

OKLAHOMA COUNTY

Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102



Budget Evaluation Team Meeting Minutes

Tuesday, October 8, 2024

1:00 PM

Cody Compton - Chairman
Christie Tretheway-Miller - Vice-Chairman
Rick Buchanan - Member
Brandon Holmes - Member
Jason Nelson - Member
Paul Foster - Member
Mike Morrison - Member
Brandi Mertens - Member

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

Recorded in the

Call To Order

Roll Call

Present: 8 - District 1 - First Deputy Cody Compton, Treasurer - Comptroller Christie Tretheway-Miller, Rick Buchanan, Sheriff - Major Brandon Holmes, County Clerk - Chief of Staff Jason Nelson, District 3 - Chief Deputy Paul Foster, County Assessor - Chief Deputy Mike Morrison and Financial Officer Brandi Mertens

Notice of the meeting was properly posted on October 7, 2024.

For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding the minutes of September 10, 2024.

Mertens moved, Tretheway-Miller seconded, to approve as amended; removing "merit" from page 10 item 6 motion language. The motion carried by the following vote:

Aye: 8 - Compton, Tretheway-Miller, Buchanan, Holmes, Nelson, Foster, Morrison and Mertens

Recurring Items

2. Discussion and possible action regarding an update on Employee Benefits. Requested by the Board.

Chair receives documents.

3. Discussion and possible action regarding any items currently on the BET Watch List for fiscal year 2024-25. Requested by the Board.

Morrison moved, Tretheway-Miller seconded, to recommend to Budget Board a transfer from General Fund Reserve into County Capital Account and creating a line item within that account for \$100,000.00 for the Assessor - Space Reorganization Project and a \$50,000.00 transfer from Reserve into the Assessor's General Fund Budget for Assessor - Postage Increase. The motion carried by the following vote:

Aye: 8 - Compton, Tretheway-Miller, Buchanan, Holmes, Nelson, Foster, Morrison and Mertens

Departmental Items

4. Discussion and possible action regarding the dates and times of the 2025 Regular Scheduled monthly meetings for the Budget Evaluation Team. Requested by Clerks of the Board, Office of Maressa Treat, County Clerk per Oklahoma State Statutes 2001 Title 25 § 311.

No Action

5. Discussion and possible action regarding September Supplement corrected Merit Pay calculations by department. This item is requested by Albert Rodriguez, County Clerk Finance.

Holmes moved, Morrison seconded, to recommend to Budget Board a transfer from Reserve in the amount of \$5,373.00 and have the accounts linked in the attachment. The motion carried by the following vote:

Aye: 8 - Compton, Tretheway-Miller, Buchanan, Holmes, Nelson, Foster, Morrison and Mertens

6. Discussion and possible action regarding a new position for a Microsoft Applications Trainer who can also be utilized as a back up receiving officer and inventory clerk. The starting salary for this position (for 6 months) is \$22,500.00 plus benefits (for 6 months) is \$4,445.00. The total amount for 6 months is not to exceed \$26,945.00. This item is requested by Dayne Coffey, Director, Information Technology.

Foster moved, Tretheway-Miller seconded, to recommend to Budget Board to transfer \$26,945.00 from the Social Services Budget to IT to fund a new trainer position in the IT department. The motion carried by the following vote:

Aye: 8 - Compton, Tretheway-Miller, Buchanan, Holmes, Nelson, Foster, Morrison and Mertens

7. Discuss, study, and make possible recommendations to the Budget Board regarding the County's plan to build a new jail. Requested by the Budget Board.

No Action

8. Discuss, study, partnering with the Criminal Justice Authority, and make possible recommendations to the Budget Board regarding the CJA's efforts to implement and assume full operational responsibility for providing medical services to detainees. Requested by the Budget Board.

No Action

No Citizen Participation

Board Comments

New Business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Adjourn

Nelson moved, Mertens seconded, to adjourn at 2:37 p.m. The motion carried by the following vote:

Aye: 8 - Compton, Tretheway-Miller, Buchanan, Holmes, Nelson, Foster, Morrison and Mertens

BUDGET EVALUATION TEAM
OKLAHOMA COUNTY, OKLAHOMA

Cody Compton,
Chairman

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board