

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Board of County Commissioners Meeting Minutes**

**Wednesday, December 3, 2025**

**10:00 AM**

*Brian Maughan - Chair  
Jason Lowe - Vice-Chair  
Myles Davidson - Member*

*<https://www.youtube.com/@oklahomacounty4775>*

*Recorded in the  
Oklahoma County Clerk's Office*

## **Call to Order**

## **Roll Call**

**Present:** 3 - County Commissioner Brian Maughan, County Commissioner Jason Lowe, and County Commissioner Myles Davidson

**Notice of the meeting was properly posted on December 1, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

## **Prayer and Pledge of Allegiance**

### **Approval of Minutes**

1. Discussion and possible action regarding the minutes of the meeting held on November 19, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

### **Recurring Agenda Items:**

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Accounts Payable Department, Office of the County Clerk.

**Lowe moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

3. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid: P26120-11 Behavioral Care Center Services Operator. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

**Davidson moved, Lowe seconded, to approve Award No. 22-2025.**

**CREOKS Mental Health Services, Inc.**

**The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

4. Discussion and possible action regarding Resolution No. 2025-4549 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

**Lowe moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

#### **Consent Agenda**

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

The following items are Consent Items and are routine in nature:

**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

5. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 5219 for Oklahoma County in the amount of \$120,958.66 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
6. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 5220 for Oklahoma County in the amount of \$6,622.00 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office
7. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$ 595,144.45 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
8. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$1,356.45 for the period of 11-18-2025. Item requested by Karen Kint, Director of HR & Safety.
9. Litigation:

Case No. CJ-2025-8499 Summons  
Case No. CV-2025-2754 Summons  
Case No. TC-2025-020 & JTC 2025-004  
Case No. CJ-2025-2091 Summons  
Case No. CJ-2025-8581 Summons  
Case No. CJ-2025-8497 Summons  
Case No CV-2025-2338 Amended Notice  
Case No. CJ-2025-8447 Summons  
Case No. CJ-2025-7980 Summons  
Case No. CJ-2025-1049 Summons

10. Sheriff monthly report of fees - October 2025
11. Discussion and possible action regarding Resolution No. 2025-4482, to surplus equipment from the inventory of Oklahoma County District #1. With the requested approval these items will be sold at auction in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office  
One (1) Mack Dump Truck, c/n DA302-00207, s/n 1M2AA14Y51W141101, acquired 01/31/2001 from Bruckner's, 3824 W. Reno Ave., Oklahoma City, OK 73141 for \$67,103.13  
One (1) 2003 Mack Dump Truck, c/n DA302-00216, s/n 1M2AG11Y03M004858, acquired 06/19/2003 from Bruckner's, 3824 W. Reno Ave., Oklahoma City, OK 73141 for \$74,557.00
12. Discussion and possible action regarding Resolution No. 2025-4480, disposing of equipment from the inventory of the Oklahoma County Sheriff's Office. These items are broken or obsolete, and with the requested approval, will be junked in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office  
One (1) 2008 Dodge Charger, c/n B612-00381, s/n 2BKA43G18H243377, acquired 05/22/2008 from East ZTulsa Dodge, 4627 S. Memorial Dr., Tulsa, OK 74145 for \$20,862.00  
One (1) Panasonic Arbitrator Camera, c/n B612-00381, s/n MIA00122/MIA00401, acquired 05/07/2014 from Turn Key Mobile, 501 Lakeview Heights, Ste. 101, Jefferson City, MO 65109 for \$4,650.00  
One (1) Zebra Printer, c/n B253-00040, s/n XXRCJ104300437, acquired 02/28/2011 from Turn Key Mobile, 223 Summerhill Dr., Jefferson City, MO 65109 for \$585.00  
One (1) Code 3 Lightbar, c/n B518-00521, acquired 09/17/2010 from Code 3, Inc., 10986 N. Warson Rd, St. Louis, MO 63114 for \$ 2,247.00  
One (1) HG Runner Emergency Light, c/n B518-00532, acquired 01/26/2011 from HG2 Emergency Lighting, 477 N. Semoran Blvd., Orlando, FL 32087 for \$713.00  
One (1) Blue/Red 72" Lightbar, c/n B518-00621, acquired 09/02/2011 from HG2 Emergency Lighting, 477 N. Semoran Blvd., Orlando, FL 32087 for \$719.00
13. Discussion and possible action regarding Resolution 2025-4539: To appoint Erin Moore as Requisitioning Officer for Jail Bonds 2025 - 20350000. This item is requested by Jessica Clayton, County Manager.
14. Discussion and possible action regarding Resolution 2025-4540: To appoint Jessica Clayton as backup Requisitioning Officer for Jail Bonds 2025 - 20350000. This item is requested by Jessica Clayton, County Manager.
15. Discussion and possible action regarding Resolution 2025-4541: To appoint Tracy Rimer as Receiving Officer for Jail Bonds 2025 - 20350000. This item is requested by Jessica Clayton, County Manager.
16. Discussion and possible action regarding Resolution 2025-4542: To appoint Nick Shoemaker as backup Receiving Officer for Jail Bonds 2025 - 20350000. This item is requested by Jessica Clayton, County Manager.

**End of Consent Docket**

## Departmental Items

### District No. 1

17. Discussion and possible action regarding sub-recipient addendum approval for ARPA project 20129, Northeast Oklahoma Renaissance . An increase in funding has been updated in the contract. Requested by Jason Lowe, Commissioner, District One. **Lowe moved, Davidson seconded, to increase funding. The motion carried by the following vote:**  
**Aye:** 3 - Maughan, Lowe and Davidson
18. Discussion and possible action regarding resolution 2025-4534, recognizing Alpha Phi Alpha Fraternity Incorporated Founders' Day, December 4th, 2025. Requested by Jason Lowe, Commissioner, District One.  
**Lowe moved, Davidson seconded, to accept. The motion carried by the following vote:**  
**Aye:** 3 - Maughan, Lowe and Davidson
19. Discussion and possible action authorizing the Chairman to sign a letter regarding notice of termination of ARPA project 30389, Spencer Library Project, effective immediately. Requested by Jason Lowe, Commissioner, District One  
**Lowe moved, Davidson seconded, to approve. The motion carried by the following vote:**  
**Aye:** 3 - Maughan, Lowe and Davidson

### District No. 2

20. Discussion and possible action to appoint Ashleigh Robinson as a Trustee to the Criminal Justice Authority to replace Melissa Markel. This item requested by Brian Maughan, Commissioner for District Two and Chairman of the Board.  
**Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:**  
**Aye:** 3 - Maughan, Lowe and Davidson

### District No. 3

21. Discussion and possible action regarding BOCC signatures on the application for Emergency & Transportation Revolving (ETR) funding to replace damaged drainage structures on Westminster between Sorghum Mill and Waterloo pending available funds from the Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB). This application and contract was approved by the BOCC on 11/12/2025, but the application form was not attached to the agenda item. Requested by Paul Foster, Chief Deputy, District 3.  
**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**  
**Aye:** 3 - Maughan, Lowe and Davidson

22. Discussion and possible action regarding a Specific Assistance Agreement between the Board of County Commissioners of Logan County and the Board of County Commissioners of Oklahoma County for base stabilization of Forrest Hills Road between Portland and May Ave. The estimated cost of the work is \$90,000.00, of which Logan County shall reimburse Oklahoma County 100% of the actual cost. Reviewed as to form and content by Lisa Endres, Assistant District Attorney. Requested by Myles Davidson, Commissioner, District 3.

**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

23. Discussion and possible action regarding the funding application to the Oklahoma Department of Transportation for the Board of County Commissioners of Oklahoma County to receive grant funds in the amount of \$20,464.73 from the Federal Emergency Relief Project to reimburse District 3 for funds used on Indian Meridian from damages caused by flooding. Requested by Myles Davidson, Commissioner, District 3.

**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

#### **County Management**

24. Discussion and possible action regarding Resolution No. 2025-4535 amending the Oklahoma County Information Technology Council (OCITC) resolution. Requested by Jessica Clayton, County Manager.

**Davidson moved, Lowe seconded, to approve items 24-27. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

25. Discussion and possible action regarding naming Joe Blough as Primary and John Pettis as Alternate Members of the Oklahoma County Information Technology Council (OCITC). Requested by Jessica Clayton, County Manager.
26. Discussion and possible action regarding naming Brandi Mertens as Primary and Katie Arata as Alternate Members of the Oklahoma County Information Technology Council (OCITC). Requested by Jessica Clayton, County Manager.
27. Discussion and possible action regarding naming Kimberly Zuhdi as Primary and Paul Foster as Alternate Members of the Oklahoma County Information Technology Council (OCITC). Requested by Jessica Clayton, County Manager.

#### **Engineering**

28. Discussion and possible action regarding renewal of the agreement with the State Fire Marshal regarding services Oklahoma County will perform as the Authority Having Jurisdiction (AHJ). Requested by Stacey Trumbo, PE, County Engineer.

**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

### **Planning Commission**

29. Discussion and possible action to approve or deny Resolution No. 2025-4518 accepting the Final Plat of 4 Corners Land, pursuant to Title 19, §868.8 of the Oklahoma Statutes. This Final Plat (FP-2025-11) was approved by the Planning Commission on November 20, 2025. The plat includes two (2) lots encompassing approximately ten (9.89) acres. The subject property is located on the southeast corner of County Line Rd. and Waterloo Rd., in County Commissioner District 3. Requested by Erik Brandt, Principal Planner, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

30. Discussion and possible action regarding approval or denial of Resolution No. 2025-4519 accepting the Final Plat of Timberline as provided in Oklahoma Statutes, Title 19, §868.8. This final plat (FP-2025-10) was approved by the Planning Commission on November 20, 2025. The plat consists of fifty-eight (58) lots that encompass approximately eighty-one (81.76) acres. The subject property is located .5 mile south of Waterloo Rd. on the east side of Douglas Blvd. in County Commissioner District 3. Requested by Erik Brandt, Principal Planner and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

### **Sheriff**

31. Discussion and possible action regarding authorizing Andrea Dean access to OK.emgrants.com, a site used by the OK Dept. of Emergency Management for online application and management of federal, state and local grants on behalf of the Oklahoma County Sheriff's Office. Requested Tommie Johnson III, Oklahoma County Sheriff.

**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

### **Commissioners Comments/General Remarks:**

#### **Recess into executive session**

**Davidson moved, Lowe seconded, to recess at 10:37 am. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

#### **Recess into executive session**

**Davidson moved, Lowe seconded, to receive. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

- 32.** To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action in Susan Wood v. Oklahoma County, WCC No: CM2024-02552W, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Karen Kint, Director of HR & Safety.
- 33.** To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1 for discussion and possible action regarding employment, appointment, promotion, demotion, discipline, resignation or performance review related to Jessica Clayton, County Manager. This item requested by Brian Maughan, Commissioner for District Two and Chairman of the Board.
- 34.** To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by In re Application of SAZ Industrial LLC to Vacate a Road and Alley in Trospen Park Highlands Addition, CV-2025-2482, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Lisa E. Endres, Assistant District Attorney.

#### **Return from executive session**

**Davidson moved, Maughan seconded, to return at 10:46 am. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

- 35.** Action regarding confidential communications between the public body and its attorney concerning a pending investigation, claim or action in Susan Wood v. Oklahoma County, WCC No: CM2024-02552W and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Karen Kint, Director of HR & Safety.

**Davidson moved, Lowe seconded, to defer to next regular meeting. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

- 36.** Action regarding employment, appointment, promotion, demotion, discipline, resignation or performance review related to Jessica Clayton, County Manager. This item requested by Brian Maughan, Commissioner for District Two and Chairman of the Board.

**No Action**



- 37.** Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by In re Application of SAZ Industrial LLC to Vacate a Road and Alley in Trosper Park Highlands Addition, CV-2025-2482, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Lisa E. Endres, Assistant District Attorney.

**Lowe moved, Davidson seconded, to disclaim subject to any unpaid back taxes .  
The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

**Citizen Participation:**

**Maryann Srbljan, Jim Tapp, and Kendall Dillon were called to speak**

**Adjourn**

**Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Maughan, Lowe and Davidson

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

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Chair or Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board