

CONSULTING SERVICES AGREEMENT

This Agreement entered into by and between the Oklahoma County Criminal Justice Authority, hereinafter called the "OCCJA," and Jeff Carter of Legal Liability Risk Management Institute, hereinafter called "Contractor," constitutes the entire Agreement between the OCCJA and Contractor.

ARTICLE I QUALIFICATIONS

Contractor is a private entity and not an agent of the OCCJA or any other division or department of the OCCJA.

Contractor is an expert in jail operations and Section 1983 Law Enforcement Policies & Procedures.

Contractor agrees to analyze the record of the incarceration in the Oklahoma County Detention Center of Courtenay Doyle, and to draft a report of his opinions and findings suitable for use in *Kelly Montgomery, Mother and Administrator of Courtenay Doyle v. Oklahoma Criminal Justice Authority, et al.*, Case NO CIV-25-00384-SLP, as provided for in this Agreement.

ARTICLE II AGREEMENT PERIOD

This Agreement shall become effective March 1, 2026, and shall terminate at the close of June 30, 2026. The parties are not bound to do so but contemplate a new contract may be adopted after the expiration of this Agreement effective July 1, 2026.

ARTICLE III NO PERSONAL BENEFIT TO OFFICIALS AND EMPLOYEES

No Trustee or employee of the OCCJA shall receive any share or part of the fees paid under the Agreement, or any benefit that may arise therefrom, and no employee of the OCCJA or Trustee shall serve as an employee of the Contractor's organization.

ARTICLE IV ALLOWABLE COST AND PAYMENT

Contractor will provide the following services at the rate of \$300.00 per hour for consulting services, not to exceed \$75,000.00, including incidental

expenses in the following phased progression:

Phase 1 – Review of all documents and other materials, including video and photos, provided by the OCCJA, as Jeff Carter deems any or all of them useful to his work;

Phase 2 – Draft an opinion regarding the death of Courtenay Doyle at the Oklahoma County Detention Center, and any other time Jeff Carter deems relevant;

Phase 3 – Make himself available at his convenience for deposition at or near his office or other place of his choice regarding his written opinion and preparation to write same.

Phase 4- Make himself available as needed for testimony at trial.

Payment for services rendered will be made only upon receipt of documented billing claims. These billing claims shall be submitted, as required, but no more often than monthly in the format and in accordance with procedures prescribed by the OCCJA.

Billing Errors: In the event billing claims are subsequently disallowed by the OCCJA pursuant to the Agreement, the Contractor shall repay the OCCJA on demand, the amount of any such disallowed claim(s) or at the discretion of the OCCJA may deduct such amounts from subsequent payments to be made to the Contractor hereunder without prejudice however to the OCCJA's right thereafter to establish the appropriateness of any billing under this Agreement.

ARTICLE V SPECIAL PROVISIONS

There are no special provisions.

ARTICLE VII EQUAL OPPORTUNITY AND DISCRIMINATION

The OCCJA and the Contractor agree they are equal opportunity employers and in compliance with Federal regulations, at Title 45, Code of Federal Regulations, Part Eighty (80) (which implement P.L. 88-352 Civil Rights Act of 1964) and execute orders there under and the Rehabilitation Act of 1973, as amended, including but not limited to, giving equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin

or handicap.

ARTICLE VIII LIABILITY

Contractor shall perform his work under this Agreement as an independent contractor and agrees that the OCCJA is to be free from all liabilities and damages resulting from his performance hereunder.

Contractor agrees not to hold OCCJA liable for any personal loss of property or personal injury or death, which may result from his/her rendering of any services by Contractor pursuant to this Agreement.

ARTICLE IX COMPLIANCE WITH LAW

Contractor agrees to comply with all applicable State and Federal Laws, statutes, regulations, rulings or enactments of any governmental authorities that are applicable to this Agreement. Observance of and compliance shall be the responsibility of Contractor without reliance on, or superintendent of, or direction by the OCCJA.

Contractor understands they are responsible for payment of wages and benefits required by federal law (i.e., FICA) to any persons employed by Contractor to fulfill obligations of this contract.

ARTICLE XII OWNERSHIP INFORMATION

Contractor affirms that no person who has ownership or controls interest in, or is an agent or managing employee, has been convicted of a criminal offense involving moral turpitude.

ARTICLE XIII CANCELLATION TERMINATION

Either party may terminate this Agreement at any time for any reason.

ARTICLE XIV MODIFICATION

Contractor is not authorized to change any provision of this Agreement. All changes shall be consummated by formal written amendment agreed and executed by both the OCCJA and Contractor.

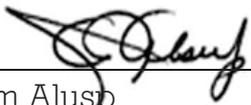
This Agreement is made in the State of Oklahoma and shall be governed by the laws of the State of Oklahoma, and Article 10 Section 26 of the Oklahoma Constitution.

For the faithful performance of the terms of this Agreement the parties hereto in their capacities as stated affix their signatures.

APPROVED this 4th day of March,

2026. Contractor:

Oklahoma County Criminal Justice
Authority:



Jim Alusp
Legal and Liability Risk Management
Institute

Chairman