

**FUND
COST CENTER**

GENERAL FUND - 1001



Public Defender - 230



FISCAL YEAR

2025-2026

County Officer's Annual Report

For Oklahoma County Only

Please Read Carefully

This form is designed for use by all INDEPENDENT OFFICES AND AGENCIES including the following

COUNTY COMMISSIONERS - 120

COUNTY ASSESSOR - 130

COUNTY ASSESSOR VISUAL INSPECTION - 140

COUNTY TREASURER - 150

COURT CLERK - 160

COUNTY CLERK - 170

EXCISE & EQUALIZATION BOARD - 180

DISTRICT ATTORNEY STATE - 200

DISTRICT ATTORNEY COUNTY - 210

ELECTION BOARD - 250

COUNTY SHERIFF - 510

SA&I No. 1161 (2000)

4/10/2025, 3:33 PM

Reviewed by the Finance Division, Office of the Oklahoma County Clerk

Department:	Public Defender
-------------	-----------------

Office of: Public Defender

Oklahoma County, Oklahoma

**ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2025
AND ESTIMATE OF EARNINGS FOR THE ENSUING FISCAL YEAR**

SA&I No. 1161 Special For Oklahoma County Only

*To The Honorable Board of County Commissioners
and the County Excise Board*

I, Bridgette Biffle, the duly qualified and acting Public Defender of the County and State aforesaid, do hereby certify that the following is a true and correct report of the earnings of my office during the fiscal year just closed with a statement of estimated earnings, not exceeding statutory limitations, for the ensuring fiscal year.

[illegible]

THE DUTY OF TAXING OFFICIALS

Supreme Court Case 22, 626 Opinion Filed April 26, 1932

The Duty of Taxing Officials to make Appropriations is plain and definite, and the refusal to perform such duty is sufficient to authorize the issuance of a writ of mandamus.

"It is not the duty of taxing officials to make appropriations for the performance of constitutional governmental functions, but it is the duty of the officers charged with the performance of those duties to see that those appropriations are made, and such officers may not sit idly by and see the income and revenue of the county appropriated for other purposes then recover compensation for the performance of their duties."

Office of: Public Defender

Oklahoma County, Oklahoma
ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2025
AND ESTIMATE OF NEEDS FOR THE ENSUING FISCAL YEAR

To The Honorable Board of County Commissioners
and the County Excise Board

Public Defender

I, Brigitte Biffle, the duly qualified and acting
and State aforesaid, do hereby certify that the following is a true and correct report of expenditures of this office during the fiscal
year just closed with an estimate of my actual needs for the ensuing fiscal year.

REPORT OF PRIOR EXPENDITURES AND ESTIMATE OF NEEDS					
CLASSIFICATION Items of Expense	Net Amount Appropriations By Excise Board	Warrants Issued	Reserves	Determined Unencumbered By Officer	Estimate of Needs
Salaries and Wages	0.00	0.00		0.00	0.00
Fringe Benefits	0.00	0.00		0.00	0.00
Travel	8,500.00	0.00	8,500.00	0.00	8,500.00
Operating Expense	51,903.00	20,520.85	31,382.15	0.00	51,903.00
Capital Outlay	11,460.00	4,865.75	6,594.25	0.00	11,460.00
Total	\$71,863.00	\$25,387.00	\$46,476.00	\$0.00	\$71,863.00

SET OUT BELOW ANY DETAIL DEEMED ESSENTIAL TO EXPLAIN ESTIMATE FOR ENSUING YEAR

Personal Services

Statutory Annual Salary of Principal Officer	
Annual Salary of First Deputy	
Annual Salary of Second Deputies at \$ _____ Per Month	Per Annum
Annual Salary of Third Deputies at \$ _____ Per Month	Per Annum
Annual Salary of Fourth Deputies at \$ _____ Per Month	Per Annum
Annual Salary of (Insert Desc.) Deputies at \$ _____ Per Month	Per Annum
Total of Principal Officer and Deputies Salaries	0.00
Wages and/or Compensation of Part-time Help	
Travel Expenses as Authorized and/or Defined by Law	
TOTAL FOR ALL PERSONAL SERVICES	0.00

Maintenance and Operation

Postage, Telephone and Telegraph	
Books, Printed Forms, Ledgers and other Supplies	
Premiums on Surety Bonds of Officers, Deputies and Employees	
Repair and Upkeep of Office Furniture, Machines and Equipment	
TOTAL FOR MAINTENANCE AND OPERATION	0.00

Capital Outlay

Furniture, Machines and Equipment to be replaced	
Additional Furniture, Machines and Equipment Needed	
TOTAL FOR CAPITAL OUTLAY	0.00

Respectfully Submitted,

Official Title

Public Defender

4/10/2025, 3:33 PM

Reviewed by the Finance Division, Office of the Oklahoma County Clerk

**Oklahoma County
Budget Request Worksheet**

Fund GENERAL FUND - 1001 ▼
Cost Center Public Defender - 230 ▼

Exp Acct	Description	FY 25-26 Proposed Budget	FY 24-25 Amended Budget	Difference
51000	Salaries and Wages			
51010	FT Salaries and Wages	\$ -	\$ -	\$ -
51020	PT Salaries and Wages	-	-	-
51030	Overtime Salaries	-	-	-
51050	Professional Services			-
51090	Temporary Services			-
	Other Salaries & Wages			-
51000	Total Salary & Wages	\$ -	\$ -	\$ -
			\$ -	-
52000	Fringe Benefits			
52010	FICA and Medicare--7.65%	\$ -	\$ -	\$ -
52031	Retirement-Dept Defined Benefit	-	-	-
52032	Retirement-Dept. Defined Contribution			-
52040	Unemployment			-
52045	Dept-Health, Dental & Life Ins. (amt not pd by Court Fund)		-	-
52000	Total Fringe Benefits	\$ -	\$ -	\$ -
			\$ -	-
53000	Travel			
53010	Monthly Mileage/In State		\$ -	-
53030/5311	Lodging			-
53040/5312	Meals			-
53060/5314	Registration Fees	8,500.00	8,500.00	-
53080/5316	Incidentals/In State			-
53150	Airfare			-
53020/5310	Mileage Allowance			-
53000	Total Travel	\$ 8,500.00	\$ 8,500.00	\$ -
			\$ 8,500.00	-
54000	Maintenance & Operation			
54011	Postage	\$ 1,500.00	\$ 1,500.00	\$ -
54012	Printing & Binding	1,200.00	1,200.00	-
54028	Books	10,700.00	10,700.00	-
54040	Other	1,100.00	1,100.00	-
54041	Publication			-
54045	Parking	5,760.00	5,760.00	-
54104	Equipment-Copiers	3,500.00	3,500.00	-
54157	Equipment-Vendors Maint			-
54160	Vehicle-Vendors Maint	2,750.00	2,750.00	-
54352	Office Supplies - Expendable	18,000.00	18,000.00	-
54355	Paper	4,863.00	4,863.00	-
54456	Services Other	2,530.00	2,530.00	-
		\$ 51,903.00	\$ 51,903.00	\$ -
			\$ 51,903.00	-
55000	Capital Outlay			
55080	Computer Equipment-Purchase	\$ 2,060.00	\$ 2,060.00	\$ -
55100	Furniture	2,200.00	2,200.00	-
55200	Equipment - Telecommunications			-
55390	Copier-Lease	7,200.00	7,200.00	-
55370	Other Services			-
	Total Capital	\$ 11,460.00	\$ 11,460.00	\$ -
			\$ 11,460.00	-
	Grand Total Budget	\$ 71,863.00	\$ 71,863.00	\$ -

Approved Budget \$ 71,863.00

4/10/2025, 3:33 PM Over (Short) \$ - should be zero
Reviewed by the Finance Division, Office of the Oklahoma County Clerk

Department:	Public Defender - 230
Fund:	1001- General Fund
Fiscal Year:	FY 2025-2026

Section 1: Full Time & Part-Time

Full Time Positions/ Position Title	FY 24-25				FY 25-26			
	# of Budgeted Positions	Adopted Budget Salary FY 24-25	Budget Amendments (Merit 2.5%)	Total Budgeted Salary 24-25	Salary Adjustments	Total Requested Salary for FY 25-26	Salary Increase (Decrease)	# of Requested Positions
			\$ -	\$ -		\$ -	\$ -	
			\$ -	-		-	-	
			\$ -	-		-	-	
			\$ -	-		-	-	
				-		-	-	
				-		-	-	
Total Full Time Positions	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
Part-Time:				\$ -		-	-	
Total Part-Time Positions	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
New Positions:						\$ -	-	
Total New Positions	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
Total	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
					Fringe Benefits Costs			
					\$ -			

Section 2 Health Premiums

		FY 24-25		Total Budgeted Premiums			No. of Employees	FY 25-26 Rates	Total Requested Premiums			
		Rates	No. of Employees	FY 24-25								
Single	\$	900.00		\$	-	Single		\$	900.00	\$	-	
Family	\$	2,071.00		\$	-	Family		\$	2,071.00	\$	-	
				0	\$	-		New Positions	\$	900.00	\$	-
						New Positions		\$	2,071.00	\$	-	
Total							0			\$	-	

Reviewed by the Finance Division, Office of the Oklahoma County Clerk