

#439

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

DATE OF REQUEST: 6-16-28
COUNTY DEPARTMENT MAKING REQUEST: Facilities Management

STATE WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED:

Please review copier service and maintenance agreement between Standley Systems and the PBA of behalf of Metro Parking for FY 25/26 pending encumbrance of funds.

ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE. (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).

[Signature]
COUNTY OFFICER

.....
DATE RECEIVED BY DISTRICT ATTORNEY: _____

REPLY BY DISTRICT ATTORNEY: _____

Reviewed

DISTRICT ATTORNEY
By: [Signature]

RECEIVED
JUN 16 2025
Revised 2009
CIVIL DIVISION
DISTRICT ATTORNEY

OKLAHOMA COUNTY, OKLAHOMA

PUBLIC BUILDINGS AUTHORITY

STANDARD SERVICE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the 1 _____ day of July 2025

BETWEEN the COUNTY: Public Buildings Authority
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

on behalf of: **Oklahoma County Metro Parking**
Contact Person: Megan Determan
Email Address: Megan.Determan@oklahomacounty.org
Telephone Number: 405-713-1827

and the VENDOR: Standley Systems
Address: 26 E. Main
Oklahoma City OK
Contact Person: Linda Helmer
Telephone Number: 405-816-6410
Fax Number: 405-224-3010

for the following maintenance or services:

**Kyocera 2554ci lease with Cost Per Copy Maintenance, monthly average mono 638
color 500 per month**

This Contract is a Renewal _____, New X Contract.
This contract has been examined and approved as to legality by the District Attorney, Oklahoma County.


Assistant District Attorney

6/17/25
Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

Standard contract consisting of 3 pages
with _____ page of attachments

ARTICLE 1
MAINTENANCE/SERVICES

The Vendor shall supply the following maintenance/services as required by the Contract and Bid Specifications: (describe item/s and serial numbers/s to be maintained)

All-inclusive Kyocera TASKalfa 2554ci lease, parts, labor, and toner

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2025 and shall terminate on June 30, 2026. The contract is renewable for an additional fiscal year upon approval of both parties.

Unless terminated earlier, this Contract will automatically terminate at the end of the current fiscal year (June 30) pursuant to Article 10, Section 26 of the Oklahoma Constitution.

It is agreed that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a 30 day written notice of termination. It is further agreed the County may terminate this Contract immediately if the Vendor fails to provide services in accordance with this contract or in any way breaches any of the provisions of the Contract.

ARTICLE 4
CONTRACT AMOUNT

The County shall pay the Vendor for the maintenance/services of this equipment as follows:

Kyocera 2554ci 60-month lease at \$72.18 per month, cost per copy maintenance to be billed \$35.00 per month including 638 mono & 500 color overages billed at .0105 mono & .0566 color. Total monthly is 107.18 \$1286.16 total annually.

ARTICLE 5
MISCELLANEOUS PROVISIONS

ARTICLE 6
BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract, a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

ARTICLE 7
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of _____, 20_____.

Public Buildings Authority

Approved by County Dept.:

Chairman

Department Head

ATTEST:

Maressa Treat, County Clerk

VENDOR:
Standley Systems

By:

Attest or Notary:

Requisition Number _____

Blanket Purchase Order Number _____

Customer Approval

Vendor Name	Standley Systems	Signature/Title	Ship To:
Manufacturer	Kyocera	Name:	Megan Determan
Model:	TASKalfa 2554ci	Agency/Dept:	Oklahoma County Metro Parking
Copy Speed (Mono) - ppm	25	Address:	
Copy Speed (Color) - ppm (if applicable)		Phone:	45851
Suggested Monthly Volume	5,000	Fax:	
Maintenance Mono Cost Per Copy - Option A&B	\$ 0.0050	Email:	Determan, Megan <Megan.Determan@oklahomacounty.org>
Maintenance Color Cost Per Copy - Option A&B	\$ 0.0056		

Feature/Accessory	Description	List Price	Pricing Option A		Pricing Option B		
			% off List	Okla Price	36-Month Lease	48-Month Lease	60-Month Lease
Base Model TASKalfa 2554ci	1102Y2USV	\$ 11,658.00	82%	\$ 2,098.44	\$ 71.14	\$ 57.08	\$ 46.59
Accessories							
PF-7140 (500 x 2)	1203V42USV	\$ 1,519.00	66%	\$ 516.48	\$ 17.51	\$ 14.05	\$ 11.47
PF-7150 (1500 x 2)	1203V62USV	\$ 1,629.00	66%	\$ 553.86	\$ 18.78	\$ 15.06	\$ 12.30
PF-7120 (3000 side)	1203R12US0	\$ 1,671.00	65%	\$ 534.72	\$ 18.15	\$ 14.54	\$ 11.87
DP-7150 (2554ci/3554ci)	1203V36US0	\$ 1,674.00	66%	\$ 569.16	\$ 19.29	\$ 15.43	\$ 12.64
DP-7160	1203T16USV	\$ 2,388.00	66%	\$ 794.92	\$ 26.95	\$ 21.62	\$ 17.65
DP-7170 320 Sheet DSDP	1203T06US0	\$ 2,902.00	66%	\$ 985.68	\$ 33.45	\$ 26.84	\$ 21.90
DF-7100 (inner)	1203R02US0	\$ 1,645.00	66%	\$ 559.30	\$ 18.96	\$ 15.21	\$ 12.42
DF-7120 (1000 sheet)	1203R22US0	\$ 1,816.00	66%	\$ 617.44	\$ 20.93	\$ 16.79	\$ 13.71
DF-7140 (2554ci/3554ci)	1203V82US0	\$ 2,946.00	66%	\$ 1,001.64	\$ 33.96	\$ 27.24	\$ 22.24
BF-730	1203N00UN0	\$ 1,768.00	66%	\$ 585.76	\$ 19.18	\$ 15.39	\$ 12.56
MT-730(B)	1203R00UN1	\$ 1,179.00	66%	\$ 377.28	\$ 12.79	\$ 10.26	\$ 8.38
PH-7100	1203R72US0	\$ 791.00	66%	\$ 253.12	\$ 8.58	\$ 6.88	\$ 5.62
PH-7A	1203N12US0	\$ 791.00	66%	\$ 253.12	\$ 8.58	\$ 6.88	\$ 5.62
JS-7100	1203R00UN0	\$ 245.00	66%	\$ 83.30	\$ 2.82	\$ 2.27	\$ 1.85
JS-7110	1203T00UN0	\$ 448.00	66%	\$ 152.32	\$ 5.16	\$ 4.14	\$ 3.38
AK-7110	1703S52UN0	\$ 399.00	17%	\$ 261.37	\$ 9.54	\$ 7.65	\$ 6.25
STAND (2554ci/3554ci)	855D200835	\$ 398.00	0%	\$ 398.00	\$ 12.14	\$ 9.74	\$ 7.95
DT-730 (B)	1902LCUIN2	\$ 90.00	40%	\$ 54.00	\$ 1.83	\$ 1.47	\$ 1.20
Banner Kit	1203R00UN0	\$ 593.00	43%	\$ 338.01	\$ 11.46	\$ 9.19	\$ 7.50
Keyboard Holder 10	1709ANOUN0	\$ 220.00	57%	\$ 72.60	\$ 2.46	\$ 1.97	\$ 1.61
Facsimile							
FAX System 12	1505R12US1	\$ 1,362.00	45%	\$ 749.10	\$ 25.39	\$ 20.38	\$ 16.63
Internet Fax Kit (A)	1603MACUIN0	\$ 572.00	42%	\$ 331.76	\$ 11.25	\$ 9.02	\$ 7.37
Connectivity							
UC-33 Thin Print Option	1603NTRUIN0	\$ 271.00	38%	\$ 165.57	\$ 6.15	\$ 4.94	\$ 4.05
UC-34 Optional Printer Emulation <2>	1603NXGUN0	\$ 1,066.00	36%	\$ 703.56	\$ 23.85	\$ 19.14	\$ 15.62
IB-50 Gigabit Ethernet Board for Dual NIC	1505ANOUN0	\$ 664.00	36%	\$ 424.96	\$ 14.41	\$ 11.56	\$ 9.45
IB-51 Wireless LAN	1505J50UN0	\$ 887.00	37%	\$ 565.11	\$ 19.16	\$ 15.37	\$ 12.55
IB-57 Wireless LAN/Interface	1503T50UN0	\$ 192.00	43%	\$ 109.44	\$ 3.71	\$ 2.98	\$ 2.45
Card Auth. Kit (B)	1503T80UN0	\$ 600.00	6%	\$ 564.00	\$ 19.12	\$ 15.34	\$ 12.52
Scan Extension Kit (A)	1603P10UN0	\$ 665.00	50%	\$ 332.50	\$ 11.27	\$ 9.04	\$ 7.38
Data Security Kit 3D	1503V60UN0	\$ 407.00	33%	\$ 272.69	\$ 9.24	\$ 7.42	\$ 6.05
HD-15	1503T50UN0	\$ 1,659.00	43%	\$ 945.63	\$ 32.06	\$ 25.72	\$ 20.98
Other Available Optional Features and Accessories				No Additional Charge			
Equipment Relocation				\$ 150.00	\$ 5.09	\$ 4.08	\$ 3.33
Hard Drive Removal							
Total							\$ 729.6

Oklahoma County



REQUISITION

12600241-00 FY 2026

BILL TO

METRO PARKING
321 ROBERT S. KERR

OKLAHOMA CITY, OK 73102

VENDOR

STANDLEY SYSTEMS LLC
PO BOX 460

SHIP TO

METRO PARKING
321 ROBERT S. KERR

OKLAHOMA CITY, OK 73102

CHICKASHA, OK 73023-0460

Tel# 405-224-0819

DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS	DEPARTMENT/LOCATION
06/04/25	000124			Metro Parking Garage

LN	DESCRIPTION	QTY	UOM	UNIT PRICE	NET PRICE
001	bpo SW1013S Copier Lease	866.16	EACH	1.00000	866.16

Ship To
METRO PARKING
321 ROBERT S. KERR
OKLAHOMA CITY, OK 73102

REQ TOTAL

866.16

** END OF REPORT - Generated by Megan Determan **

Oklahoma County



REQUISITION

12600243-00 FY 2026

BILL TO

METRO PARKING
321 ROBERT S. KERR

OKLAHOMA CITY, OK 73102

VENDOR

STANDLEY SYSTEMS LLC
PO BOX 460

CHICKASHA, OK 73023-0460

Te1# 405-224-0819

SHIP TO

METRO PARKING
321 ROBERT S. KERR

OKLAHOMA CITY, OK 73102

DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS	DEPARTMENT/LOCATION
06/04/25	000124			Metro Parking Garage

LN	DESCRIPTION	QTY	UOM	UNIT PRICE	NET PRICE
001	bpo sw1013S Copies	420.00	EACH	1.00000	420.00

Ship To
METRO PARKING
321 ROBERT S. KERR
OKLAHOMA CITY, OK 73102

REQ TOTAL 420.00

** END OF REPORT - Generated by Megan Determan **