

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Board of County Commissioners Meeting Minutes

Wednesday, August 13, 2025

9:00 AM

*Myles Davidson - Chair
Brian Maughan - Vice-Chair
Jason Lowe - Member*

<https://www.youtube.com/@oklahomacounty4775>

***Recorded in the
Oklahoma County Clerk's Office***

Call to Order

Roll Call

Present: 3 - County Commissioner Myles Davidson, County Commissioner Brian Maughan, and County Commissioner Jason Lowe

Notice of the meeting was properly posted on August 12, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on August 4, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

3. Discussion and possible action regarding Resolution No. 2025-3191 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Lowe moved, Maughan seconded, to approve with change of Requisition-12601606 – Fleetcor - \$30,000.00. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

4. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$375,548.92 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
5. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$411,077.17 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
6. Discussion and possible action regarding Resolution 2025-3078: To appoint Nick Shoemaker as Receiving Officer for Capital Projects Funds: Jail Bonds 2023 - 20343400, replacing Christine Troxel. This item is requested by Jessica Clayton, County Manager.
7. Discussion and possible action regarding Resolution 2025-3188: To appoint Christine Troxel as backup Receiving Officer, replacing Tracy Rimer for Jail Bonds 2023 - 20343400. This item is requested by Jessica Clayton, County Manager.
8. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$2,881.46 for the period of 08-05-2025. Item requested by Karen Kint, Director of HR & Safety.
9. Discussion and possible action regarding Tin Horn Installation in District 2 for Ergie Land & Cattle, LLC (1). This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
10. Discussion and possible action regarding Tin Horn Installation in District 2 for Ergie Land & Cattle, LLC (2). This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
11. Discussion and possible action regarding Tin Horn Installation in District 1 for Franklin. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
12. Monthly Report of Fees for the Court Clerk for July, 2025. Requested by Rick Warren, Court Clerk.
13. Litigation:

Case No. CJ-2025-3720 Entry of Appearance
Case No. CJ-2025-5303 Summons
Case No. CV-2024-1341 Defendants Demand for Jury Trial
Case No. CV-2024-1354 Application for Disbursement

End of Consent Docket

Departmental Items

District No. 1

14. Discussion and possible action regarding resolution No. 2025-3101 honoring Mrs. Florence Kemp for over 70 years of culinary excellence and service to Northeast Oklahoma City. Requested by Jason Lowe, Commissioner, District One.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

District No. 2

15. Discussion and possible action regarding Santa's Cause non-profit organization to utilize the event space at 4205 N Lincoln Blvd. from December 3rd - December 21st, 2025. This item requested by Brian Maughan, Commissioner for District Two.

Maughan moved, Lowe seconded, to strike. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

16. Discussion and possible action regarding an Agreement for Specific Assistance between the City of Choctaw and the Board of County Commissioners of Oklahoma County for road and drainage repair on S Choctaw Rd between SE 29th St and SE 23rd St. The total cost of materials for this project is not to exceed \$8,194.67, of which the City of Choctaw will reimburse Oklahoma County 50% of the actual costs of materials. This item requested by Brian Maughan, Commissioner for District Two and reviewed as to form and legality by Aaron Etherington, ADA.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Assessor

17. Discussion and possible action to approve an invoice (previously a claim) to Oklahoma State University, Center for Local Government Technology in the amount of \$410,720.87. These funds are available to the County as a refund from the county's annual documentary stamp tax revenue apportionment pursuant to 68 O.S. Section 2947.2. A copy of the invoice is attached for the Board's approval. Requested by Larry Stein, County Assessor.

Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

County Clerk

18. Discussion and possible action regarding a certified copy of a continuation certificate for Abstractor's Bond for Old Republic Title Company of Oklahoma in the amount of \$100,000.00 effective until January 1, 2026. Item requested by Autumn Jefferis, Real Estate & UCC Manager.

Lowe moved, Maughan seconded, to approve items 18 and 19. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

19. Discussion and possible action regarding a certified copy of a continuation certificate for Abstractor's Bond for American Eagle Title Insurance Company of Oklahoma in the amount of \$100,000.00 effective until August 23, 2026. Item requested by Autumn Jefferis, Real Estate & UCC Manager.

Emergency Management

20. Discussion, review, and possible action regarding the FY 2026 Annual Fire Equipment Agreement between Oklahoma County and the Hickory Hills Fire Department. This agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2026. Requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.

Lowe moved, Maughan seconded, to approve items 20 thru 24. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

21. Discussion, review, and possible action regarding the FY 2026 Annual Fire Equipment Agreement between Oklahoma County and the Nicoma Park Fire Department. This agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2026. Requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.
22. Discussion, review, and possible action regarding the FY 2026 Annual Fire Equipment Agreement between Oklahoma County and the Town of Jones/Jones Fire Department. This agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2026. Requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.
23. Discussion, review, and possible action regarding the FY 2026 Annual Fire Equipment Agreement between Oklahoma County and the Town of Forest Park/Forest Park Fire Department. This agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2026. Requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.
24. Discussion, review, and possible action regarding the FY 2026 Annual Fire Equipment Agreement between Oklahoma County and the Newalla Fire Department. This agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends June 30, 2026. Requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.

Engineering

25. Discussion and possible action regarding Change Order No. 1 to the Agreement for Services between Triad Design Group and the Board of County Commissioners of Oklahoma County. Change order is necessary to incorporate constructed improvements near SH-74, near May Avenue, and elsewhere throughout the project. Additionally, several drives and drainage structures that were relocated to match current conditions. Change order in the amount of Thirty-Five Thousand, Nine-Hundred Dollars (\$35,900.00). Requisition 12601600 has been issued to cover this additional fee. Requested by Stacey Trumbo, PE, County Engineer.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Juvenile Bureau

26. Discussion and possible action regarding the Service Agreement between the Board of County Commissioners, on behalf of Oklahoma County Juvenile Bureau, and Hobart Service. Hobart Service will perform repair, maintenance, and/or inspection services on the door type dish machine. Requisition 12601405 in the amount of \$4,343 has been issued to ITW Food Equipment Group LL (DBA Hobart Service). The Service Agreement shall be effective July 25, 2025, through July 24, 2026. Requested by Hannah Whipp, Juvenile Bureau Director.

Maughan moved, Lowe seconded, to approve items 26 thru 28. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

27. Discussion and possible action regarding the Service Agreement between the Board of County Commissioners, on behalf of Oklahoma County Juvenile Bureau, and Diagnostic Laboratory of Oklahoma, LLC (DLO). DLO shall perform clinical laboratory services for the Oklahoma County Juvenile Detention Center. Requisition 12601539, in the amount of \$500, has been issued to Diagnostic Laboratory of Oklahoma, LLC. The Service Agreement shall be effective July 1, 2025, through June 30, 2026. Requested by Hannah Whipp, Juvenile Bureau Director.
28. Discussion and possible action regarding the Lease Agreement between the Board of County Commissioners, on behalf of Oklahoma County Juvenile Bureau, and Standley Systems for copier lease and maintenance for the Kyocera MA3500. Requisitions 12601510/\$1,080 (copier charges) and 12601509/\$143.64 (lease) have been issued to Standley Systems, LLC. The Service Agreement shall be effective July 1, 2025, through June 30, 2026. Requested by Hannah Whipp, Juvenile Bureau Director.

Planning Commission

29. Discussion and possible action to approve or deny Resolution No. 2025-3071 accepting the Final Plat of Choctaw Estates, pursuant to Title 19, §868.8 of the Oklahoma Statutes. This Final Plat (FP-2025-06) was approved by the Planning Commission on July 17, 2025. The plat includes six (6) lots encompassing approximately sixty (59.67) acres. The subject property is located on the east side of Luther Road, just north of SE 15th Street, in County Commissioner District 2. Requested by Erik Brandt, Principal Planner, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

Sheriff

30. Discussion and possible action regarding the FY 2025-26 Memorandum of Understanding renewal between Bishop McGuinness Catholic School and the Oklahoma County Sheriff's Office for providing one (1) School Resource Officer at a daily rate not to exceed \$482.00. The effective dates of this contract are July 1, 2025, through June 30, 2026. Requested by Tommie Johnson III.

Maughan moved, Lowe seconded, to approve items 30 thru 32. The motion carried by the following vote:

Aye: 3 - Davidson, Maughan and Lowe

31. Discussion and possible action regarding the FY 2025-26 Memorandum of Understanding renewal between Edmond Public Schools/Summit Middle School and the Oklahoma County Sheriff's Office for providing one (1) School Resource Officer at a daily rate not to exceed \$482.00. The effective dates of this contract are July 1, 2025, through June 30, 2026. Requested by Tommie Johnson III.
32. Discussion and possible action regarding the FY 2025-26 Memorandum of Understanding renewal between Oklahoma City Public Schools/Rogers Middle School and the Oklahoma County Sheriff's Office for providing one (1) School Resource Officer at a daily rate not to exceed \$482.00. The effective dates of this contract are July 1, 2025, through June 30, 2026. Requested by Tommie Johnson III.

Commissioners Comments/General Remarks:

No New Business

No Citizen Participation

Adjourn

Chairman adjourns meeting at 9:13 am.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board