

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102  
BOCC Meeting Room 204*

9:35:59 AM

FILED IN OFFICE  
COUNTY CLERK  
OKLAHOMA CITY, OKLA

Jan 13 2025  
Maressa Treat,  
County Clerk. Okla. Cntv.



*Maressa Treat*

## **Policy & Governance Regular Meeting Agenda**

**Tuesday, January 14, 2025**

**10:00 AM**

*Jessica Clayton - Chair  
Paul Foster - Member  
Ryan Jasper - Member*

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

**Recorded in the  
Oklahoma County Clerk's Office**

## Call To Order

## Roll Call

Notice of the meeting was properly posted on January 13, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

## Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of December 30, 2024.

[12-30-2024 P&G Minutes](#)

## Departmental Items

2. Discussion and possible action for Election of Chairman and Vice-Chairman for Calendar Year 2025.
  3. Discussion and possible action regarding selection of the January 2025 BOCC Employees of the Month and the 2024 BOCC Employee of the Year. This item is requested by Karen Kint, Director of HR/Safety.
  4. Discussion and possible action regarding the financial procedures for the Oklahoma County Free Fair Association. Requested by LaDonna Hines, Extension Director Oklahoma County OSU Extension.
  5. Discussion and possible action regarding the County Free Fair Manual and financial procedures for the Oklahoma County Free Fair Association. Requested by Jeff Parker, Oklahoma County Free Fair Association Board Chair.
- [County Free Fair Manual Revised 4.7.15](#)
6. Discussion and possible action regarding a stipend for Christine Troxel for doing the burial and cremation services. This item is requested by Dayne Coffey, Director, Information Technology.
  7. Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County’s Records Retention Policy. Introduction and presentation by Iron Mountain. Requested by Jessica Clayton, Chairman.

[Policy Center Project Steps Oklahoma County 11.19.2024](#)

8. Discussion and possible action regarding the MOU between the Board of County Commissioners of Oklahoma County and Oklahoma County District Attorney regarding pretrial release supervision and GPS monitoring to include but not limited to unpaid invoice and additional expenses identified. Requested by Jessica Clayton, Chairman.  
[MOU BOCC Early assessment early release GPS monitoring.Cathy Taylor.signed](#)
9. Discussion and possible action regarding Oklahoma County employees returning to the office following Governor Kevin Stitt's Executive Order 2024-29 which was adopted by the Board of County Commissioners of Oklahoma County. Requested by Jessica Clayton, Chairman.  
[Governor J. Kevin Stitt Executive Order 2024-29](#)
10. Discussion and possible action regarding policies, processes, procedures, and status reports related to planning, oversight, and administration of Oklahoma County's Grants Programs. Requested by Jessica Clayton, Chairman  
[Grant Watch List 2024](#)  
[Oklahoma County Grants Report](#)
11. Discussion and possible action regarding the recruitment for a Grants Writer Specialist position. Requested by Karen Kint, Director of Human Resources/Safety.
12. Discussion and possible action regarding policies, procedures, and status report related to planning, oversight, and administration of Oklahoma County's ARPA funding allocation. Requested by Paul Foster, District 3.  
[Program Report 20250114](#)

**Citizen Participation: "Citizens may address the Board during open meetings under the agenda item "Citizen's Participation." However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a "Citizen's Participation" request form provided by the County Clerk's office or complete the fillable form that will be provided by [PublicComment@oklahomacounty.org](mailto:PublicComment@oklahomacounty.org) and submit via email or hand the form to the recording secretary prior to the meeting.**

## **Board Comments**

**New Business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.**

## **Adjourn**