

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Public Buildings Authority Meeting Minutes**

**Wednesday, November 13, 2024**

**9:10 AM**

*Brian Maughan - Chairman  
Myles Davidson - Trustee*

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

*Recorded in the  
Oklahoma County Clerk's Office*

## Call To Order

## Roll Call

**Present:** 3 - District 1 - Chief Deputy Joe Blough, District 2 - Chief Deputy Jessica Clayton and District 3 - Chief Deputy Paul Foster

**Notice of the meeting was properly posted on November 12, 2024.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting of November 4, 2024 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Public Buildings Authority.

**Blough moved, Clayton seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

### Recurring Items

2. Discussion and possible action regarding all claims, list is attached and available for inspection in the office of the County Clerk, Room 201.

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

3. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting.

P25425-01 Design Build Roof Replacement for NE 23rd Street location

**Blough moved, Foster seconded, to tabulate and return. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

### Departmental Items

4. Discussion and possible action regarding Resolution 2024-4984: Cash fund appropriation for Public Building Authority-ARPA Fund 7030-460 in the amount not to exceed \$400,000.00. To appropriate miscellaneous receipt contingent upon the check being deposited from ARPA Fund 1415 per ARPA sub-recipient agreement.

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

5. Discussion and possible action regarding Resolution 2024-5068: Cash fund appropriation for Public Building Authority-Reserve 7030-445 in the amount not to exceed \$378,035.08. To appropriate miscellaneous receipts for the month of October 2024.

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

6. Discussion and possible action regarding allowing the Oklahoma County Treasurer's office to use the event room at the Lincoln building for the 2025 Treasurer Resale from June 6th - June 13th, 2025. This item is requested by Keith Monroe, Director of Facilities Management.

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

7. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the PBA subrecipient agreements to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework. Requested by Danielle Drastata.

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

8. Discussion and possible action regarding financial statements of the Public Buildings Authority for the periods ended, July through September 2024 and 2023, as prepared by Steve Landreth, Landreth & Associates, CPA, P.L.L.C.

**Blough moved, Foster seconded, to receive. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

9. PBA Report of Fees for the month of October 2024

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

10. Metro Report of Fees for the month of October 2024

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

**No Citizen Participation**

**No Board Comments**

**No New Business**

**Adjourn**

**Blough moved, Foster seconded, to adjourn at 9:32 a.m. The motion carried by the following vote:**

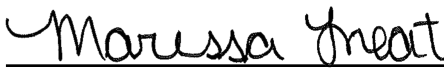

**Aye:** 3 - Blough, Clayton and Foster

PUBLIC BUILDINGS AUTHORITY  
OKLAHOMA COUNTY, OKLAHOMA

  
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- Chair or  
- Vice-Chair

ATTEST:

  
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Maressa Treat,  
County Clerk and Secretary to the Board