

OKLAHOMA COUNTY

Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102



Budget Board Meeting Minutes

Thursday, March 20, 2025

10:00 AM

Myles Davidson - Chair
Forrest "Butch" Freeman - Vice-Chair
Brian Maughan - Member
Rick Warren - Member
Larry Stein - Member
Tommie Johnson III - Member
Maressa Treat - Member

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

*Recorded in the
Oklahoma County Clerk's Office*

Call to Order

Roll Call

Present: 7 - County Treasurer Forrest "Butch" Freeman, County Commissioner Brian Maughan, Sheriff Tommie Johnson III, Court Clerk Rick Warren, County Clerk Maressa Treat, County Assessor - Chief Deputy Mike Morrison, District 3 - Chief Deputy Paul Foster

Notice of the meeting was properly posted on March 19, 2025.

For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of February 20, 2025.
Foster moved, Warren seconded, to approve. The motion carried by the following vote:
Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Treat moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

2. Resolutions for consent items 3-28.
3. Resolution 2025-0861: Cash fund appropriation for Highway Cash Fund 1110 in the amount not to exceed \$1,237,634.56. To appropriate miscellaneous receipts for the month of February, 2025.
4. Resolution 2025-0862: Cash fund appropriation for CBRIF (County Bridge and Road Improvement Fund) Fund 1111 in the amount not to exceed \$89,554.11. To appropriate miscellaneous receipts for the month of February, 2025.
5. Resolution 2025-0863: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 in the amount not to exceed \$8,645.00. To appropriate miscellaneous receipts for the month of February, 2025.

6. Resolution 2025-0864: Cash fund appropriation for County Clerk Lien Fee Fund 1150 in the amount not to exceed \$35,424.00. To appropriate miscellaneous receipts for the month of February, 2025.
7. Resolution 2025-0865: Cash fund appropriation for County Clerk UCC Central Filing Fund 1151 in the amount not to exceed \$52,242.12. To appropriate miscellaneous receipts for the month of February, 2025.
8. Resolution 2025-0866: Cash fund appropriation for County Clerk Records Management & Preservation Fund 1152 in the amount not to exceed \$150,192.30. To appropriate miscellaneous receipts for the month of February, 2025.
9. Resolution 2025-0867: Cash fund appropriation for Sheriff Service Fee Fund 1160 in the amount not to exceed \$340,867.40. To appropriate miscellaneous receipts for the month of February, 2025.
10. Resolution 2025-0868: Cash fund appropriation for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$276,188.97. To appropriate miscellaneous receipts for the month of February, 2025.
11. Resolution 2025-0869: Cash fund appropriation for Sheriff's Grant Fund 1162 in the amount not to exceed \$330,938.11. To appropriate miscellaneous receipts for the month of February, 2025.
12. Resolution 2025-0870: Cash fund appropriation for Assessor's Revolving Fee Fund 1201 in the amount not to exceed \$810.00. To appropriate miscellaneous receipts for the month of February, 2025.
13. Resolution 2025-0871: Cash fund appropriation for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$1,505.00. To appropriate miscellaneous receipts for the month of February, 2025.
14. Resolution 2025-0872: Cash fund appropriation for Planning Commission Fund 1240 in the amount not to exceed \$29,997.70. To appropriate miscellaneous receipts for the month of February, 2025.
15. Resolution 2025-0873: Cash fund appropriation for Emergency Management Fund 1251 in the amount not to exceed \$31,868.49. To appropriate miscellaneous receipts for the month of February, 2025.
16. Resolution 2025-0874: Cash fund appropriation for Court Services Fund 1260 in the amount not to exceed \$11,738.74. To appropriate miscellaneous receipts for the month of February, 2025.
17. Resolution 2025-0876: Cash fund appropriation for Shine Fund 1290 in the amount not to exceed \$13,427.47. To appropriate miscellaneous receipts for the month of February, 2025.
18. Resolution 2025-0877: Cash fund appropriation for Capital Improvement Regular Fund 2010 in the amount not to exceed \$19,165.99. To appropriate miscellaneous receipts for the month of February, 2025.

19. Resolution 2025-0878: Cash fund appropriation for Capital Improvement Tinker Fund 2030 in the amount not to exceed \$2,816.67. To appropriate miscellaneous receipts for the month of February, 2025.
20. Resolution 2025-0879: Cash fund appropriation for Tinker Clearing 2002 Fund 2031 in the amount not to exceed \$5,562.94. To appropriate miscellaneous receipts for the month of February, 2025.
21. Resolution 2025-0880: Cash fund appropriation for County Bonds 2008 Fund 2032 in the amount not to exceed \$2,108.60. To appropriate miscellaneous receipts for the month of February, 2025.
22. Resolution 2025-0881: Cash fund appropriation for Jail Bonds 2023 Fund 2034 in the amount not to exceed \$122,048.54. To appropriate miscellaneous receipts for the month of February, 2025.
23. Resolution 2025-0882: Cash fund appropriation for Sale of Property Proceeds Fund 2050 in the amount not to exceed \$32.89. To appropriate miscellaneous receipts for the month of February, 2025.
24. Resolution 2025-0883: Cash fund appropriation for Capital Projects New Jail Fund 2080 in the amount not to exceed \$41,132.07. To appropriate miscellaneous receipts for the month of February, 2025.
25. Resolution 2025-0884: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$1,639,724.14. To appropriate miscellaneous receipts for the month of February 2025 plus March receipt number 101061.
26. Resolution 2025-0885: Cash fund appropriation for Workers Comp Fund 4020 in the amount not to exceed \$318.09. To appropriate miscellaneous receipts for the month of February, 2025.
27. Resolution 2025-0886: Cash fund appropriation for Law Library Fund 6010-6050 in the amount not to exceed \$39,603.77. To appropriate miscellaneous receipts for the month of February, 2025.
28. Resolution 2025-0958: Cash fund appropriation for Employee Benefits 4010 in the amount not to exceed \$5,619,722.35. To appropriate funds from Employee Benefits Supplement 991 contingent upon the check being deposited.

End of Consent Docket

Recurring Agenda Items

29. Discussion and possible action regarding the Monthly Financial Report to be presented by the County Finance Department, Office of the Oklahoma County Clerk.

Foster moved, Treat seconded, to receive update. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

30. Discussion and possible action regarding an update from the Budget Evaluation Team on the current fiscal year 2024-25 Watch List. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

Johnson III moved, Warren seconded, to receive update. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

31. Discussion and possible action regarding an update of the County's Health Insurance Plan to be presented by Jon Wilkerson, Benefits and Retirement Director.

Warren moved, Johnson III seconded, to receive update. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

32. Discussion and possible action regarding an update from the Oklahoma County Criminal Justice Authority regarding operations of the Oklahoma County Detention Center. Requested by Larry Stein, County Assessor.

No Action

Departmental Items

33. Discussion and possible action regarding Resolution 2025-0747: Transfer of MIS Special Revenue Fund 1300 in an amount not to exceed \$19,750.00 from 13002700-54015-AR115 Maintenance & Operation (M&O) to 13002700-51001-AR115 Salary. This transfer is necessary to correct Resolution 2025-0608 approved on February 20, 2025 for stipend cost for the Cremation and Burial Services through December 31, 2026. This correction item is requested by Dayne Coffey, Director of Information Technology.

Warren moved, Foster seconded, to approve. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

34. Discussion and possible action regarding Resolution 2025-0978: Transfer of MIS Special Revenue Fund 1300 in an amount not to exceed \$1,511.00 from 13002700-54015-AR115 Maintenance & Operation (M&O) to 13002700-52010-AR115 Benefits. This transfer is necessary to cover anticipated benefit expenses generated from the stipend cost for the Cremation and Burial Services through December 31, 2026. This item is requested by Dayne Coffey, Director of Information Technology.

Warren moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

35. Discussion and possible action regarding Resolution 2025-0776: Cash fund appropriation for Special Projects Fund 1400 in the amount not to exceed \$374,953.41. This item is a correction to Resolution 2025-0145 previously approved on January 16, 2025, to appropriate miscellaneous receipts for the months of December, 2024. Requested by the County Finance Department, Office of the Oklahoma County Clerk.

Treat moved, Foster seconded, to accept updated document. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

36. Discussion and possible action regarding Resolution 2025-0954: Transfer of General Fund for District Three 930-51000 Salaries and Maintenance & Operations (M&O) 930-54000 to Benefits 930-52000 in an amount not to exceed \$9,130.02. This transfer is necessary to cover anticipated benefit expenses. This item is requested by Myles Davidson, Commissioner, District Three.

Foster moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

37. Discussion and possible action regarding Resolution 2025-0955: Inter-fund transfer from General Fund 1001 cash to Worker's Comp Fund 4020 cash and appropriations in the amount not to exceed \$715,000.00. This is to transfer General Fund cash and appropriate it to Worker's Comp in order to pay claims for the County for fiscal year 2024-25, as approved by the Budget Board and the Excise Board in the Oklahoma County Annual Adopted Budget in June, 2024.

Maughan moved, Warren seconded, to approve items 37-39. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

38. Discussion and possible action regarding Resolution 2025-0956: Inter-fund transfer from General Fund 1001 cash to Self Insurance Fund 4030 cash and appropriations in the amount not to exceed \$430,000.00. This is to transfer General Fund cash and appropriate it to Self Insurance in order to pay claims for the County for fiscal year 2024-25, as approved by the Budget Board and the Excise Board in the Oklahoma County Annual Adopted Budget in June, 2024.

This Departmental Items was approve.

39. Discussion and possible action regarding Resolution 2024-0960: Inter-fund transfer from General Fund 1001 cash to Employee Benefits Fund 4010 cash and appropriations in the amount not to exceed \$300,000.00. This is to transfer General Fund cash and appropriate it to Employee Benefits in order to pay claims for the County for fiscal year 2024-25, as approved by the Budget Board and the Excise Board in the Oklahoma County Annual Adopted Budget in June, 2024.

This Departmental Items was approve.

40. Discussion and possible action regarding Resolution 2025-0962 Fund transfer from Employee Benefits Supplement 991 to Employee Benefits Fund 4010-110 in the amount not to exceed \$5,619,722.35. This is to transfer CJA premiums for January through June of 2025 and the remaining from the Employee Benefits Supplement 991. Item requested by Jon Wilkerson, Benefits and Retirement Director.

Warren moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

41. Discussion and possible action regarding Resolution 2025-1055: Transfer of General Fund for Engineering 940-51000 Salaries and Maintenance & Operations (M&O) 940-54000 to Benefits 940-52000 and Capital 940-55000 in an amount not to exceed \$33,000. This transfer is necessary to cover anticipated benefit and capital expenses. This item is requested by Stacey Trumbo, PE, County Engineer.

Warren moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

42. Discussion and possible action regarding Resolution 2025-1064: Transfer of appropriations from General Fund District One 910-51000 Salaries to Maintenance & Operation (M&O) in the amount of \$20,000. The purpose of the transfer is to stay under the 90% threshold. This item requested by Joe Blough, District One.

Foster moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

43. Discussion and possible action regarding Resolution 2025-1065: Transfer of appropriations from General Fund Free Fair 710-51000 Salaries to 710-54000 Maintenance & Operations (M&O) in the amount of \$2,500.00. The purpose of the transfer is to stay under the 90% threshold. This item is requested by Ladonna Hines, OSU Extension Director.

Warren moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

44. Discussion and possible action regarding Resolution 2025-1068: Transfer of General Fund appropriations from Assessor Revaluation 140 in the amount not to exceed \$60,000 from Salary 10114000-51000 to Maintenance & Operations (M&O) 10114000-54000. The transfer is necessary to cover postage. This line item is requested by Larry Stein, County Assessor.

Johnson III moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

45. Discussion and possible action regarding Resolution 2025-1069: Transfer from General Fund Assessor Regular 130 to General Fund MIS 270 in the amount not to exceed \$49,717.00. Transfer from General Fund Assessor Regular 130: 10113000-54000 Maintenance & Operations (M&O) \$32,000, 10113000-53000 Travel \$8,717.00, and 10113000-51000 Salary \$9,000.00 to General Fund MIS 270: 10127000-54000 Maintenance & Operations (M&O) \$32,000.00, 10127000-53000 Travel \$8,717.00, and 10127000-55000 Capital Outlay \$9,000.00. This transfer is necessary to move from Assessor to MIS for ESRI. This item is requested by Larry Stein, County Assessor.

Warren moved, Foster seconded, to approve. The motion carried by the following vote:

Aye: 7 - Freeman, Maughan, Johnson III, Warren, Treat, Morrison and Foster

- 46.** Discussion and possible action regarding the appointment of Cody Compton as a non-voting member of the Budget Evaluation Team (BET) to continue his role as the Chairman. This item is recommended by the Budget Evaluation Team. Requested by Christie Tretheway Miller, Vice-Chairman of BET.

Foster moved, Treat seconded, for Cody Compton to remain on Budget Evaluation Team as a non-voting member. The motion carried by the following vote:

Aye: 6 - Freeman, Maughan, Johnson III, Treat, Morrison and Foster

No: 1 - Warren

- 47.** Discussion and possible action regarding adoption of a system of parliamentary procedures by the Budget Board for use in conducting all of its meetings. Requested by Maressa Treat, County Clerk.

Treat moved to adopt Parliamentary Procedures for Budget Board. The motion failed for lack of second.

- 48.** Update by County Clerk Maressa Treat on the Annual Comprehensive Financial Report (ACFR). Requested by Maressa Treat, County Clerk.

No Action

No Citizen Participation

Board Comments/General Remarks

New Business

Adjourn.

Maughan moved, Morrison seconded, to adjourn at 10:49 a.m. The motion carried by the following vote:

Aye: 6 - Freeman, Maughan, Johnson III, Treat, Morrison and Foster

BUDGET BOARD
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk