



Oklahoma County, Oklahoma

**NewView Oklahoma, Inc.,
Comprehensive Rehabilitation
and Workforce Training for Blind
and Low-Vision Oklahomans:
Memorandum of Understanding**

December 2024

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Memorandum Overview

Obligation Update

Treasurys [FAQ 17.1](#) clarifies how a recipient may incur an obligation.

- Under the rule adopted in 2021, an “obligation” means an order placed for property and services and entering into contracts, subawards, and similar transactions that require payment.
- Under the amendment to the rule adopted in 2023, an obligation also includes a requirement under federal law or regulation or provision of the SLFRF award terms and conditions to which a recipient becomes subject as a result of receiving or expending SLFRF funds.
- Treasury considers an interagency agreement meeting certain conditions to constitute a transaction requiring payment similar to a contract or subaward and therefore an obligation.

Per [FAQ 17.6](#) Treasury considers an interagency agreement, including an agreement in the form of a memorandum of understanding (MOU), to constitute a “transaction requiring payment” similar to a contract or subaward and therefore an obligation for purposes of the SLFRF rule, if the agreement satisfies one of the following conditions:

- it imposes conditions on the use of funds by the agency, department, or part of government receiving funds to carry out the program;
- it governs the provision of funds from one agency, department, or part of government to another to carry out an eligible use of SLFRF funds; or
- it governs the procurement of goods or services by one agency, department, or part of government from another

and the agreement also satisfies each of the following conditions:

- it sets forth specific requirements, such as a scope of work and project deliverables;
- it is signed by the parties to the agreement, or otherwise evidences that each party has assented to the agreement; and
- it does not disclaim any binding effect or state that it does not create rights or obligations

NewView Oklahoma, Inc., Comprehensive Rehabilitation and Workforce Training for Blind and Low-Vision Oklahomans, Obligation

Memorandum

To: Department of Treasury
From: Project Management Office
Date: 12/24/24

I. Introduction

This project aims to address the ongoing and evolving needs of communities in the aftermath of the COVID-19 pandemic, a global crisis that has had lasting social, economic, and public health impacts. As the world continues to navigate the complexities of recovery, it is crucial to implement strategies that not only address immediate needs but also lay the groundwork for sustainable growth and resilience.

NewView's Project is a transformative initiative aimed at addressing the unique challenges faced by the low-vision and blind (LV/B) community in the wake of the COVID-19 pandemic. This global crisis has not only intensified existing barriers but has also highlighted the urgent need for targeted support to ensure that all individuals have the opportunity to thrive.

By focusing on the LV/B community, the project seeks to empower these individuals with the skills and resources necessary to lead independent and fulfilling lives, thereby fostering a more inclusive and resilient society. The pandemic has disproportionately impacted the LV/B community, exacerbating issues related to accessibility, education, and employment. In response, the project is dedicated to providing comprehensive support that directly addresses these disparities.

Through a range of services and programs, including access to healthcare, educational opportunities, and vocational training, the initiative aims to equip LV/B individuals with the tools needed to overcome current challenges and build a sustainable future. This focus on empowerment and inclusion is crucial for creating a community where all members can contribute and succeed.

The relevance of this project to the State and Local Fiscal Recovery Funds (SLFRF) lies in its commitment to addressing the social and economic impacts of the pandemic on vulnerable populations. By investing in the LV/B community, the project not only supports individual empowerment but also contributes to broader community resilience. Through strategic partnerships and targeted outreach efforts, the initiative seeks to increase awareness and accessibility of its programs, ensuring that no one is left behind in the recovery process. This approach aligns with the goals of SLFRF, which aim to promote equitable recovery and long-term growth for all communities.

II. Project Details

NewView's project is designed to support LV/B Oklahomans who have been disproportionately impacted by the pandemic. With the aid of ARPA funding, NewView will enhance its MOVE Program, a comprehensive 90-day

initiative offered at no cost to participants. The program is tailored to equip LV/B individuals with essential skills and knowledge through a structured low vision rehabilitation curriculum. Key components of the MOVE Program include:

- **Daily Living Skills for Independence:** Occupational therapy sessions to enhance self-sufficiency.
- **Low Vision Travel Safety:** Orientation and mobility training to ensure safe navigation.
- **Assistive Technology and Device Training:** Instruction on using adaptive technologies effectively.
- **Adaptive Aids and Print Reading Skills:** Techniques for utilizing adaptive aids and improving print reading.
- **Braille Literacy:** Courses to develop proficiency in Braille reading and writing.
- **Communication Skills Development:** Training to enhance interpersonal and professional communication.
- **Personal Financial Management:** Guidance on managing finances, including resume writing and interview preparation.
- **Professional and Workplace Etiquette:** Workshops to prepare for workplace integration and success.
- **Mental Wellness Support:** Resources and support to promote mental health and well-being.

Additionally, the project will focus on increasing awareness of NewView's low-vision rehabilitation services and programs available in Oklahoma County. This will be achieved through targeted awareness campaigns, ensuring that more individuals can benefit from the resources and support offered by NewView. By investing in the MOVE Program, NewView aims to create a lasting community impact, empowering LV/B individuals to lead independent and fulfilling lives while contributing positively to the broader community.

III. Conditions on the Use of Funds

Through this memorandum the NewView Oklahoma, Inc. will abide by the following conditions:

- a. Any funds not expended as authorized under this agreement must be refunded to the County before December 31, 2026.
- b. Any funds that are not expended by December 31, 2026, are subject to recapture by the County for return to the United States Department of the Treasury
- c. The Organization has responsibility for identifying and recovering grant funds that were expended in error, disallowed, or unused.
- d. To ensure compliance with the existing ARPA guidelines set forth by the US Treasury, the Organization shall provide on a quarterly basis to the COUNTY a comprehensive and detailed list of all ARPA-related expenditures on an itemized invoice and shall also provide any backup documentation to support such expenditures. The Organization will also provide performance updates for all programs to show they are meeting key performance indicators.
- e. The Organization will comply with all closeout procedures for the awards, including full compliance with the agreement terms and conditions, ARPA, SLFRF rule and guidance, and 2 CFR 200. Key tasks will be closeout communications, confirmation for maintenance of records and financial documents, receipt of all final reimbursement requests or payment requests, receipt of all financial reports and performance reports, fulfillment of any requests to reconcile reports and payment requests. The retention period per SLFRF compliance and reporting is 5 years.

IV. Provision of Funds

The Oklahoma Board of County Commissioners has authorized SLFRF to the NewView Oklahoma, Inc. to cover costs related to providing services as part of its program execution through December 31, 2026.

The funding mechanism is as follows:

- **Total Authorization: \$80,000.00**
- Total Timeframe: December 24, 2024 – December 31, 2026.

These funds are designated to cover the following costs for better rehabilitation and MOVE training to support LV/B individuals:

- Supplies, including technology such as adaptive devices
- Advertising Outreach on LV/B services available in OK County
- Rent as part of housing support provided to low-income participants
- Services for removing barriers to participation including urgent specialized support
- Administrative costs including accounting, administrative, planning costs related to the program

The Oklahoma Board of County Commissioners and the NewView Oklahoma, Inc. have agreed to the terms within this Memorandum of Understanding for the continuation of payment to cover County costs associated with the construction of library through December 31, 2026, utilizing Project (30151) Comprehensive Rehabilitation and Workforce Training for Blind and Low-Vision Oklahomans Project.

V. Scope of Work

Project 30151: Comprehensive Rehabilitation and Workforce Training for Blind and Low-Vision Oklahomans Project

The NewView Oklahoma, Inc. agrees to the following project conditions:

- Allocated funds will be used to cover construction costs incurred by the City when building the library for the underserved community until December 31, 2026.
- Eligible project expenditures will occur from 12/24/2024 – 12/31/2026.
- All funds must be expended by December 31, 2026, or they will be forfeited back to the Department of Treasury.
- The updated total authorized amount for this project is **not to exceed \$80,000.00**. With all funds remaining to expend (\$80,000.00) as of 12/24/2024.

VI. Procurement of Goods or Services

The NewView Oklahoma, Inc. will:

- a. Comply with 2 CFR 200 (Uniform Guidance) for accounting standards and cost principles.
- b. Comply with all STATE, COUNTY and 2 CFR 200 laws/rules related to procurement, including the Oklahoma County and 2 CFR 200 standards relating to conflict of interest.
- c. 2 CFR § 200.317 - When procuring property and services under a Federal award, a State must follow the same policies and procedures it uses for procurements from its non-Federal funds. The State will comply with §§ 200.321, 200.322, and 200.323 and ensure that every purchase order or other contract includes any clauses required by § 200.327. All other non-Federal entities, including subrecipients of a State, must follow the procurement standards in §§ 200.318 through 200.327.

VII. Binding Effect

The Oklahoma Board of County Commissioners and the NewView Oklahoma, Inc. have agreed to the terms within this Memorandum of Understanding for the continuation of the Comprehensive Rehabilitation and Workforce Training for Blind and Low-Vision Oklahomans Project (30151) until December 31, 2026, with the remaining grant amount of \$80,000.00.

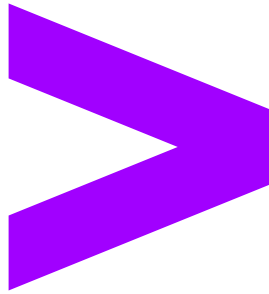
VIII. Signatures

Date:

THE NEWVIEW OKLAHOMA, INC.
[AGENCY/DEPARTMENT HEAD]

BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY
[CHAIRMAN]

ATTESTED BY: COUNTY CLERK
[COUNTY CLERK]



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