

OKLAHOMA COUNTY

Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102



Budget Evaluation Team Meeting Minutes

Tuesday, February 11, 2025

1:30 PM

Cody Compton - Chair
Christie Tretheway-Miller - Vice-Chair
Rick Buchanan - Member
Brandon Holmes - Member
Jason Nelson - Member
Paul Foster - Member
Mike Morrison - Member
Brandi Mertens - Member

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

Recorded in the

Call To Order

Roll Call

Present: 8 - District 1 - Appointee Cody Compton, Treasurer - Comptroller Christie Tretheway-Miller, Rick Buchanan, Sheriff - Major Brandon Holmes, County Clerk - Chief of Staff Jason Nelson, District 3 - Chief Deputy Paul Foster, County Assessor - Chief Deputy Mike Morrison and Financial Officer Brandi Mertens

Notice of the meeting was properly posted on February 10, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding the minutes of January 7, 2025.

Foster moved, Nelson seconded, to approve. The motion carried by the following vote:

Aye: 8 - Compton, Tretheway-Miller, Buchanan, Holmes, Nelson, Foster, Morrison and Mertens

Recurring Items

2. Discussion and possible action regarding any items currently on the BET Watch List for fiscal year 2024-25. Requested by the Board.
3. Discussion and possible action regarding an update on Employee Benefits. Requested by the Board.

Departmental Items

4. Discuss, study, and make possible recommendations to the Budget Board regarding the County’s plan to build a new jail. Requested by the Budget Board.

Foster moved, Morrison seconded, to strike. The motion carried by the following vote:

Aye: 7 - Compton, Tretheway-Miller, Buchanan, Holmes, Foster, Morrison and Mertens

No: 1 - Nelson

5. Discuss, study, partnering with the Criminal Justice Authority, and make possible recommendations to the Budget Board regarding the CJA's efforts to implement and assume full operational responsibility for providing medical services to detainees. Requested by the Budget Board.

Foster moved, Mertens seconded, to defer to next regular meeting. The motion carried by the following vote:

Aye: 8 - Compton, Tretheway-Miller, Buchanan, Holmes, Nelson, Foster, Morrison and Mertens

6. Discussion and possible action regarding a recommendation to the Budget Board for a transfer from General Fund Reserve to the Election Board an amount not to exceed \$117,300.00 to cover the costs of a special election being held on April 1, 2025. This item is requested by Doug Sanderson, Election Board Secretary.

Tretheway-Miller moved, Mertens seconded, to recommend to Budget Board to transfer from General Fund Reserve in an amount not to exceed \$117,300.00 to County Election Board using one-time funds. The motion carried by the following vote:

Aye: 8 - Compton, Tretheway-Miller, Buchanan, Holmes, Nelson, Foster, Morrison and Mertens

7. Discussion and possible action regarding MIS Benefits correction in the amount not to exceed \$66,127.00. Requested by Dayne Coffey, Director, Information Technology.

Chair receives document in to the record.

Tretheway-Miller moved, Foster seconded, to recommend to Budget Board a transfer from General Fund Reserve to IT Department as a Benefits correction in the amount of \$66,127.00. The motion carried by the following vote:

Aye: 8 - Compton, Tretheway-Miller, Buchanan, Holmes, Nelson, Foster, Morrison and Mertens

8. Discussion and possible action regarding funding for a countywide Asset Management/Workflow Management solution. Amount not to exceed \$80,000. Requested by Paul Foster, District 3.

No Action

9. Discussion and possible action regarding the Treasurer's request for an increase to the Resale Property Fund budget for FY 25. Requested by Forrest "Butch" Freeman, Oklahoma County Treasurer.

No Action

10. Discussion and possible action regarding the CARES Act audit findings and possible financial liability to Oklahoma County. Requested by Jason Nelson, County Clerk's Office.

No Action

11. Discussion and possible action to add to the BET Watch List the addition of an adult changing table in one lactation room, addition of a child's changing table in the other lactation room and child proofing both rooms. Requested by Jason Nelson, County Clerk's Office.

No Action

12. Discussion and possible action regarding establishing a new working list in BET to track changes to County's base budget made during each fiscal year. Requested by Jason Nelson, County Clerk's Office.

No Action

13. Discussion and possible action regarding developing a plan to help protect small departments from crippling budget payouts to departing employees. Requested by Jason Nelson, County Clerk's Office.

No Action

14. Discussion and possible action regarding the Annual Budget Process Calendar for Fiscal Year 2025-2026. Requested by Chantel Boso, County Clerk's Office.

No Action

15. Discussion and possible action regarding a schedule for departmental meetings to ask questions about each departments FY 2025-26 Estimate of Needs. Requested by Cody Compton, Chair of the Budget Evaluation Team.

No Action

16. Discussion and possible action regarding policies, processes, and procedures related to FY 2025-26 budget reviews and recommendations. Requested by Cody Compton, Chair of the Budget Evaluation Team.

No Action

Recess

Return

No Citizen Participation

Board Comments

No New Business

Adjourn

Nelson moved, Mertens seconded, to adjourn at 3:11 p.m. The motion carried by the following vote:

Aye: 8 - Compton, Tretheway-Miller, Buchanan, Holmes, Nelson, Foster, Morrison and Mertens

BUDGET EVALUATION TEAM
OKLAHOMA COUNTY, OKLAHOMA

Cody Compton Chair or
Christie Tretheway-Miller
Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board