

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102
BOE Meeting Room 205*

12:33:38 PM

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COUNTY CLERK
OKLAHOMA CITY, OKLA

Jul 13 2026
Maressa Treat,
County Clerk. Okla. Cnty.



Maressa Treat

Handbook Committee Regular Meeting Agenda

Tuesday, July 14, 2026

1:30 PM

***Brandi Mertens - Chair
Kimberly Zuhdi - Vice-Chair
Rick Buchanan - Member
LeeAnn Hinds - Member
Brandon Holmes - Member
Erin McConnell - Member
Stacy Rodgers - Member
Ryan Jasper - Member***

<https://www.youtube.com/@oklahomacounty4775>

***Recorded in the
Oklahoma County Clerk's Office***

Call To Order

Roll Call

Notice of the meeting was properly posted on July 13, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding the minutes of June 3, 2026.

[06-03-2026 Handbook Minutes](#)

Departmental Items

2. Discussion and possible action regarding the Sick Leave section of the Handbook to replace recently adopted language which indicates reasons for taking sick leave with the former Interim Handbook language regarding reasons for taking sick leave. Effectively, replace the four bullet items which read:

- Personal illness.
- Illness of a spouse, child, parent, or legal dependent.
- Personal medical, dental, or vision appointments
- Medical, dental, or vision appointments of a spouse, child, parent, or legal dependent.

with

1. Personal illness and medical, dental, vision appointments.
2. Illness and medical, dental, vision appointments of a spouse, child, parent, step-parent, parents-in-law, grandchild, grandparent, grandparent-in-law, brother, sister, step-child, brother-in-law, sister-in-law, daughter-in law, son-in-law or any individual residing in the employee’s home as a member of the employee’s household, as well as foster children and legal wards even if they do not live in the household.

Other language in the Sick Leave section would remain unchanged. Item requested by Lee Ann Hinds, Oklahoma County Assessor's Office

[County Employee Handbook 2026](#)

Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.

Board Comments

New Business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Adjourn