

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Policy & Governance Meeting Minutes**

**Tuesday, May 13, 2025**

**10:00 AM**

***Paul Foster - Chair  
Brandi Mertens - Vice Chair  
John Pettis Jr. - Member***

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcI6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcI6kV8f6Y71exwfJA)**

***Recorded in the  
Oklahoma County Clerk's Office***

## Call To Order

## Roll Call

**Present:** 3 - District 2 - Chief Deputy Brandi Mertens, District 1 - Chief Deputy John Pettis and District 3 - Field Representative Taylor Broyles

**Notice of the meeting was properly posted on May 12, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

## Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of April 8, 2025.

**Pettis moved, Broyles seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Mertens, Pettis and Broyles

## Recurring Items

### Departmental Items

2. Discussion and possible action regarding OK County MIS Department Quarterly Telework Exception Request. Requested by Dayne Coffey, Director, Information Technology.

**Pettis moved, Broyles seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Mertens, Pettis and Broyles

3. Discussion and possible action regarding selection of the May 2025 BOCC Employees of the Month. This item is requested by Karen Kint, Director of HR/Safety.

**No action**

4. Discussion and possible action regarding selection, planning, oversight, and administration of the G25-003 Maternal Opioid Abatement Grant RFP. Requested by Jessica Clayton, County Manager.

**Pettis moved, Broyles seconded, to receive document. The motion carried by the following vote:**

**Aye:** 3 - Mertens, Pettis and Broyles

**Pettis moved, Broyles seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Mertens, Pettis and Broyles

5. Discussion and possible action regarding the G25-004 Opioid Abatement Grant RFP and 2025 Opioid Abatement Grant Application through the Office of the Attorney General, on behalf of the Opioid Abatement Board and House Bill 4138, Opioid

Abatement Grant Act. Requested by Jessica Clayton, County Manager.

**Pettis moved, Broyles seconded, to receive document. The motion carried by the following vote:**

**Aye:** 3 - Mertens, Pettis and Broyles

**Pettis moved, Broyles seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Mertens, Pettis and Broyles

6. Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County's ARPA funding allocation. Requested by Accenture and Jessica Clayton, County Manager..

**Broyles moved, Pettis seconded, to receive. The motion carried by the following vote:**

**Aye:** 3 - Mertens, Pettis and Broyles

7. Discussion and possible action regarding policies, processes, procedures, and status report related to ARPA Subrecipient between the Board of Oklahoma County Commissioners and Oklahoma Department of Mental Health and Substance Abuse Services. Requested by Jessica Clayton, County Manager.

**Pettis moved, Mertens seconded, to formally request the District Attorneys Office to request the 1.5 million dollars back from the Oklahoma Department of Mental Health and Substance Abuse for the full repayment of the 1.5 million dollars and that the 1.5 million dollars be split by the three districts. The motion carried by the following vote:**

**Aye:** 2 - Mertens and Pettis

**Abstain:** 1 - Broyles

**Pettis moved, Broyles seconded, to approve Jessica Clayton to be the representative. The motion carried by the following vote:**

**Aye:** 3 - Mertens, Pettis and Broyles

**No Citizen Participation**

**Board Comments**

**No New Business**

**Adjourn**


**Pettis moved, Broyles seconded, to adjourn at 10:49 a.m. The motion carried by the following vote:**

**Aye:** 3 - Mertens, Pettis and Broyles

POLICY & GOVERNANCE  
OKLAHOMA COUNTY, OKLAHOMA

  
\_\_\_\_\_  
Chair or Vice-Chair

ATTEST:

  
\_\_\_\_\_  
Maressa Treat,  
County Clerk and Secretary to the Board

