

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Public Buildings Authority Meeting Minutes

Wednesday, October 15, 2025

9:05 AM

***Brian Maughan - Chair
Jason Lowe - Trustee
Myles Davidson - Trustee***

<https://www.youtube.com/@oklahomacounty4775>

***Recorded in the
Oklahoma County Clerk's Office***

Call To Order

Roll Call

Present: 3 - County Commissioner Brian Maughan, County Commissioner Jason Lowe and County Commissioner Myles Davidson

Notice of the meeting was properly posted on October 14, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting of October 8, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Public Buildings Authority.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Recurring Items

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Departmental Items

3. Discussion and possible action regarding Resolution 2025-4017: Cash fund appropriation for Fund 730 Public Building Authority-Lincoln Bldg 400 in the amount not to exceed \$79,000.00 to appropriate miscellaneous receipts for the month of September, 2025. This item is requested by Keith Monroe, Facilities Management Director.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Davidson moved, Lowe seconded, to approve items 3-7. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

4. Discussion and possible action regarding Resolution 2025-4018: Cash fund appropriation for 730 Public Building Authority-Metro Parking 410 in the amount not to exceed \$180,000.00 to appropriate miscellaneous receipts for the month of

September, 2025. This item is requested by Keith Monroe, Facilities Management Director.

5. Discussion and possible action regarding Resolution 2025-4019: Cash fund appropriation for 730 Public Building Authority-Investors Capital Building 420 in the amount not to exceed \$40,000.00 to appropriate miscellaneous receipts for the month of September, 2025. This item is requested by Keith Monroe, Facilities Management Director.
6. Discussion and possible action regarding Resolution 2025-4020: Cash fund appropriation for Public Building Authority-Social Services 7030-425 in the amount not to exceed \$25,906.96 to appropriate miscellaneous receipts for the month of September, 2025. This item is requested by Keith Monroe, Facilities Management Director.
7. Discussion and possible action regarding Resolution 2024-4021: Cash fund appropriation for 730 Public Building Authority-Krowse 430 in the amount not to exceed \$40,000.00 appropriate miscellaneous receipts for the month of September, 2025. This item is requested by Keith Monroe, Facilities Management Director.
8. Metro Report of Fees for the month of September 2025. This item is requested by Keith Monroe, Director of Facilities Management.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

9. PBA Report of Fees for the month of September 2025. This item is requested by Keith Monroe, Director of Facilities Management.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

10. Discussion and possible action regarding Amendment No. 04 to the Agreement for Services between Miller Architects and the Public Buildings Authority of Oklahoma County for additional architecture services. Requisition No. 12602884 has been issued in the amount of Thirty-Two Thousand Dollars and no cents (\$32,000.00) contingent upon encumbrance of funds. This item is requested by Keith Monroe, Director of Facilities Management.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

11. Discussion and possible action regarding adopting a new policy for the purpose of providing structure and procedures for public comments and public questions during Public Buildings Authority meetings and any committee meetings thereof. Approved of legality by Aaron Etherington, Assistant District Attorney. Requested by Jason Lowe, Trustee.

Lowe moved, Davidson seconded, to strike. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

No Citizen Participation

Board Comments

No New Business

Adjourn

Lowe moved, Maughan seconded, to adjourn at 9:48 a.m. The motion carried by the following vote:

Aye: 2 - Maughan and Lowe

PUBLIC BUILDINGS AUTHORITY
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board