transfer is necessary to cover expenses associated with the lease of computers for clerical staff. This item is requested by Tommie Johnson III, Oklahoma County Sheriff.

Warren moved, Treat seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

43. Discussion and possible action regarding the appointment of Joe Watson as the alternate representative to the Oklahoma County Information Technology Council (OCITC) from the treasurer's office. Requested by Forrest "Butch" Freeman, County Treasurer.

Freeman moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

44. Discussion and possible action to amend Section 6.1 of the 2021 Interim Employee Handbook to add the following language: "Medical personnel who are scheduled for 12 hour shifts, with an average of 36 hours per week, are considered full time employees and are eligible for health and retirement benefits." Requested by Brian Maughan, Chairman.

Treat moved, Davidson seconded, to add to the handbook and have the Handbook Committee determine the appropriate location. The motion carried by the following vote:

Aye: 8 - Maughan, Freeman, Lowe, Davidson, Johnson III, Warren, Stein and Treat

No Citizen Participation

Board Comments/General Remarks

No New business

Adjourn.

Meeting was adjourned at 10:57 am.

BUDGET BOARD
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk